

**Department Name: Department of Information Technology**

**Name of Program: MSCIT**

**Duration: 22/02/2019 to 30/04/2019**

**Course Duration**

Course Duration	
E Learning of Classroom Content	50 (1 Hour per Day)
E Learning of Lab Content on Computer and Smart phone	50 (1 Hour per Day)
Total Hours	100 Hours

*List of Students enrolled with Sign:*

**Department Name: Department of Information Technology**  
**Name of Program: MSC IT**  
**Duration: 22/02/2019 to 30/04/2019**

Sr. No.	Name of the Student	Sign
1	Jinal Prakash Bhoir	Jinal
2	Janvi Prakash Bhoir	Janvi Bhoir
3	Lavanya C. Poojari	Lavanya
4	Juhi M Gupta	Juhi
5	Sakshi G. Jadhav	Sakshi
6	Vaijayanti H Mhatre	Mhatre
7	Sakshi P Chavan	Sakshi
8	Ramila D Bhoi	Ramila
9	Swati Hemant Divekar	Swati
10	Rinki Gupta	Rinki
11	Nisha Kisan Sharma	Nisha
12	Harshada Kavtkar	Harshada
13	Pratham Saliya	Pratham Saliya
14	Sushant Sunil Katala	Sushant
15	Ajay M Dhepe	Ajay
16	Krusha D Kenia	Kenia
17	Sunita Nagraj Pengonda	Sunita P.
18	Manisha Gupta	manisha
19	Nisha Anil gupta	Gupta Nisha
20	Sayali Patil	Sayali P.
21	Vaibhavi Vijay Panchal	Vaibhavi Panchal
22	Sushant Bhapkar	Sushant
23	Dinesh Kishor Patil	Patil D.
24	Khushi Singh	Khushi
25	Pratiksha Jadhav	Pratiksha
26	Nutan Patil	Patil Nutan
27	Swati Deshmukh	Swati
28	Renuka Pushpam	Renuka

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MI DUAL CAMERA

PRAGATI COLLEGE

Course Co-ordinator

**Curriculum:**

- Basics & Windows
- 21st Century Daily Life Skills
- MS Word
- 21st Century Citizenship Skills
- MS Excel
- 21st Century Study Skills
- MS Excel , MS Word
- Digital Etiquettes and Cyber Security
- MS PowerPoint
- Ergonomics and Go Green
- MS Outlook
- Email: Communication & Etiquettes - Gboard - Google Keyboard - Improve Your English  
Communication with Free Tools - Grammarly - Google Docs - Voice Typing - Google Keep

### **Assessment Procedure:**

#### **Examination Pattern**

1. Duration of Exam: 60 minutes (1 Hour)
2. Total Questions: 50, Total Marks: 50
3. Marks per Question : 1
4. All the questions in the examination are divided into 3 levels.
  1. Level 1 = Low difficulty level
  2. Level 2 = Medium difficulty level
  3. Level 3 = High difficulty level

Thane Zilla Agari Shikshan Prasarak Mandal's  
**Pragati College of Arts & Commerce, Dombivli (E)**  
(Permanently affiliated to the University of Mumbai)  
Certificate Course Activity Report of MSCIT and Tally

A.Y.2018-19

Name of the Activity	Certificate Course in MS-CIT
Organised by	B.Sc(I.T)
Co-ordinator Name	Mrs.Rupali Patil
Admissions taken	28
Course Completed	28
Date of Course started	22/02/2019
Date of Course Completion	30/04/2019
Name of the Faculty	Mrs.Ashwini Jadhav/Ms.Bharati Jain



Signature

Mrs.Rupali V.Patil

(Course Co-ordinator)

**Learning Outcome:**

**Job Readiness:**

To Master Job Readiness and Self Employability in Digital Space

**IT Awareness:**

To Master digital skills in fast growing IT World

***Attendance Record***

T.Z.A.S.P.Mandal's  
PRAGATI COLLEGE OF ARTS & COMMERCE  
STUDENT ATTENDANCE RECORD

Department Name: Department of Information Technology  
Name of Program: MSC IT  
Duration: 22/02/2019 to 30/04/2019

