

GENERAL INFORMATION

To promote higher education, The Thane Zilla Agri Shikshan Prasarak Mandal, Dombivli, was established in 1962. This is an independent educational body of eminent personalities from different walks of life and some social workers of the community. The Mandal was registered under Maharashtra State Public Charitable Trust Act MAH/301, realizing the need of the ever increasing students population from Dombivli & surrounding areas, especially seeking admission to F.Y. Classes of the University of Mumbai. The Mandal took initiative in establishing a Degree College in Dombivli, where thousand of students are willing to take higher education. Dombivli, been favoured with natural conditions like away from MIDC area has become a target for middle class people to acquire residential accomodation herein. This has resulted in encouraging admission problems in this area.

The T.Z.A.S.P. Mandal decided to meet with this need of higher education & formed a Governing Council to establish a Degree college, thus to promote intellectual, moral & social democracy in the society. The strenuous efforts of the members was fulfilled when the Government of Maharashtra granted permission to start a Degree College in the Dombivli on 27th June 1997, the College started functioning with the encouraging response & co-operation of local people, eminent social workers, students & guardians.

The Mandal then decided to start Junior College wing. The Government of Maharashtra granted permission to start it from the academic year 1999-2000.

The Management is keen to start course for career development. Hence Management Courses & Computer Courses are given priority. Courses like B.Com (Management Studies) B.Com (B&I) & B.Sc. (IT) target at inculcative, Professional and Management Courses, CDOE Courses, are playing a major role in spreading education to the employed youth.

We also started post graduation programmes like M.A. (Economics), M.Com (Advance Accountancy) Ph.D. in Arts (Economics) Ph.D. Commerce, (Business Policy & Administration) Ph.D. (Accountancy) to provide opportunities to research scholars.

T.Z.A.S.P. Mandal is committed to achieve excellence by providing services of expert faculties in various disciplines & to cater the need of different curricular & co-curricular activities. The college encourages the all round development of students by providing them opportunities for participating in various co-curricular & extra curricular activities. The College has a spacious reading hall & a moderate playground with a king-sized auditorium to meet its infrastructural needs.

The Management of the College does not accept any donation or capitation fees for admission to any of the courses run by the College. Admission is granted as per merit & strictly in accordance with the norms laid down by the Government or University, as the case may be.

THANE ZILLA AGRI SHIKSHAN PRASARAK MANDAL'S
PRAGATI COLLEGE OF ARTS & COMMERCE

Pragati College Road, Dattanagar, Dombivli (E)
Dist - Thane, Maharashtra - 421 201



EMBLEM

1. *The emblem significantly reflects the vision, goals and objectives of the T.Z.A.S.P.Mandal, Dombivli.*
2. *The name of the place "Dombivli" identifies that the "Dombivli" is the city of Education and one of the intellectual cities in Asia.*
3. *The book and the lamp symbolize the spread of knowledge and education like a torch that is passed on from generation to generation by the hand of knowledge and education.*
4. *The picture of industry shows the importance of industrial progress and employment opportunities to the students.*
5. *The joining of hands implies the linkage of education with industry and it also signifies that the sprit of co-operation.*
6. *The slogan ' सा विद्या या विमुक्तये ' conveys the universal truth that 'Education liberates people from the darkness of ignorance.*

OUR INSPIRATION

We want that education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on ones own feet. - Swami Vivekananda

OUR VISION

Relevance and Excellence in Achieving new Heights in Educational Institutes.

OUR MISSION

We at Pragati impart effective and meaningful education to all, especially to the first learners, rural, backward and the needy students. The college, with the help of state-of-the art information, resource and services, fosters intellectual and vocational growth, inculcates social, cultural and moral values, provides dynamic, student centered, comprehensive and accessible educational activities that address the diverse needs of community and help the students to meet the challenges of the ever changing world.

Values We Nurture

Care

stands for

*Concern, Empathy, Understanding,
Co-operation and Empowerment*

Innovation

stands for

*Creativity, Ability to Learn & Absorb,
Flexibility and Change.*

Passion

stands for

*Commitment, Determination, Dedication, Discipline,
Pride, Inspiration, Ownership, Zeal and Zest.*

Truth

stands for

*Delivered Promises, Reliability, Dependability,
Integrity, Truthfulness and Transparency*

GOALS & OBJECTIVES OF PRAGATI COLLEGE

The goals and objectives of the institution are stated in the constitution of the management and are reflected in the mission statement and the college prospectus.

The goals of the institution are as follows :

- a. To provide education to create social awareness in the society.
- b. To develop self and social awareness among students.
- c. To make the students realize the importance of quality environment and its conservation for better human survival.
- d. To promote awareness about national heritage and develop sense of pride for ancient, cultural and literary traditions.
- e. To promote all-round development of students by organizing and making students participate in co-curricular and extra curricular activities.
- f. To develop personality and self-confidence of the students, and help them to excel.
- g. To inculcate respect for human values among students.
To provide facilities for higher education.
- h. To help students master subject/s of their interest &
- i. To enable students to achieve their goals.
- j. To make students aware of current trends and development in areas like Humanities, Literature, Management, Social Science, Science and Technology.
- k. To develop Professional, Managerial and Business Skills among students.
- l. To help the students to employ Scientific and Technological knowledge for betterment of society, also to help the students to overcome language barrier.

MAJOR CONSIDERATIONS

The goals and objectives of the institution take into consideration issues like.

- i. Transmitting information to those who aspire for it.
- ii. Empowering younger generation through knowledge.
- iii. Developing the individual through education and training.
- iv. Educating the children of the downtrodden and the oppressed to make them aware of social justice and equality of opportunities.
- v. Providing skills and updating information to the young generation in order to equip them seek job opportunities and employment.
- vi. Building confidence among the young generation.
- vii. Creating awareness and empowering the girl students about their rights.

Our expectations from students...

- To appreciate the goals and objectives of the college and contribute to their realization by participation in relevant college activities.
- To have a clear knowledge of the courses, admission policies, rules and regulations of the college.
- To understand the teaching-learning strategies and evaluations systems of the college.
- To follow the time schedules, rules and regulations of the college.
- To undertake regular and intense study of learning materials.
- To make optimum use of the learning resources and other support services available in the college.
- To prepare for continue assignment and examinations.
- To give feedback for system improvement.
- To have faith and ability to pursue life long learning.
- To live as worthy alumni of the college.

We are responsible to students...

- To communicate the goals and objectives of the college systematically and clearly to all students.
- To offer courses that are consistent with goals and objectives of the college.
- To offer wide range of courses and subjects with adequate academic flexibility.
- To use feedback from students in the college, review and redesign of programmes.
- To facilitate effective running of the teaching-learning and evaluation systems.
- To implement a well conceived plan for monitoring students progress continuously.
- To ensure that the students' assessment procedure and systems are reliable and valid.
- To provide clear information to students about the admissions and completion of requirement for all courses, the fees structure and refunds policies, financial aid and student support services.
- To ensure sufficient and well run support service to all students.
- To promote values, social responsibilities and good citizenry in all students.

-: Our Strengths :-

- Strict discipline
- Hardworking staff with accurate teaching plan.
- Continues Internal Evaluation to know about the lacunas.
- Completion of syllabus before time.
- Revision and Practice.
- Guest lecture/s
- Remedial and intensive coaching.

An Appeal to the Parents/ Guardians

(Very Important)

Dear Parents,

You are the most vital link between your wards and the college. We therefore request you to.....

- Go through the "Prospectus" while admitting your wards to the college.
- Meet at least twice in a year to the Class Teacher /Head of the Department / Supervisor / Vice Principal / Principal to have the information about the progress of your ward.
- Bringing of Mobiles within campus is strictly prohibited as per University norms. If any student is found with mobile, the mobile set shall be forfeited and strict action shall be taken against the student. So you are requested not to give mobile set to your wards.
- Attend the meetings. This will help us to achieve the designed goal for the betterment of the students.
- The University of Mumbai has introduced NEP - 2020
- The examinations are conducted in semester pattern. Under NEP 2020 has introduced internal examination and home assignments are conducted as per the guideline of university. So you are requested to see the regularity and compliance to internal examinations or evaluation of your wards, accordingly.
- To see the progress of your ward at Continuous Internal Evaluation (CIE), terminal examinations and preliminary examinations are conducted by the college for B.A. / B.Com. / B.M.S. / B.Com. (Banking & Insurance) / B.Sc. (IT) students

3. Programs Available at College

Faculty of Arts	Faculty of Commerce	Faculty of Science
1) Degree Course a) Graduate Level i) Bachelor of Arts B.A. in Economics B.A. in History	1) Degree Courses A) Traditional Programmes a) Graduate Level i) Bachelor of Commerce (B. Com) B) Speciality Programmes a) Graduate Level i) B.Com. (Management Studies) b) B. Com. (Banking & Insurance)	B) Speciality Programmes a) Graduate Level i) Bachelor of Science B.Sc. in Information Technology
2) Post Graduate Level	i) M. Com. (Advance Accountancy) ii) M.A. (Economics)	
3) Ph.D	1. Commerce 2. Economics 3. Accountancy	

CERTIFICATE COURSES

Sr.No.	Course	Eligibility	Duration	Fees	Association with
1	Soft Skill Development	HSC Graduation	30 Hrs.	650 /-	Department of B & I
2	Soft Skill Training Program Campus to Corporate Excel & PPT	HSC, Graduation	30 Hrs.	1300 /-	Department for Management Studies

The Academic year 2025-26 will begin on 13th June, 2026.