Sr. No.	Name	22-Feb	23-Feb	25-Feb	26-Feb	27-Feb	28-Feb	1-Mar	2-Mar	4-Mar	5-Mar	6-Mar
1	Jinal Prakash Bhoir	P	P	P	P	P	P	P	A	P	P	A
2	Janvi Prakash Bhoir	P	P	P	P	P	P	A	P	P	P	P
3	Lavanya C. Poojari	P	P	P	P	P	P	P	P	A	P	P
4	Juhi M Gupta	P	P	P	P	P	P	P	P	A	P	P
5	Sakshi G. Jadhav	P	P	P	P	P	P	P	P	A	P	P
6	Vaijayanti H Mhatre	P	P	P	P	P	P	P	P	P	A	P
7	Sakshi P Chavan	P	P	P	P	P	P	P	A	P	P	A
8	Ramila D Bhoi	P	P	P	P	P	P	P	A	P	A	P
9	Swati Hemant Divekar	P	P	P	P	P	P	P	A	P	P	A
10	Rinki Gupta	P	P	P	P	P	P	P	A	P	P	P
11	Nisha Kisan Sharma	P	P	P	P	P	P	P	P	A	P	P
12	Harshada Kavtkar	P	P	P	P	P	P	P	P	A	P	P
13	Pratham Saliya	P	P	P	P	P	P	P	A	P	P	A
14	Sushant Sunil Katale	P	P	P	P	P	P	P	P	P	A	P
15	Ajay M Dhepe	P	P	P	P	P	P	A	P	P	P	A
16	Krusha D Kenia	P	P	P	P	P	P	P	A	P	A	P
17	Sunita Nagaraj Pengonda	P	P	P	P	P	P	P	A	P	P	A
18	Manisha Gupta	P	P	P	P	P	P	A	P	P	P	P
19	Nisha Anil gupta	P	P	P	P	P	P	P	P	A	P	P
20	Sayali Patil	P	P	P	P	P	P	P	P	A	P	P
21	Vaibhavi Vijay Panchal	P	P	P	P	P	P	P	A	P	P	A
22	Sushant Bhaskar	P	P	P	P	P	P	P	P	P	A	P
23	Dinesh Kishor Patil	P	P	P	P	P	P	A	P	P	P	A
24	Khushi singh	P	P	P	P	P	P	P	A	P	A	P
25	Pratiksha Jadhav	P	P	P	P	P	P	P	A	P	P	A
26	Nutan Patil	P	P	P	P	P	P	A	P	P	P	P
27	Swati Deshmukh	P	P	P	P	P	P	P	P	A	P	P
28	Renuka Pushpam	P	P	P	P	P	P	P	P	A	P	P



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PRAGATI COLLEGE  
Dombivli (E)

T.Z.A.S.P.Mandal's  
PRAGATI COLLEGE OF ARTS & COMMERCE  
STUDENT ATTENDANCE RECORD  
Department Name: Department of Information Technology  
Name of Program: TALLY  
Duration: 22/02/2019 to 30/04/2019

Sr. No.	Name	7-Mar	8-Mar	9-Mar	11-Mar	12-Mar	13-Mar	14-Mar	15-Mar	16-Mar	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	25-Mar	26-Mar	27-Mar
1	Jinal Prakash Bhoir	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
2	Janvi Prakash Bhoir	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
3	Lavanya C. Poojari	P	A	P	P	A	P	P	P	P	P	A	P	P	P	A	P	P	P
4	Juhi M Gupta	P	A	P	P	A	P	P	A	P	P	A	P	P	P	A	P	P	P
5	Sakshi G. Jadhav	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
6	Vaijaynti H Mhatre	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	A	A
7	Sakshi P Chavan	P	P	A	P	P	P	A	P	P	P	P	P	A	P	P	P	A	P
8	Ramila D Bhoi	A	P	P	A	P	A	P	A	P	P	P	P	A	P	A	P	A	P
9	Swati Hemant Divekar	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
10	Rinki Gupta	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	A	A
11	Nisha Kisan Sharma	P	A	P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	P
12	Harshada Kavtkar	P	A	P	P	A	P	P	A	P	P	A	P	P	P	A	P	P	P
13	Pratham Saliya	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
14	Sushant Sunil Katala	P	P	P	P	P	A	P	P	P	P	P	A	P	P	P	A	P	P
15	Ajay M Dhepe	P	P	A	P	P	P	A	P	P	P	P	P	A	P	P	P	A	P
16	Krusha D Kenia	A	P	P	A	P	A	P	A	P	P	P	A	P	A	P	A	P	A
17	Sunita Nagraj Pengonda	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
18	Manisha Gupta	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
19	Nisha Anil gupta	P	A	P	P	A	P	P	P	P	P	A	P	P	P	A	P	P	P
20	Sayali Patil	P	A	P	P	A	P	P	A	P	P	A	P	P	P	A	P	P	P
21	Vaibhavi Vijay Panchal	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
22	Sushant Bhapkar	P	P	P	P	P	A	P	P	P	P	P	A	P	P	P	A	P	P
23	Dinesh Kishor Patil	P	P	A	P	P	P	A	P	P	P	P	P	A	P	P	P	A	P
24	Khushi singh	A	P	P	A	P	A	P	A	P	P	P	A	P	A	P	A	P	A
25	Pratiksha Jadhav	A	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P	A	A
26	Nutan Patil	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
27	Swati Deshmukh	P	A	P	P	A	P	P	P	P	P	A	P	P	P	A	P	P	P
28	Renuka Pushpam	P	A	P	P	A	P	P	A	P	P	A	P	P	P	A	P	P	P



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PRAGATI COLLEGE  
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T.Z.A.S.P.Mandal's  
PRAGATI COLLEGE OF ARTS & COMMERCE  
STUDENT ATTENDANCE RECORD  
Department Name: Department of Information Technology  
Name of Program: TALLY  
Duration: 22/02/2019 to 30/04/2019

Sr. No.	Name	28-Mar	29-Mar	30-Mar	1-Apr	2-Apr	3-Apr	4-Apr	5-Apr	6-Apr	8-Apr	9-Apr	10-Apr	11-Apr	12-Apr	13-Apr	15-Apr	16-Apr	17-Apr
1	Jinal Prakash Bhoir	P	P	P	P	P	A	P	P	A	P	P	A	P	P	P	P	A	P
2	Janvi Prakash Bhoir	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P
3	Lavanya C. Poojari	A	P	P	A	P	P	A	P	P	A	P	P	P	P	A	P	P	P
4	Juhi M Gupta	A	P	P	A	P	P	A	P	P	A	P	P	P	P	A	P	P	P
5	Sakshi G. Jadhv	P	P	P	P	P	A	P	P	A	P	P	P	P	P	A	P	P	P
6	Vaijaynti H Mhatre	P	P	P	P	A	P	P	P	P	A	P	P	P	P	P	A	P	P
7	Sakshi P Chavan	P	P	P	P	A	P	A	P	P	P	P	A	P	P	P	A	P	P
8	Ramila D Bhoi	P	P	P	P	A	P	P	P	A	P	A	P	P	P	P	A	P	P
9	Swati Hemamt Divekar	P	P	P	P	A	P	P	A	A	P	P	P	P	P	A	P	P	P
10	Rinki Gupta	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
11	Nisha Kisan Sharma	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P
12	Harshada Kavtkar	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P
13	Pratham Saliya	P	P	P	P	A	P	P	A	A	P	P	A	P	A	P	P	P	P
14	Sushant Sunil Katala	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A
15	Ajay M Dhepe	P	P	P	P	A	P	P	P	A	P	P	P	A	P	P	P	P	P
16	Krusha D Kenia	P	P	P	A	P	P	P	A	P	P	P	P	P	A	P	P	P	A
17	Sunita Nagraj Pengonda	P	P	P	P	P	A	P	P	A	P	P	A	P	P	P	P	A	P
18	Manisha Gupta	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P
19	Nisha Anil gupta	A	P	P	A	P	P	A	P	P	A	P	P	P	P	P	A	P	P
20	Sayali Patil	A	P	P	A	P	P	A	P	P	A	P	P	P	P	A	P	P	P
21	Vaibhavi Vijay Panchal	P	P	P	P	A	P	P	A	P	P	P	A	P	P	P	P	A	P
22	Sushant Bhapkar	P	P	P	P	A	P	P	P	P	P	A	P	P	P	P	A	P	P
23	Dinesh Kishor Patil	P	P	P	P	A	P	A	P	P	P	P	A	P	P	P	P	A	P
24	Khushi Singh	P	P	P	P	A	P	P	P	A	P	A	P	P	P	P	A	P	P
25	Pratiksha Jadhav	P	P	P	P	A	P	P	A	A	P	P	P	P	A	P	P	P	P
26	Nutan Patil	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
27	Swati Deshmukh	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P
28	Renuka Pushpam	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P