महाराष्ट्र राज्य उच्च व तंत्र शिक्षण विभाग व महाराष्ट्र माहिती तंत्रज्ञान सहाय्यता केंद्र



सांच्या संयुक्त विद्यमाने



उद्योजक आपल्या भेटीला

- उद्योजकीय व्यक्तिमत्त्व विकास
- व्यवस्थापकीय कौशल्य व प्रत्यक्ष उद्योजकांचे मार्गदर्शन
- वित्त व्यवस्थापन
- निर्णय क्षमता
- जोखीम व्यवस्थापन (Risk Management)
- मनुष्यबळ व साधनसामुग्री व्यवस्थापन
- आधुनिक तंत्रज्ञान

करिअर कट्टा

युवकांच्या
सर्वांगीण विकासासाठी



आयएस आपल्या भेटीला

- राज्यपातळीवरील स्पर्धा परीक्षा महागष्ट लोकसेवा आयोग
- पोलीस भरती
- बँकिंग सेवा
- स्टाफ सिलेक्शन कमिशन
- केंद्रीय पातळीवरील स्पर्धा परीक्षा (यू.पी.एस.सी.)

३६५ रुपयांमध्ये

१००० दिवस

मार्गदर्शन

५० add on

कोर्सेस मोफत

ध्येयाच्या वाटेवर

सातत्याने ३६५ दिवस



५२ माध्यमचवरील उपासक
संवाद अंशुलता



नाव नोंदणी व अधिक माहितीसाठी
७५०७६५२५५५ या नंबरवर आपले नाव करा

Web. : www.mitsc.co.in

Draft to include in Prospectus Career Katta

(Career and Entrepreneurship Counseling, Skill Development,
Internships, Placement, etc.)

Career Katta is an initiative of Department of Higher and Technical Education, Govt of Maharashtra and in coordination with Maharashtra Information Technology Support Centre. The college conducts various activities to guide students about Career, Competitive Examinations (UPSC, MPSC, Banking, SSB, SSC, Police, LIC, etc.), Entrepreneurship, Skill Development: Credit Earnings under new CBCS and NEP Curriculum Framework, Internship and Placement Opportunities, etc.

Eligibility to Join:

Any student admitted for any regular course in the college or college alumni referred by College Coordinator.

Registration Fees:

A one-time fee of Rs. 365 for 1000 days provides free access to all activities, courses, and State-Level Competitive Examinations, etc.

College Code: 892

**Contact For more details visit college webpage : www.pragaticollegedombivli.org.in
or contact Co-ordinator Mr. Yatin Kene , Department of Management Studies
9819858709 or Career Katta Helpline 7507652555**

करिअर कट्टा अंतर्गत

राष्ट्रीय शैक्षणिक धोरणामध्ये अपेक्षित असणारे पदवीच्या प्रथम वर्षासाठी
सर्व विद्यार्थ्यांसाठी आवश्यक असणारे कोर्सेस

1	VEC	Indian constitution Environmental studies	2 Credits	4	IKS	Generic Indian knowledge system	2 Credits
2	AEC	German Language	2 Credits	5	CC	NSS	2 Credits
		Russian Language				Culture	
		Arabic Language				Sports	
		Spanish Language				NCC	
		French Language		6	GE/OE	Digital marketing	2 Credits
		Japanese Language		7	GE/OE	Event management	2 Credits
3	VSC	Communication skill development	2 Credits	8	GE/OE	Basic concepts of accounting	2 Credits
		Writing skill in English		9	GE/OE	Emotional intelligence	2 Credits
		Business communication		10	GE/OE	Time and stress management	2 Credits
		Personality development		11	GE/OE	Financial literacy	2 Credits
		Writing skill in Marathi		12	GE/OE	Personality development for overseas placement	2 Credits

Academic and Other Achievements :

We in Pragati College have diligently and perfectly practiced utilitarianism of determination, dedication and discipline as key to dazzling success in academic, extra-curricular activities.

We consider teaching, learning and evaluation as an integral part of educational system, which require adherence of certain Policies, parameters, framework and schedules. We have envisaged innovative methods of teaching, learning and evaluation in such a skillful and judicious manner that, it created integrated and fruitful ambience in our campus. We are attempting to move away from the teacher dominated model of teaching learning to a student-centered model, where the responsibility of learning is shared by teacher and learners. WE act as facilitators and provided the much needed encouragement and support to the students, helping them to realize their potential which they possess and to achieve self-empowerment. Resultantly we stand one of the most progressive and academically vibrant college in the city in a very short span of 25 years. This gigantic stride of success in the academic realm symbolizes consistent perseverance, passion for knowledge on the part of students and teacher. Our students are also on forefront in culture, sports activities at University, State levels.

The college has created social awareness and sense of accountability towards the society. As man in integral part of society, there is necessity of instilling young minds with sense of indebtedness and social conscience. We are actively organizing, extension activities with spontaneous participation from students.

With the view to challenge untapped potentialities of our students. We established healthy and interactive linkages with prominent industries, associations and NGO's for enhancing practical knowledge and business environment. The time has changed; the future has already arrived like eternal movement of the chariot towards path of enlightenment and development. The advents of foreign universities have posed severe challenges in terms of methods of teaching, learning and evaluation in front of all constituents of educational system.

As we are young, full of zeal and ambitions, we are marching towards heights of excellence in the process of imbuing educations among virulent minds. We have skillfully formulated long term as well as short-term plans for academic, curricular, co-curricular, extra-curricular and extension activities in accordance with the tents of holistic development of students.

Profile of the Teachers :

Our members of the staff are highly dedicated having indomitable commitment towards achievements of mission and goals. They are honored with incentives in order to maintain high morale and sense of spirit while performing their duties based on the parameters of excellence.

As far as facilities are concerned, all possible, help and encouragement is extended to those who are aspiring for research project and presenting papers at University, State, National and International level. As a result, our college strikes superb balance between teaching, learning and research commitments. Eight faculty members are Ph.D.holders, Three faculty members are pursuing Ph.D., Six members are M. Phil. holder and Four faculty members are MBA.

ACCREDITATION

In third cycle of Re-accreditation by NAAC , the College has secured B⁺⁺ grade which is valid till June,2027

PERMANENT AFFILIATION

We are permanently affiliated to the University of Mumbai in the year 2008-2009.

RECOGNITION BY U.G.C.

We are recognized by UGC under 2 (f) and 12 (B) in the year 2009-10.

Perspective Plan :

We have formulated inclusive perspective plan for our college keeping in mind, on one hand strengthening of existing academic programmes and inclusion of new programmes commensurate with the essential for enhancement of our student's skill and knowledge. Augumentation of infrastructure demand of innovative speciality programed, strengthening of central library adding with reference books, journals, e-journals and research section and reading room facilities. Encouragement to staff to upgrade themselves by acquiring research qualifications, higher degrees and engage themselves in projects, extension activities, etc. Develop financial ability of the college by generating the fund internally as well as grants from Government, UGC., other funding agencies, NGO's, industries, etc. Extend the linkages with peer institutes, institutes with national reputes, industries and academic bodies, use of ICT systems, advanced managerial, financial accounting techniques for strengthening of academic, administration, curricular, extracurricular and extension activities. Strengthen the placement & counseling cell to provide opportunities to students. Facillitate bridge courses, remedial courses and advisory counseling to slow learner, medium learner to bring them in main stream and upgrade their academic status evolving essential systems and techniques.

GUIDELINES FOR ADMISSION

A. RULES FOR ADMISSION

- Right of admission is reserved by the Principal.
- A student seeking admission to the college should present himself / herself with an application in the prescribed form duly filled in and signed by him/her and by his/her parents / guardian along with required necessary documents
- No admission will be regarded as granted unless is duly granted by the Principal.
- All admissions are valid only for one academic year and are required to be renewed with application in the prescribed form for the new academic year.
- Once a student is admitted will be considered as duly admitted for the academic year, unless he informs the principal in writing of his intention to cancel the admission and leave the college, at least a week before the commencement of the second term. If no such intimation is received, full fees for the second term will have to be paid.

DOCUMENTS REQUIRED FOR ADMISSIONS

a) For First Year Classes-

- Duly filled in Admission Form.
- Duly filled in Enrollment Application form supplied by the college office / university.
- Original Mark - Sheet of H.S.C. Examination along with three attested copies of the same.
- Three passport size latest coloured photographs of the student.
- The student belongs to SC/ST/NT/ VJ./OBC./ SBC. must submit.
 - Caste Certificate with one attested copy of the same.
 - Non-Creamy layer certificate with one attested copy of the same. (For NT/OBC./SBC.students)
- Student from other state must Submit-
 - Eligibility certificate from the University of Mumbai.
 - Migration Certificate from last Board / University.

b) For Second & Third Year Classes -

- Duly filled - in Admission Form.
- Two attested copy of statement of Marks of the last examinations / passed.
- Three passport size latest coloured photographs of the students.
- The students belongs to SC/ST/NT/VJ/OBC./SBC. must submit -
 - Caste Certificate with one attested copy of the same.
 - Non-Creamy layer certificate with one attested copy of the same. (For NT/OBC./SBC.students)
- Student from other college must submit -
 - No Objection Certificate from the last attended college.
 - Application for Transfer Certificate.
- Student from other State / University must submit
 - Eligibility Certificate from the University of Mumbai.
 - Migration Certificate from last attended University.
 - No Objection Certificate from the last attended College.
 - Application for Transfer Certificate.
- All students belonging to reserved categories are required to contact the college office with all particulars. Such students will be admitted on priority basis as per the rules.
- Admissions will be treated as 'PROVISIONAL' until all the necessary certificates/documents such as original mark sheet, eligibility certificate, transfer certificate, school leaving etc. are submitted and approved by the College and University authorities.

RULES OF DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS

I. Attendance :

1. Attendance at all lectures / tutorials / practical/tests/examination is compulsory for all subjects. A student, who is not regular in attendance or fails to carry out his /her work to the satisfaction of the principal, is liable to cancellation of his / her terms.
2. The student who do not have minimum required attendance of 75% of actual lectures / tutorials / practical conducted in each term or do not show satisfaction progress in terminal / preliminary / Test Series examinations will not be sent for college / University examinations.
3. Periodical test / Test series / seminars are compulsory for the students of all classes.
4. A student who remains absent the medical certificate, along with the application endorsed by parent shall be required to submit the medical certificate, along with the application endorsed by parent.
5. A student who remains absent for three consecutive days is required to submit a leave application duly signed by his / her parent / guardian.
6. Students who are not permitted for the University Examination will not be re-admitted to the college.

II. Discipline :

1. Students should always wear their valid college identity card whenever in the college or should be produced whenever demanded by any of the college staff. No student is allowed to enter in the college premises without valid identity card.
2. In case of any problem, personal or academic, students should report to the respective class teacher or the Vice Principal or the Principal who will help them to solve their problems.
3. Every students is responsible to the college and should take utmost care of the college premises / property. Any damage done to the college is to be compensated either individually or collectively.
4. Any damage to the college building, furniture and fixtures by the students shall be treated as breach of discipline.
5. Students should observe good punctuality. Appropriate action will be taken against late comers.
6. No committee or organization of students is permitted in the college.
7. Student will not be allowed to bring any outsider with them in the college but in special case parents or any outsiders may be allowed with prior permission and valid reason and entering the name on the gate register.
8. No person, other than college staff, can be invited to address any meeting or to participate in the college activity without prior permission of the principal.
9. Students are not supposed to loiter in the college corridors or college premises.
10. Students are expected to be seated in their respective classrooms at the stroke of the first bell and wait for the teacher. Students are to make use of the library / reading rooms during free periods.
11. Smoking is strictly prohibited in the college premises.
12. If the conduct of any student is detrimental to the college, the principal may ask the student to leave the college without assigning any reason. The principal's decision is final in this regard.

13. No student shall collect any money without the written permission of the Principal.
14. Discipline and good behavior and expected from the students at all social gatherings and celebrations at the college.
15. No notice shall be put on the notice boards, including black boards without the written permission of the Principal or the Vice Principal authorized in the matter concerned.
16. All programed, meeting, gatherings, picnics, hiking, etc., will be organized only with prior written permission of the Principal.
17. The powers relating to the disciplinary action in the college will be the Principal and his decision in this respect shall be final. Any one with violates the code of conduct will be severely dealt with.
18. Students are not allowed to make complaints in a body or present any collective petition, but they are welcome to present their case, if any, individually.
19. All the circulars, notices related to examinations and other programed etc. are displayed on the college notice board, concerned students will be held responsible for the loss, if they failed to read the notices.

III. Behavior and Conduct :

1. Students are prohibited from doing anything inside the college that will interfere in college administration or affects its public image. No outside influence, political or any other should be brought into the college, directly or indirectly.
2. Courtesy and respect must be the key aspects of students behavior. Disrespect and disobedience may result in disciplinary action, involving suspension or even expulsion.
3. When the teacher enters the classroom, the student must rise, remain standing still they are directed to sit down. When the attendance roll is called, each one must rise and give the presentee.
4. Students are expected to greet all visitors and members of the staff with respect. They should always remember that the college is judged by their conduct. Any major breach of discipline and courtesy, and also disrespect for the members of the college staff, will be treated as serious and responsible students for such misbehavior will be summarily dismissed.
5. Scribbling on the walls and desks etc. should be avoided. If any student is found scribbling the walls/desks, disciplinary action shall be taken against him / her.
6. All students are responsible to the college authorities for their behavior both in and outside the college both individually and collectively. Any reported or observed objectionable conduct outside the college on the part of the students shall render them liable for disciplinary action.
7. Throwing about waste paper, defacing the walls and committing nuisance on the college grounds are punishable offences.
8. Students are not allowed to play in any team against the official team of the college.
9. Students are forbidden to organize or attend any meeting within the college or collect money for any purpose from students and outsiders or to circulate among the students any notice or petition of any kind or paste it on the college notice board without the written permission of the Principal.
10. The college is not responsible to goods or money lost in college premises. It is advisable not to bring valuables to the college.
11. No books other than text books or reference books or library books magazines etc. be brought to the college.
12. All should be particular about cleanliness of the college. They should use the baskets and bins specially provided for.

13. Habitual idleness, late coming, willful disobedience or misconduct, individually or collectively will be seriously death with.
14. Students suffering from diseases declared infectious by a Registered Medical Practitioner and which requires quarantine or segregation will not be permitted to attend the college without being certified as cured by the same Medical Practitioner.
15. Any student who is persistently insubordinate or is repeatedly or willfully mischievous or is guilty of malpractice in connection with examinations or has committed an act of serious indiscipline and / or misbehavior, or who, in the opinion of the principal has an unwholesome influence on his fellow students may be suspended from the college for specified period or even expelled from the college.
16. Insubordination and indecent language or conduct are sufficient reasons for the dismissal of the student.
17. Students should switch off the lights, fans etc. when not required and also while leaving the classrooms / laboratories / library.
18. Students joining the college are, by the very fact, deemed to accept and observe all the rules and regulation to the college to the entire satisfactions of the college authorities.
19. Bringing of Mobiles within the campus is strictly prohibited as per University norms. If any student found with mobile, the mobile set shall be forfeited and strict action shall be taken against the student.
20. The college does not enforce a dress code for XI, XII, B.A. and B.Com. These students are expected to observe decorum to enhance the image of the college. However T-shirts without collars or having pictures or slogans and multi-pocket trousers or pants are strictly not allowed.
21. Student from specially programmed like, B.Com. (Banking & Insurance), B.Com. (Management Studies) and B.Sc. (IT) are subject to dress code.

(IV) Grievance Cell

Policy

Our College intend at redressing grievance of students, teachers & non-teaching staff regarding academic matters, infrastructure facilities, library services and administrative services. This can bring a good work culture with an in-built goodwill and mutual understanding among its stakeholders.

The Composition:

- 1) Principal as Chairperson
- 2) One Senior Teachers as Convener
- 3) Two Teachers as Members
- 4) Two Non-Teaching Staff as Members

Procedure:

1. The Grievances must be in written complaint form.
2. The Grievance Register in which complaints can be registered is kept in the Staff room.
3. Written Ragging Redress will directly go to Chairperson of Anti ragging committee of the college.
4. Written Redress related to furniture, light, fan, drinking water, maintenance, cleanliness etc will be taken up by the committee and see to it that they are resolved within a week's time.
5. Any Redress comes in Verbal form it should be included in a Minor redresses
6. Issue of Minor / verbal complaints are dealt by concerned Departments effectively. If not dealt, should forward to Grievance Cell.
7. Use positive friendly ways to resolve the crisis.
8. Any Major complaint received then the committee will ensure that there is proper investigation of facts & figures related to the problem.
9. Proper course of Action to be taken within the stipulated period.

(V) Anit - Ragging Cell Policy "Zero tolerance to Ragging"

As per UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 (under Section 26 (1)(g) of the University Grants Commission Act, 1956) -

The College prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging.

Any one reported to be involved in any form of ragging will be severely dealt with. Students are therefore advised to restrain from indulging in any form of ragging.

A Student will submit his/her details on the same websites (www.antiragging.in and www.amanmovement.org)

Composition:

Principal as Chairperson
One Senior Teacher as Convener
One Teacher as Member

Public University Act, 2016

All powers relating to disciplinary action against students in a college or institution not mentioned by the University shall vest in the Principal of the college or Head of the Institution as regulated by the ordinances.

- 1) Students shall abide by the general and special rules as laid down with regard to their conduct and progress in studies, as per Public University Act, 2016 and any other rules made by college authorities from time to time.

Students will be responsible and subject to the control of the college authorities with regard to their conduct both on the campus and outside the college.

- 3) In case of inability to attend lectures due to illness, students must apply for leave, along with the doctor's certificate immediately by post. Such students shall report to the Principal before resuming attendance.

- 4) The students shall be governed by University of Mumbai Ordinance O. 118 relating to attendance.

O.119 : The following shall be the minimum attendance necessary for keeping terms.

Faculty	First Term	Second Term
Arts, Commerce and Science	Three fourth of the days on which lectures are delivered	Three fourth of the days on which lectures are delivered.

- 5) 0.225 : To keep a term at a college or recognized institution, an undergraduate must complete to the satisfaction of the Principal or the Head or the Institution the course of study at the college or institution prescribed for such terms for the class to which such undergraduate then belongs.

Attendance for the day would mean attendance at all lectures, tutorials engaged during the day. Absence from any lecture / tutorial would to absence for the whole day.

- 6) Defaulters list will be prepared & displayed on the notice board on 10th of every month.

If the name of any student appears in more than two defaulters list, a meeting of their parent will be called in the month of September. Such students may not be allowed to appear for the Examination.