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T.Z.A.S.P.Mandal's  
PRAGATI COLLEGE OF ARTS & COMMERCE  
STUDENT ATTENDANCE RECORD  
Department Name: Department of Information Technology  
Name of Program: TALLY  
Duration: 22/02/2019 to 30/04/2019


Sr. No.	Name	18-Apr	20-Apr	22-Apr	23-Apr	24-Apr	25-Apr	26-Apr	27-Apr	29-Apr	30-Apr
1	Jinal Prakash Bhoir	P	A	A	P	P	P	P	A	P	P
2	Janvi Prakash Bhoir	P	P	P	P	P	P	A	P	P	P
3	Lavanya C. Poojari	P	P	P	P	P	P	P	P	P	P
4	Juhi M Gupta	P	P	P	P	P	P	P	P	P	P
5	Sakshi G. Jadhav	P	A	A	P	P	A	P	A	P	P
6	Vaijaynti H Mhatre	P	P	P	P	P	P	P	P	P	P
7	Sakshi P Chavan	P	P	A	P	P	P	A	P	P	P
8	Ramila D Bhoir	P	A	P	P	P	P	P	A	P	P
9	Swati Hemant Divekar	A	P	P	A	P	P	A	P	P	P
10	Rinki Gupta	P	P	A	P	P	P	P	P	P	P
11	Nisha Kisan Sharma	P	A	P	P	A	P	P	P	P	A
12	Harshada Kavtkar	P	A	P	P	A	P	P	P	P	A
13	Pratham Saliya	A	P	P	A	P	P	A	P	P	P
14	Sushant Sunil Katala	P	P	P	P	P	A	P	P	P	P
15	Ajay M Dhepe	A	P	A	P	P	P	A	P	P	P
16	Krusha D Kenia	P	P	P	A	P	A	P	P	P	P
17	Sunita Nagraj Pengonda	P	A	A	P	P	P	P	A	P	P
18	Manisha Gupta	P	P	P	P	P	P	A	P	P	P
19	Nisha Anil gupta	P	P	P	P	P	P	P	P	P	P
20	Sayali Patil	P	P	P	P	P	P	P	P	P	P
21	Vaibhavi Vijay Panchal	P	A	A	P	P	A	P	A	P	P
22	Sushant Bhapkar	P	P	P	P	P	P	P	P	P	P
23	Dinesh Kishor Patil	P	P	A	P	P	P	A	P	P	P
24	Khushi Singh	P	A	P	P	P	P	P	A	P	P
25	Pratiksha Jadhav	A	P	P	A	P	P	A	P	P	P
26	Nutan Patil	P	P	A	P	P	P	P	P	P	P
27	Swati Deshmukh	P	A	P	P	A	P	P	P	P	A
28	Renuka Pushpam	P	A	P	P	A	P	P	P	P	A





*Nobani*  
Principal  
PRAGATI COLLEGE  
Dombivli (E)

## Certificate

Sr. No. : 17- 3894580

 **Maharashtra State Board of Technical Education, Mumbai**



 **Maharashtra Knowledge Corporation Ltd.**  
Creating a Knowledge Ut World

This is to certify that  
**SALIYA PRATHAM KISHOR**

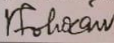
The withinsigned having successfully completed the prescribed course of studies and having passed the examination with 84 percent marks has been awarded the


**Maharashtra State Certificate in Information Technology (MS-CIT)**

On behalf of the Government of Maharashtra in the month of **May- 2019** in testimony whereof are set the seals and signatures of the Director, Maharashtra State Board of Technical Education, Mumbai and the Managing Director, Maharashtra Knowledge Corporation Limited.