ATTENDANCE AND GRANT OF TERMS

Ordinances 6086 relating to the attendance for learners

O.6086 : Attendance for learners

Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practical, tutorials etc. wherein short and / or long excursions / field visits / study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material day/s. Further it is mandatory for every learner to have min 50% attendance for each course & average attendance has to be 75%.

LIBRARY

GENERAL INFORMATION :

1. The college has well equipped library. It is open to all the students having a valid college identity card. The library remains open between 9.00 a.m. to 5.30 p.m. through out the year. OPAC (Open Public Access Catalogue) available for students. They can retrieve the information such as author, title and subject indices.
2. Additional Reader's Tickets are issued to 3 merit holders from each class to promote excellence.
3. Apart from regular facilities additional literature is provided to the students doing project and students participating in competitions.
4. Ex-students are allowed to use library facilities after obtaining Ex-students membership card.
5. Library Committee looks after the smooth conduct of library management such as budgeting, purchase of books etc.

RULES :

1. Every student entering in the library premises should have a valid Identity Card. It should be produced as & when demanded by the library staff.
2. Strict silence shall be observed within the library.
3. Identity Card & Reader's Ticket are non transferable.
4. Student must handle books, any other material, such as periodicals, question sets with great care. Any attempt to damage books or periodicals by defecting or tearing the pages will be treated as misconduct & strictly dealt with.
5. If any Identity Card & Reader's Ticket is lost, duplicate will be issued on payment of Rs. 300/- for Identity card & Rs. 300/- for Reader's Ticket.
6. Reference books, CD's and Journals will be issued to students against identity card, students are not allowed to take them outside the library reading hall.
7. Rules regarding study room, Home issues, fine for late return or loss of books etc. are displayed on library notice board, students are expected to read & strictly follow them.
8. All cases of students who disregard the rules given above will be reported to the Principal for appropriate action.

HOME ISSUE :

1. Every student is expected to read & strictly follow the instruction given on the reserve side of the Identity Card & Reader's Ticket.
2. A fine of Rs. 1/- will be charge of late return of the book. However, after 1 week of over due the fine will be charge as Rs. 2/- per day. And after 2 weeks of overdue the fine be charge as Rs. 5/- per day.
3. While charging fine holidays will be counted.
4. Re-issue of books will depend upon the same.
5. Any disregard of these rules will be reported to the Principal for appropriate action.

BOOK BANK SCHEME :

Book Bank Scheme for SC / ST / NT Students - We make set of textbooks available free of cost to those students on merit basis.

SCHOLARSHIPS & FREESHIPS

a. Government Scholarships -

1. SC / ST / NT / VJ / OBC / SBC Scholarships
2. State / National Open Merit Scholarship
3. Physically Handicapped Scholarship

b. Government Freeships -

1. SC / ST / NT / VJ / OBC / SBC Scholarships
2. E.B.C. / P.T.C. Freeships
3. Ex-Servicemen Freeships

Sr. No.	Name of the Scholarship / Freeship	Eligibility	Necessary Documents
1	Government of India Scholarship (SC / ST / NT / OBC / SBC Students)	Who have Passed the last examination and annuals- a) Not more than Rs. 2,50,000 /- for SC / ST students. b) Not more than Rs. 1,50,000 /- for NT/VJ/OBC/SBC students.	1. Caste Certificate 2. Income Certificate 3. True copies of the mark sheets in duplicate 4. Domicile Certificate 5. Caste Validity 6. Declaration Form 7. L.C.
2	National Merit Scholarship	Who have passed H.S.C. examination securing more than 60% marks or who were receiving this scholarship in the last academic year is eligible. The students must submit their progress report before July 30	1. Certificate of Income from the concerned authorities in duplicate. 2. True copies of the mark sheets in duplicate
3	State Government Open Merit Scholarship	Who have passed H.S.C. examination securing more than 60% marks. The students must submit their progress report of the last year.	True copies of the mark sheets in duplicate
4	Physically Handicapped Scholarship	The students who have physically handicapped must produce a certificate by the Civil surgeon concerned (40%) Minimum 40% marks in last examination is require.	1. Medical Certificate in the prescribed forms. 2. Income Certificate by the Tahasildar 3. True copies of the mark sheets in duplicate

5	Scholarship for the Ex-servicemen's Sons / Daughter	The Sons / Daughter / Wife Widow of Ex-servicemen's are eligible to apply.	<ol style="list-style-type: none"> 1. Written bond on prescribed forms. 2. Certificate as a Ex-servicemen and Identity Card. 3. True copies of the mark sheets in duplicate 4. A Certificate by the concerned principal Starting that the student was receiving this scholarship in the previous year.
6	Government of India Freeship (SC / ST / NT / OBC / SBC Students)	Who have Passed the last examination and annual income is - a) More than Rs. 2,50,000 for SC / ST students. b) More than Rs. 1,50,000 and not More than Rs. 8,00,000 for NT/J/OBC/SBC students.	<ol style="list-style-type: none"> 1. Caste Certificate 2. Income Certificate 3. True copies of the mark sheets in duplicate 4. Domicile Certificate 5. Caste Validity 6. Declaration Form 7. L.C.
7	Economically Backward Class (EBC)	Fees concession is given to the students. The annual income of the parents should be not more than Rs. 15,000/- per annum.	An Income Certificate endorsed by Government Gazetted Officer or Tahsildar / Sarpanch

website : <https://mahadbtmahait.gov.in>

FEES FOR COURSES

FACULTY OF ARTS, COMMERCE & SCIENCE SENIOR & JUNIOR COLLEGE

Sr. No.	PROGRAMME	YEARLY FEES			
		Regular	German	IT	BI-Focal
1.	11th Arts	2930.00	-----	-----	-----
2.	11th Commerce	2930.00	-----	5530.00	-----
3.	11th Science	12,270.00	-----	14,870.00	15,570.00
4.	12th Arts	3,360.00	-----	-----	-----
5.	12th Commerce	3,360.00	-----	5,560.00	15,870.00
6.	12th Science	12,570.00	-----	14,770.00	15,870.00
7.	F.Y.B.A.	I & II		7,481.00	
8.	S.Y.B.A.	III & IV		6,861.00	
9.	T.Y.B.A.	V & VI		8,511.00	
10.	F.Y.B.Com.	I & II		7,481.00	Aided
				11,981.00	Un Aided
11.	S.Y.B.Com	III & IV		6,861.00	Aided
				11,361.00	Un Aided
12.	T.Y.B.Com	V & IV		8,111.00	Aided
				12,611.00	Un Aided
13.	F.Y.B.com (B&I)	I & II		25,470.00	
14.	S.Y.B.Com (B&I)	III & IV		24,350.00	
15.	T.Y.B.Com (B&I)	V & VI		25,005.00	
16.	F.Y.B.Com (Management Studies)	I & II		24,070.00	
17.	S.Y.B.Com (Management Studies)	III & IV		23,050.00	
18.	T.Y.B.Com (Management Studies)	V & VI		23,605.00	
19.	F.Y.B.Sc. (IT)	I & II		29,570.00	
20.	S.Y.B.Sc. (IT)	III & IV		28,950.00	
21.	T.Y.B.Sc. (IT)	V & VI		29,505.00	
22.	M.A. (Economics)	I & II		15,910.00	
23.	M.A. (Economics)	III & IV		15,235.00	
24.	M.Com. (Advance Accountancy)	I & II		19,830.00	
25.	M.Com. (Advance Accountancy)	III & IV		20,655.00	
26.	Ph.D. (Arts) First Year Fees			22,675.00	
	Ph.D. (Arts) Yearly Fees			21,650.00	
27.	Ph.D. (Commerce) First Year Fees			27,245.00	
	Ph.D. (Commerce) Yearly Fees			26,220.00	

* Note : Fees are subject to change as per University Guidelines under NEP 2020

FEES, DEPOSITS, ETC.

- 1) Fees & Deposits for the term must be paid at the time of admission.
- 2) **Liability for payment of fees :**
If a student intends to leave college in the second term, he/she must intimate the principal accordingly in writing atleast one week prior to the commencement of the second term. If no such intimation is received, the student will be liable to **pay the full prescribed fees** for the second term.
- 3) Refundable deposits, if NOT CLAIMED by the concerned student WITHIN ONE CALENDAR YEAR from the date on which he/she ceases to be on the roll of the college, WILL LAPSE IPSO-FACTO.
- 4) Deposits will not be refunded, if dues to the college are not cleared by the student, on account of breakage of laboratory equipment, damage done to any college property, loss of library books, etc.
- 5) Fee receipt and Identity card must be produced at the time of application for refund of fees.

RULES FOR REFUND OF FEES

- 1) If the student informs the Principal of the College in writing, before the date of commencement of the term, his / her desire to cancel his / her admission - the student will be refunded all fees paid at the time of admission **after deducting Rs. 10/- (Rupees Ten Only)** as administrative charges.
- 2) If a student informs the Principal of the college in writing within 30 days from the date of commencement of the term his / her desire to cancel his / her admission - the student will be refunded all fees paid at the time of admission **after deducting Rs. 30/- (Rupees Thirty Only)** as administrative charges.
- 3) a) Students who inform the Principal of the College in writing at the time of applying for admission - that he / she has applied/intends to apply for admission to one or more of the Professional for degree courses in Engineering, Architecture, Pharmacy, Physio-Therapy, Technology, Medicine, Homeopathy, Painting, Commercial Art, Home Science and Courses conducted by the National Defence Academy or Indian Institutes of Technology or regional college of Engineering and
b) Withdraw in writing their application for admission within 7 days from the date of admission to a professional college or course mentioned in (a) above, but not later than 31st August of the same academic year - will be refunded all fees will be paid at the time of admission **after deducting Rs. 50/- (Rupees Fifty Only)** as administrative charges.
c) Such students will be required to produce documentary evidence of being admitted to a professional course, at the time of applying for refund of fees.
d) If a student withdraws his application for admission within 7 days of admission to a professional course (mentioned in (a) above but not later than 30th September of the same academic year will be refunded all fees paid at time of admission **after deducting Rs. 250/- (Rupees Two Hundred and Fifty Only)** as administrative charges.

REFUND OF DEPOSITS :

- 1) The amount of Caution money, Library deposit, Laboratory deposits (if any), will be refunded when a student leaves the college or cancels the admission.
Deposits not claimed within one year of leaving the college / cancellation of admission will be forfeited.

National Education Policy 2020

Introduction

With the commencement of the academic year 2024-2025, we are delighted to announce that our college is fully committed to implementing the National Education Policy (NEP) 2020 first education policy of the 21st century. As per the Government and University of Mumbai Guidelines, this innovative and forward-thinking policy aims to completely change the educational landscape of India starting in the academic year 2024-2025. In adopting NEP 2020 we are committed to providing our student with a comprehensive and enriched learning experience. Our College is actively aligning our educational practices with the objectives set forth by NEP 2020. Embracing a multi-disciplinary approach education is a key element of NEP 2020, to this end, the University has redesigned curriculum to offer interdisciplinary courses that motivate critical thinking, creativity, and problem-solving which will be adopted by the college by offering a wide selection of subjects. We give our student the freedom to pursue their interests while maintaining a well-rounded education. The institution has invested in modern facilities, including smart Classrooms and Laboratories to create a conducive learning environment. It has also upgraded its technology infrastructure providing high speed internet access and digital resources. We encourage our faculty members to engage in research and professional development activities to stay updated with the latest educational trends. We are fostering collaborations with prestigious Institutions, Industry Partners, and Research Organizations to improve education quality. Through NEP 2020, we are confident that our students will graduate empowered and ready to make meaningful contributions to society and shape a brighter future. Join us as we reimagine education and embark on a path of academic excellence and holistic development by the National Education Policy 2020. Let's build a promising future for our students and our nation.

Programmes offered by the College for UG under NEP – 2020

1. Bachelor of Commerce (B.Com)
2. Bachelor of Arts (B.A)
3. Bachelor of Commerce – Banking and Insurance
4. Bachelor of Commerce – Management Studies
5. Bachelor of Science – Information Technology

Programmes offered by the College for PG under NEP – 2020

1. Masters in Commerce – Advanced Accountancy
2. Masters in Arts – Economics

Ph.D. Programmes offered by the college

1. Ph.D. in Commerce
2. Ph.D. in Economics
3. Ph.D. in Accountancy

Courses offered by the College for U.G Programs under NEP 2020

Bachelor of Commerce

Eligibility

A Candidate for being eligible for admission to the Bachelor of Commerce programme by the college for U.G. under NEP 2020 must have passed the Higher Secondary School Certificate (Std. XII) Examination conducted by the different division board of Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (STD XII). Examination with Vocational subject / minimum Competency based vocational courses conducted by the different board of the Maharashtra State of Secondary and Higher Secondary School.

OR

Must have an Examination of another University or Body recognized as equivalent there to.

Subject Course Offered by the College Under NEP 2020

Bachelor of Commerce

F.Y.B.COM - Sem - I		
Vertical	Course	Credits
Major1-1	Accountancy & Financial Management -I	2
Major1-2	Introduction To Business	2
Major1-3	Economics for Professional Career I	2
VSC	Business Etiquettes & Corporate Grooming	2
SEC	Practical Statistic for Commerce I	2
OE	Indian Constitution	2
OE	Indian Short Stories	2
VEC	Environmental Management and Sustainable Development I	2
AEC	Business Communication Skills I	2
IKS	Indian Knowledge System	2
CC	NSS (Introduction to National Service Scheme)	2

F.Y.B.COM - Sem - II		
Vertical	Course	Credits
Major1-AFM-II	Accountancy and Financial Management II	2
Major1-Com-II	Commerce - II (Intro. to Service Sector)	2
Major1- Eco-II	Economics for Professional Career II	2
Minor -B.Law	Business Law -I Contract Act 1872	2
Statistics-II	Practical Statistics for Commerce II	2
AEC (Marathi)	मुद्रति माध्यमांसाठी लेखन कौशल्ये	2
BLS	Business Leadership Skills	2
OE (Pol. Sci.)	Introduction to Public Policy	2
A&BW	Academic and Business Writing	2
VEC (EVS)	Environmental Management and Sustainable Development- II	2
CC	Foundation and Exploration of Performing and Fine Arts	2

S.Y.B.COM - Sem - III		
Vertical	Course	Credits
M1	Management Principles and Functions	2
M1	Accountancy and Financial Management III	2
M1	Family Business Management /Accounting and Auditing - I (Management Accounting - I)	2
M1	Micro Economics of Factor Pricing	2
Minor	Business Law - II : Sale of Goods Act 1930 - II	4
OE	Environment Management and Sustainable Development - I	2
VSC	Company Secretary Practice	2
AEC	Bhashantar Kaushalye	2
CC	NSS Social Reformation and Social Reformers	2
CC	Field Project	2

S.Y.B.COM - Sem - IV		
Vertical	Course	Credits
M1	Management-Production and Finance	2
M3	Accountancy and Financial Management IV	2
M4	Six Sigma /Accounting and Auditing (M.A.)	2
M5	Macroeconomics: Analysis of Interaction Between Goods and Money Market	2
Minor	Business Law - III - The Negotiable Inst. Act 1881	4
OE	Environment Management and Sustainable Development - II	2
VSC	Company Secretary Practice	2
AEC	Business Communication	2
CC	Youth and Disaster Management	2
CC	Community Engagement Program	2

Bachelor of Arts

Eligibility

A Candidate for being eligible for admission to the Bachelor of Arts programme by the college for U.G. under NEP 2020 must have passed the Higher Secondary School Certificate Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or an examination recognized as equivalent with subjects as may be Specified by the University in Arts, Science or Commerce Streams.

Learners passing an examination equivalent to SYJC of the Higher Secondary Board, Mumbai Intermediate (Arts / Science / Commerce) from other states and immigrating from other University / Board and Seeking Admission to the first year of the Three year Integrate Degree Course will be admitted only on production of provisional eligibility certificate issue by the University of Mumbai, Such Students should submit a Migration Certificate, Statement of Marks and Passing Certificate in original along with true copies within two months from the date of admission, failing which there admission is liable to be cancelled.

Subject / Courses Offered by the College Under NEP 2020

Bachelor of Arts

F.Y.B.A. - Sem - I		
Vertical	Course	Credits
Major 1 (ECO)	Microeconomics I	4
VSC (ECO)	Basics of Agriculture	2
SEC (ECO)	Money Transaction and Consumer Protection (Eco.)	2
Major 1 (Hist.)	History Ancient India: From Earliest Times to 6th century BCE	4
VSC (HIST)	Introduction to Indian Archaeology	2
SEC (HIST)	Introduction to Competitive Examination	2
Major 2 (Psy)	Introduction to Psychology	4
Major 2 (GEO)	Introduction to Human Geography	4
Major 2 (MAR)	नाटक या साहित्य प्रकारचा अभ्यास	4
Major 2 (Pol. Sci)	The Constitutional Framework of Indian Polity	4
IKS	Indian Knowledge System	2
AEC (CS)	Communication Skills	2
VEC (EVS)	Environmental Management & Sustainable Development I (EVS)	2

F.Y.B.A. - Sem - II		
Vertical	Course	Credits
Major 1 (ECO)	Microeconomics-II	4
Major 1 (Hist)	Early Medieval Period (mid 350 BCE to 1200 CE)	4
VSC (ECO)	Rural Marketing	2
VSC (Hist)	Introduction to the History of Indian Coinage	2
SEC (ECO)	Economics Data Visualization with Excel	2
SEC (Hist)	Caves in Maharashtra	2
Major 2 Psychology	Fundamentals of Psychology	4
Major 2 Marathi	कविता या साहित्य प्रकारचा अभ्यास	4
Major 2 Population	Population Geography	4
CC	Foundation & Exploration of Performing fine Arts	2
AEC	मुद्रित माध्यमांसाठी लेखन कौशल्य	2
OE	Environmental Management & Sustainable Development -II	2

S.Y.B.A. - Sem - III		
Vertical	Course	Credits
Major 1 (Eco)	Macro Economics I	4
Major 1 (Eco 2)	Banking in India I	2
SEC Eco.	Rural Enterprises	2
Major 1 (Hist.)	History of Medieval India	4
Major (Hist.)	Status of Women in Medieval India	2
SEC Hist.	Tourist Management	2
Major 2 (Psy.)	Developmental Psychology	4
Major 2 (Marathi)	कादंबरी या साहित्य प्रकारचा अभ्यास	4
OE	Fundamental of Family Business	4
AEC	Bhashantar Kaushalye	2
CC	Indian Theatre: Classical Roots and Contemporary Expressions	2
CC	Field Project	2

S.Y.B.A. - Sem - IV		
Vertical	Course	Credits
Major 1 (Eco)	Macro Economics II	4
Major 1 (Eco 2)	Banking in India II	2
VSC Eco.	Entrepreneurship Development II	2
Major 1 (Hist 4)	History of Medieval India II	4
Major (Hist. 2)	History of Medieval Deccan	2
VSC Hist.	Applied History	2
Major 2 (Psy.)	Fundamentals of Social Psychology	4
Major 2 (Marathi)	कथा या साहित्य प्रकारचा अभ्यास	4
OE (EVS)	Environmental Conservation and Sustainable Development	4
AEC (CS)	Communication Skills in English	2
CC	Integrated Theatre Production: Stage Craft, Costume, Music and Technology	2
CC	Community Engagement Program	2

Bachelor of Commerce (Banking and Insurance)

Eligibility

A Learner being eligible for Admission to the program by the college for UG under NEP 2020 shall have passed XII th standard examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination and secured minimum 45% marks and 40% for reserved category at the HSC examination.