Section Number	Section Name	Marks Obtained	Maximum Marks
I	Learning Process*	48	50
II	Final Examination	36	50
	<b>TOTAL MARKS</b>	<b>84</b>	<b>100</b>

Following is the criteria for passing the MS-CIT Examination successfully:  
Aggregate score of 40 Marks (in Sections I & II) out of 100 with:  
+ Minimum 20 Marks out of 50 are required for passing in Learning Process (Section I) &  
+ Minimum 20 Marks out of 50 are required for passing in Final MS-CIT Examination (Section II) with at least 6 marks in the Objective and 14 marks in the Practical.

  
**Director**  
**MSBTE**

  
**Managing Director & CEO**  
**MKCL**

www.msbt.org.in      Ref : 78210071/280811861903251/May-19/A009515799  
Date Of Issue: 19 July 2019      www.mkcl.org

\*These marks are as communicated by MKCL.  
\*The photograph of the Candidate is printed on this Certificate. If the photograph is pasted externally this Certificate will not be valid.\*



Sr. No. : 17- 3975935



Maharashtra State Board of Technical  
Education, Mumbai



Maharashtra Knowledge Corporation Ltd.  
Creating a Knowledge Ut World

This is to certify that

**MHATRE VALLAYANTI HARISHCHANDRA**

*(Signature)*

The withinsigned having successfully completed the prescribed course of studies and having passed the examination with 73 percent marks has been awarded the

**Maharashtra State Certificate in Information Technology (MS-CIT)**

On behalf of the Government of Maharashtra in the month of **June- 2019** in testimony whereof are set the seals and signatures of the Director, Maharashtra State Board of Technical Education, Mumbai and the Managing Director, Maharashtra Knowledge Corporation Limited.

Section Number	Section Name	Marks Obtained	Maximum Marks
I	Learning Process*	49	50
II	Final Examination	24	50
	<b>TOTAL MARKS</b>	<b>73</b>	<b>100</b>

Following is the criteria for passing the MS-CIT Examination successfully:

Aggregate score of 40 Marks (in Sections I & II) out of 100 with:

- Minimum 20 Marks out of 50 are required for passing in Learning Process (Section I) &
- Minimum 20 Marks out of 50 are required for passing in Final MS-CIT Examination (Section II) with at least 6 marks in the Objective and 14 marks in the Practical.

*(Signature)*

Director  
MSBTE

*(Signature)*

Managing Director & CEO  
MKCL

www.msbt.org.in

www.mkcl.org

Ref : 78210071/282371801904111/June-19/A009508061  
Date Of Issue: 19 August 2019

\*These marks are as communicated by MKCL.

\*The photograph of the Candidate is printed on this Certificate. If the photograph is pasted externally this Certificate will not be valid.\*

Sr. No. : 17- 3975937



Maharashtra State Board of Technical  
Education, Mumbai



Maharashtra Knowledge Corporation Ltd.  
Creating a Knowledge Up World

This is to certify that

**JADHAV SAKSHI GURUNATH**

The withinsigned having successfully completed the prescribed course of studies and having passed the examination with 83 percent marks has been awarded the

**Maharashtra State Certificate In Information Technology (MS-CIT)**

On behalf of the Government of Maharashtra in the month of **June- 2019** in testimony whereof are set the seals and signatures of the Director, Maharashtra State Board of Technical Education, Mumbai and the Managing Director, Maharashtra Knowledge Corporation Limited.

Section Number	Section Name	Marks Obtained	Maximum Marks
I	Learning Process*	49	50
II	Final Examination	34	50
	<b>TOTAL MARKS</b>	<b>83</b>	<b>100</b>

Following is the criteria for passing the MS-CIT Examination successfully:

Aggregate score of 40 Marks (in Sections I & II) out of 100 with:

- Minimum 20 Marks out of 50 are required for passing in Learning Process (Section I) &
- Minimum 20 Marks out of 50 are required for passing in Final MS-CIT Examination (Section II) with at least 5 marks in the Objective and 14 marks in the Practical.

Director  
MSBTE

Managing Director & CEO  
MKCL

[www.msbt.org.in](http://www.msbt.org.in)

[www.mkcl.org](http://www.mkcl.org)

Ref: 78210071/282370771904111/June-19/AD08594008

Date Of Issue: 19 August 2019

\* These marks are as communicated by MKCL.

\*The photograph of the Candidate is printed on this Certificate. If the photograph is pasted externally this Certificate will not be