Every learner admitted to the Degree Course in the constituent / affiliated college / recognized institution conducting the course, shall have to register himself / herself with the University.

B. Com (Banking and Insurance) Programme (NEP)

Sem - I		
Vertical	Course	Credits
Major	1. Principles and Practices of Banking and Insurance	4
	2. Fundamental Accounting - I	2
Minor	Nil	NIL
Open Elective	1) Introduction-to-Business-Statistics-I	2
	2) Introduction to the Constitution of India	2
VSC	Mutual Fund	2
SEC	Service Marketing	2
AEC	Business Communication Skills I	2
VEC	Environmental -Management-Sustainable-Development-I.	2
IKS	Indian Knowledge System	2
CC	NSS - Introduction to National Service Scheme	2

Sem - II		
Vertical	Course	Credits
Major	1. Management Process and Organizational Behavior	4
	2. Fundamental Accounting - II	2
Minor	Business Law I (The Indian Contract Act 1872)	2
Open Elective	1) Introduction-to-Business-Statistics-II	2
	2) Geography of Tourism	2
VSC	Startups	2
SEC	Introduction to Digital Marketing	2
AEC	भाषिक कौशल्याचे - उपयोजन - १ - भाषण - व - निवेदन - कौशल्ये	2
VEC	Environmental-Management-Sustainable-Development-II	2
IKS	Indian Knowledge System	nil
CC	NSS II - Leadership and Community Engagement	2

Sem - III		
Vertical	Course	Credits
Major	1) Financial Decision-Making	4
	2) Direct Taxation: Compliance, And Implications	4
Minor	Business Law - II (The Sale of Goods Act, 1930)	4
Open Elective	Wild life Conservation	2
VSC	Laws Governing Banking & Insurance	2
AEC	भाषकि-कौशल्यांचे-उपयोजन - २	2
CC	Field Project	2
CC	NSS - Study of Indian Social Reformers	2

Sem - IV		
Vertical	Course	Credits
Major	1) Data-Driven Decision Making in Banking And Insurance	4
	2) Cost Accounting For Banking And Insurance: Principles And Practices	4
Minor	Business Law - III (Negotiable instrument Act - 1881)	4
Open Elective	Eco Tourism	2
SEC	KYC in Banking & Insurance	2
AEC	Business Communication Skills - II	2
CC	Community Engagement Project	2
CC	NSS - Youth and Disaster Management	2

Bachelor of Commerce (Management Studies)

Eligibility

A Candidate for being eligible for admission to the programme by the college for U.G. under NEP 2020 degree Course in Management Studies (F.Y. B.M.S.) shall have passed XIth Standard Examination (Arts / Commerce / Science) of the Maharashtra Board of Higher Secondary Education or Its equivalent examination or diploma in any engineering branches with 2 year duration after the SSC conducted by the board of technical education Maharashtra State or equivalent Examination. *Open category Student should secure minimum 45% mark and reserve category student must secure minimum 40 %.

Every learner admitted to Degree Course in the constituent / affiliated college / recognized institute conducting the course, shall have to register himself / herself with university.

Bachelor of Commerce (Management Studies)

Sem - I		
Vertical	Course	Credits
Major	1. Principles of Management- I	4
	2. Bhartiya Theory of Management Styles	2
Open Elective	1. Introduction to Business Statistics-I	2
	2.Introduction to the Constitution of India	2
VSC	Information Technology in Business Management	2
SEC	Business start-up	2
AEC	Business Communication Skills	2
VEC	Environment Management & Sustainable Development-I	2
IKS	Indian Knowledge System	2
CC	NSS - Introduction to National Service Scheme	2

Sem - II		
Vertical	Course	Credits
Major	1. Principles of Management -II	4
	2.Labour Management theories & Styles	2
Minor	Business law-I(The Indian Contract Act 1872)	2
Open Electives	1. Heritage sites in India	2
	2. Business Statistics-II	2
VSC	Foreign Exchange Derivative	2
SEC	MS office	2
AEC	भाषकि कौशल्याचे उपयोजन ।	2
VEC	Environment Management & Sustainable Development-II	2
CC	NSS - Leadership and Community Engagement	2

Sem - III		
Vertical	Course	Credits
Major	Marketing:	
	1. Introduction To Marketing Management	4
	2. Marketing Research	4
	Finance:	
	1. Introduction To Financial Services	4
	2. Financial Management	4
	Human Resource:	
	1. Introduction To Human Resource Management	4
	2. Training And Development	4
Minor	Business law-II The Sale of Goods Act 1930	4
Open Elective	Cyber and Digital Safety	2
VSC,SEC	Marketing:	
	1. Consumer Behavior	2
	Finance:	
	1. Financial Statement Analysis	2
	Human Resource:	
	1. Recruitment & Selection	2
AEC	भाषिक कौशल्याचे उपयोजन II	2
CC	NSS - Study of Indian social Reformers	2
CC	Field Project	2

Sem - IV		
Vertical	Course	Credits
Major	Marketing:	
	1. Retail Marketing	4
	2. Customer Relationship Management	4
	Finance:	
	1. Auditing	4
	2. Financial Institutions and Market	4
	Human Resource:	
	1. Change & Conflict Management	4
	2. Legal practices in HRM	4
Minor	Business law-III(Negotiable Instrument Act 1881)	4
Open Elective	Parliamentary System and Procedures	2
VSC,SEC	Marketing:	
	1. AD-Making	2
	Finance:	
	1. Financial Inclusion Skills in Youth	2
	Human Resource:	
	1. Organizational Development	2
AEC	Business Communication Skills-II	2
CC	NSS - Youth & Disaster Management	2
CEP	Community Engagement Project	2

Bachelor of Science In Information Technology

Eligibility

A Candidate being eligible for Admission to the program by the College for UG under NEP 2020 passed XIIth standard examination of the Maharashtra Board of Secondary and Higher Secondary Education or its equivalent with Mathematics and Statics as one of the Subject and should have secured not less than 45% marks in aggregate for open category and 40% marks in aggregate for reserved category.

Bachelor of Science In Information Technology

Sem - I		
Vertical	Course	Credits
Major	Programming with C	2
	Database Management Systems	2
	Practical I	2
OE	Stress Management-I	2
	Marketing Mix I	2
VSC	Combinational and Sequential Design	2
SEC	Office Tools for Data Management	2
IKS	Indian Knowledge System	2
AEC	Introduction to Communication Skills	2
VEC	Environmental Management Sustainable Development -I	2
CC	NSS - Introduction to National Service Scheme	2

Sem - II		
Vertical	Course	Credits
Major	OOPs with C++	2
	Web Designing	2
	Practical II	2
Minor	Statistics / Commerce	2
OE	Stress Management-II	2
	Marketing Mix II	2
VSC	Assembly Language Programming	2
SEC	PL/SQL	2
AEC	भाषिक कौशल्यांचे उपयोजन १ (भाषण व निवेदन कौशल्ये)	2
VEC	Environmental Management Sustainable Development -II	2
CC	NSS - Readership and Community engagement	2

Sem - III		
Vertical	Course	Credits
Major	Python Programming	2
	Data Structures	2
	Operating System	2
	Major Practical 3	2
Minor	Statistics / Commerce	4
OE	Financial Literacy	2
VSC	Applied Mathematics	2
AEC	भाषिक कौशल्यांचे उपयोजन 2 (भाषण व निवेदन कौशल्ये)	2
FP	Field Project	2
CC	NSS - Study of Indian Social Reformers	2

Sem - IV		
Vertical	Course	Credits
Major	Core Java	2
	Software Engineering	2
	Computer Networks	2
	Major Practical 4	2
Minor	Statistics / Commerce	4
OE	Management Skills	2
VSC	Computer Graphics	2
AEC	Introduction-to-Communication-Skills-in-English-II	2
CEP	Community Engagement Programme	2
CC	NSS - Youth and Disaster Management	2

Note:

All courses for Third Year for UG programmes will be as per the directives of the University of Mumbai and the selection of subjects by the Student & College. The structure will be updated to the student as and when it will be uploaded on the website of the University of Mumbai.

As per NEP 2020 New Syllabus has been launched since Academic Year 2023-2024

M.A. Economics

Subject and Credit Structure of the Program (Sem - I, II, III & IV)

Sem - I		
Vertical	Course	Credits
Mandatory	Macroeconomics I	4
Mandatory	Macronomics I	4
Mandatory	Indian Economy	4
Mandatory	Industrial Economics I	4
Elective	Economics of Labour Market	2
Minor	Research Methodology	4

Sem - II		
Vertical	Course	Credits
Mandatory	Public Economics	4
Mandatory	International Trade: Theory and Policy	4
Mandatory	Economics of Human Development	4
Mandatory	Industrial Economics II	4
Elective	Managerial Economics II	2
CC	On Job Training/Field Project	4

Sem - III		
Vertical	Course	Credits
Mandatory	Microeconomics II	4
Mandator	Macronomics II	4
Mandatory	Growth and Development Economics	4
Mandatory	Money and Banking I	2
Elective	Statistical Methods in Economics	4
CC	Research Project	4

Sem - IV		
Vertical	Course	Credits
Mandatory	Agricultural Development Policy	4
Mandatory	Industrial Relations in India	4
Mandatory	Money and Banking II	4
Mandatory	Regional Economic Theory	2
Elective	Gender Econimics	2
CC	Research Project	6

M.Com. (Advance Accountancy)

Sem - I		
Vertical	Course	Credits
Mandatory	Advanced Cost and Management Accounting	4
Mandatory	Direct & Indirect Taxation (Income Tax)	4
Mandatory	Advanced Financial Accounting	4
Mandatory	Advanced Trends in Accounting- I	2
Electives	Mutual Fund Management & Wealth Management	4
CC	Research Methodology (RP)	4

Sem - II		
Vertical	Course	Credits
Mandatory	Advanced Cost Accounting	4
Mandatory	Corporate Finance	4
Mandatory	Direct & Indirect Taxation (GST)	4
Mandatory	Advanced Trends in Accounting-II	2
Electives	Accounting of Housing Society & Charitable Trust	4
CC	On Job Training / Field Project	4

Sem - III		
Vertical	Course	Credits
Mandatory	Corporate Financial Accounting	4
Mandatory	Advanced Auditing	4
Mandatory	Financial Services	4
Mandatory	Advanced Trends in Accounting– III	2
Electives	Accounting and Taxation of E-commerce Industries	4
CC	Research Project	4

Sem - IV		
Vertical	Course	Credits
Mandatory	Advanced Financial Management	4
Mandatory	International Financial Reporting Standards	4
Mandatory	Personal Financial Planning	4
Mandatory	Auditing & Assurance (Accounting Ethics and Corporate Governance)	4
Electives	Research Project	2
CC	OJT	6

Scheme of Examination for the UG/PG Courses as per NEP 2020

As per Circular No. AAMS – UGS / ICC/2024-25/01 Regulation the scheme of examinations for the UG/PG courses as per NEP 2020 is as follows

UG Courses under NEP – 2020

For 2 credits

External – 30– Semester End Examination

Internal – 20 – Continuous assessment

For 4 Credits

External – 60 – Semester End Examination

Internal – 40 – Continuous assessment

Individual Passing in Internal and External Examination

PG Courses under NEP – 2020

External - 50 - Semester End Examination

Internal - 50 - Semester End Examination

(Circular is available on the University of Mumbai Website – www.mu.ac.in)

Implementation of the Examination Rules

Progression in Undergraduate (UG) and Post Graduate (PG) Programme for Commerce, Science, Humanities & Interdisciplinary Studies from the Academic Year 2024-25 under the implementation of National Education Policy (NEP 2020) is as follows:

Carry-forward of marks in case of a learner who fails in the Internal assessment and/or semester-end assessment in one or more Subjects:

1. A learner who PASSES in the Internal Examination but FAILS in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However, his/her marks on the Internal Examinations shall be carried over and he/she shall be entitled to the grade obtained by him/her on passing.
2. A learner who PASSES in the Semester End Examination but FAILS in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for the grade obtained by him/her on passing.

Rules for progression (Allowed to keep terms (ATKT):

For UG programme:

1. A learner shall be allowed to keep term for Semester II irrespective of the number of courses of failure in Semester I.
2. A learner shall be allowed to keep term for Semester III if he/she earns 32 or more Cumulative credits from Semester I & Semester II.

3. A learner shall be allowed to keep term for Semester IV irrespective of the number of courses of failure in Semester III.
4. A learner shall be allowed to keep term for Semester-V if he / she earns 76 or more Cumulative Credits from Semester-1, II, III & IV.
5. A learner shall be allowed to keep the term for Semester VI irrespective of the Number of courses of failure in Semester V.
6. The result of Semester VI shall be withheld by the College till the learner passes all the Semesters from Semesters I to Semesters V.
7. A Learner is allowed to take admission in semester VII (UG Hon. /PG Part I) only if he passed all courses of semesters I to VI (132 Credits).

For PG programme:

1. A learner shall be allowed to keep term for Semester II irrespective of the number of courses of failure in Semester I.
2. A learner shall be allowed to keep term for Semester III irrespective of the numbers of courses of failure in Semester I & II
3. A learner shall be allowed to keep term for Semester IV irrespective of the number of courses of failure in Semester I, II & III

Letter Grades and Grade Points

Semester GPA/ Program CGPA Semester / Program	% of Marks	Alpha-Sign/Letter Grade Result	Grading Point
9.00-10.00	90.0-100.0	(Outstanding)	10
8.00-<9.00	80.0-<90.0	A+ (Excellent)	9
7.00-<8.00	70.0-<80.0	A (Very Good)	8
6.00-<7.00	60.0-<70	B+ (Good)	7
5.50-<6.00	55.0-<60.0	B (Above Average)	6
5.00-<5.50	50.0-<55.0	C (Average)	5
4.00-<5.00	40.0-<50.0	P (Pass)	4
Below 4.00	Below 40F	(Fail)	0
Ab -(Absent)	-	Absent	0

Important Note:

A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

For non-credit courses "Satisfactory" or "Unsatisfactory" shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA / CGPA.

EXAMINATION REGULATION

Instructions to Candidates about Examinations :

1. Be in time a candidate who is late by more than 30 minutes shall not be admitted to the examination hall
2. No candidate shall be permitted to leave until half an hour is over after the question papers have been distributed.
3. Enter on the title page the class, subject, section and seat number.
4. Write on both sides of the pages, unless otherwise instructed. Rough work should be written on the left hand side or on separate supplement. Answer each question on new page and number it.
5. No pages shall be written on the question paper.
6. Nothing shall be written on the question papers
7. Exchange of materials, stencils, mathematical etc. is strictly prohibited. Apply to the supervisor in case anything is needed but do not leave the seat on any account, at anytime not leave the examination hall during the last ten minutes.
8. A Candidate is liable to disciplinary action for use of unfair means e.g. if he/she -
 - a. Keep with him / her any book, notes or any other written material
 - b. Speaks to or communicates, in any other way with another candidate.
 - c. Disobey any instruction issued by the senior or junior supervisor or is guilty of rude or disobedient behavior
 - d. Any use of unfair means during the examination is liable to severe penalties as per the ordinance
9. Ten minutes before the close, a warning bell will be rung, after which no candidate will be permitted to leave the hall. At the second bell, all must stop writing and be ready to handover the answer booklets to the supervisor.

PROCEDURE FOR INVESTIGATION IN CASE OF MALPRACTICES

1. The candidate may be served a show cause and made aware of the charges / allegations reported against him to prepare his/her defense at the time of his/her appearance before the Unfair Means Inquiry Committee and informing him/her thereby, of the proposed action taken in his/her case with a request to reply to the show cause notice as to why the proposed action should not be taken against him/her.
2. The reply received by the Committee from the candidate when he/she appears before is considered by the committee and the final recommendation in the matter is made.
3. The punishment finally awarded can be equal to or less than what is mentioned in the cause notice, but not more than what is mentioned therein.
4. The college Unfair Means Inquiry Committee is a recommendatory body. The Committee is set up to inquire about the alleged unfair means and Practices by the students during any examination (Internal / External / Practical). The principal exercises his / her power by tailoring the guidelines issued by the University of Mumbai, under ordinance (5050).
The board categories of unfair means resorted to by students at the University / College, the examination and the quantum of punishment for each category thereof.

Sr. No.	Nature of Malpractice	Quantum of Punishment
1.	Possession of copying material.	Annulment of the performance of the student at the University / College / Institution examination in full. Note : This quantum of p malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed there at.
2.	Actual copying form the copying material	Expulsion of the students from University or College or Institution examination for one additional examinations.
3.	Possession of another students answer-book	Expulsion of the students from University or College or Institution examination for one additional examinations. (Both the students)
4.	Possession of another students answer-book + actual evidence of copying thereform	Expulsion of the students from University or College or Institution examination for one additional examinations. (Both the students)
5.	Mutual / Mass copying	Expulsion of the students from University or College or Institution examination for one additional examinations.
6.	I. Smuggling-out of smuggling-in or answer-books as copying material. II. Smuggling-in of written answer-book based on the question papers set at the examinations. III. Smuggling-in of written answer-book and forging signature of the Jr. Super visor thereon.	Expulsion of the students from University or College or Institution examination for one additional examinations. Expulsion of the students from University or College or Institution examination for one additional examinations. Expulsion of the students from University or College or Institution examination for one additional examinations.
7.	Attempt to forge the signature of the Jr. Supervisor on the answer book or supplement	Expulsion of the students from University or College or Institution examination for one additional examinations.
8.	Attempt to forge the counterfeiting of University / College / institution seal of answer-books or office stationery used in the examinations twice used threat.	Expulsion of the students from University or College or Institution examination for one additional examinations.
9.	Answer-book, main or supplement written outside the examination hall or any other insertion in the answer-book.	Expulsion of the students from University orCollege or Institution examination for one additional examinations.
10.	Insertion of currency notes to bribe or attempting to bribe any of the person / connected with the conduct of examinations.	Expulsion of the students from University or College or Institution examination for one additional examinations. Note: This money shall be credited to the Vice Chancellor's Fund.
11.	Mobile Phones or any electronic gadget other than calculator, even in switch off mode which can be potentially be used for communication or copying.	Expulsion of the students from University or College or Institution examination for one additional examinations.
12.	Anything written or sign mode on the body of student or his/her cloth / garment, handkerchief etc. which may have relevance to the syllabus of the examination paper concern.	Expulsion of the students from University or College or Institution examination for one additional examinations.

Sr. No.	Nature of Malpractice	Quantum of Punishment
13	Using obscene language / violence threat at the examination centre by a student at the University / College / Institution to Jr. / Sr. Supervisor / Chief conductor of Examiners.	Expulsion of the students from University or College or Institution examination for one additional examinations.
14	a. Impersonation at the University / College / Institution examination or Institute student. b. Impersonation by the University / College / Institute student as S.S.C. / H.S.C. / any other examinations.	Expulsion of the students from University or College or Institution examination for one additional examinations (Both the students if impersonator is University or College) Expulsion of the students from University or College or Institution examination for five additional examinations.
15	Revealing identity in any form in the answer written or in any other part of the answer-book by the student at the University or College or Institution examination.	Annulment of the performance of the student at the University / College / Institution examination in full.
16	Found having written on palms or on the body or on the clothes while in examination.	Annulment of the performance of the student at the University / College / Institution examination in full.
17	All other malpractices not covered in aforesaid categories.	Annulment of the performance of the student at the University / College / Institution examination in full and severe punishment depending upon the gravity of the offence.
18	If on previous occasion a disciplinary action was taken against a student for malpractice used at the examination, in this event he/she shall be dealt with severely enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.	
19	Practical/dissertation / project report examination - Student involved in malpractices at the practical/dissertation / project report examination shall be dealt with as per the punishment provided for the theory examination.	
20	The competent authority, in addition to the above mentioned punishments may impose a fine on the student declared guilty.	
<p>Note : The term "Annulment of the performance in full" includes performance of the student at the theory as well as annual practical examination, but does not include performance at term work, project work with its term work, oral or practical and dissertation examinations unless malpractice used there at.</p> <p>learners who are punished under the ordinance 5050 (copy case) shall not be eligible to appear to the Additional Semester End Examination (As per COE-Exam. Approved by the A.C. and M.C.-Manual-Commerce June 2011 page 47 of 84)</p>		

CONSTITUTION OF UNFAIR MEANS COMMITTEE

Examination committee will look into the unfair means adopted by students at the examination. If a student is found using unfair means the Junior supervisor shall make a report to that effect along with the evidence & the statement of student & supervisor in the Examination will then refer the matter to the unfair means in committee for necessary inquiry & recommend to the Principal, the action to be taken, keeping in view the provision of sec 34 & 56.5 of the SS code which is as under.

Sec. 34 A pupil shall be liable to be rusticated for such period as the Director may direct, or otherwise punished in the following and other similar cases :-

- 1) When a pupil has been found to have secured admission or attempted to secure admission by means of false or forged leaving certificate or by false representations of any kind.
- 2) When in the case of pupil, It has been found that the entries in the leaving certificate have been tempered with;
- 3) When a pupil has been found to be guilty of fraud or malpractices in connection with any public examination; and
- 4) When a pupil has been found guilty of serious misconduct.

Sec. 56.5 Any pupil who is persistently insubordinate or is repeatedly or willfully mischievous or is guilty of malpractices in connection with examinations or has committed an act of serious indiscipline and /or misbehavior, or who, in the opinion of the Head of the school, has an unwholesome influence on his fellow-pupils, may be expelled permanently or removed from the school for a specifies period by the Head of the school. The reasons thereof should be recorded in writing. The matter should be reported immediately by the Head to the appropriate authority and in no case later then 7 days of expulsion, with the name of the pupil expelled, together with full details of the reasons for the action taken.

COLLEGE / COMMITTEES / ASSOCIATION

College / Committees / Association are meant for promoting co-curricular activities and competencies. Each society will be managed by a Committee of teachers, one of whom will be its Chairman and Student members are also part of that. Three students will be nominated on the basis of merit by the teachers concerned. One student to be a member of at least two committee of his choice, to endure desired growth and development of the personality.

The Principal is the Ex-officio President of all college societies and his decision shall be final and binding on all matters. No person shall be invited to address college meeting or societies without the prior permission of the Principal. Even for college debates and discussion it is necessary to get prior approval of the subject proposed for discussion and such debates shall be held under the Presidentship of a person approved by Principal.

LIST OF VARIOUS COMMITTEES / ASSOCIATIONS

- * College Development Committee
- * Planning Board
- * I.Q.A.C.
- * Anti-Ragging Committee
- * Grievance Cell
- * Examination Committee
- * Internal Complaint Cell (ICC)
- * Nakul Patil Yuva Probodhan Manch
- * Class Cabinet Committee
- * Unfair means inquiry Committee
- * Women Development Cell
- * Alumni Association
- * Arts Circle
- * Attendance Committee
- * Career Guidance and Placement Cell
- * Research Assessment Committee
- * Parents - Teacher Committee
- * Commerce Association
- * Counseling Cell
- * Discipline Committee
- * English Library Association
- * Gymkhana Committee
- * Library Committee
- * Magazine Committee
- * Managerial Youth Association
- * Marathi Vangmay Mandal
- * Social Science Association
- * Special Cell
- * Staff Academy
- * Time-Table Academy
- * Bizwiz Association
- * Continues Internal Evaluation Committee

The College aims to bring about all round development of the student. It aims to bring about a positive change in the attitude of the students. We believe in the concept of education by Dr. Radhakrishnan "knowledge is not something to be packed away in some corner of our emotions, haunts or soul & is as close to us as life itself"

Along with the academic growth the college tries to provide a platform whereby a student can grow, develop his aesthetic interest, participate in various activities, programs, competitions & develop a confidence to meet the challenges. Along with the academic calendar the college plans an calendar of events listing various activities that bring about all round development of the students. It also aims at value education which will bring desired "sanskars" in the students & help to develop good citizens of our nation.

Other Activities & Schemes for All Round Development of the Students

National Service Schemes (N.S.S.):

The college has NSS units. Students who are really interested in doing social work, are welcome to join the NSS units on merit basis. The actual enrolment however will depend upon the University guidelines.

Student's Council :

Student's Council is a representative body of college students. It is considered as per the section 40 of Maharashtra University Act' 1994

Women Development Cell

As per the guidelines given by the Vice-Chancellor, University of Mumbai, Women Development Cell is formed in the college.

It is working for the development of women particularly girls students. Different types of workshops & seminars are organized by this cell.

Group Insurance Scheme :

All students are covered under the scheme of group insurance.

Merit Identity Card :

Students securing the first 3 positions in each class will be provided Merit Identity Cards. These students are entitled to get two additional books from the library.

Internet Facility to Students :

Students can browse internet only for academic purposes

Remedial and Intensive Coaching Batches :

Remedial batch is for academically weak students whereas intensive batch is for bright students. The batches are formed after the declaration results of 1st term examinations for both Degree and Junior College.

Merit Scholarship :

The first three rank holders of the academic year are given tuition fee concession.

Concession to special category of Students :

Blind, Deaf, Dumb, Spastic, Physically handicapped and those with learning disabilities (Dyslexia, Dyscalculia, Dysgraphia) are granted various concessions by the Maharashtra State Board of Secondary and Higher Secondary Education, Pune and University of Mumbai. For further details students are advised to meet Vice Principal (Sr. & Jr. College)

Railway & S.T. Concessions :

Students are provided railway and S.T. concessions as per rules. They should give their correct permanent and local address correctly

Students Aid Fund :

The students Aid Fund of the college gives all possible assistance for paying tuition fees, examination fees, etc. to all poor, needy and deserving students. Prescribed form must be obtained by the desirous students on time and must be submitted latest by the month of July - For further details students are advised to meet Vice Principal (Sr./Jr. College)

Open House :

A Unique platform for a dialogue between parents, students and teachers. The open houses are held periodically to provide opportunity to parents to interact with the Principal and Teachers and get first hand progress reports of their wards.

Counselling Cell :

College has a counselling cell students which try to solve the psychological & personal problems of the students.

Avishkar :

The college magazine 'Avishkar' is Publish every year in the second term. it reflects the working of the college, its progress and contains Articles, Poems, Jokes, Cartoons etc. which develop the innate abilities of the students

Pride the Honour :

College hosts an intercollegiate event 'Pride-the honour' under the banner of Self Financing Courses where various competitions are organised in variety of disciplines.

College Website : <http://www.pragaticollegedombivli.org>

All Important Notifications, Notices, Time Table, Activities Prospectus, RTI Notification, AQAR, NAAC SSR etc. are available on College website.

JUNIOR COLLEGE

SQAAF - "A" Grade

COURSES OF STUDIES

XI and XII Commerce (English Medium Only)

All subjects are compulsory.

- | | |
|---|---|
| (1) English | (2) Marathi / Hindi / I.T. |
| (3) Book-Keeping and Accountancy | (4) Organisation of Commerce |
| (5) Economics | (6) Secretarial Practice / Mathematics and Statistics |
| (7) Environment Education
& Water Security | (8) Health & Physical Education |

XI and XII Arts(Marathi Medium)

All subjects are compulsory.

- (1) English
- (2) Marathi

- (3) Economics
- (4) History
- (5) Geography
- (6) Political Science

(7) Environment Education
& Water Security

(8) Health & Physical Education

XI and XII Science(English Medium Only)

All subjects are compulsory.

- (1) English
- (2) Marathi / Hindi / I.T.
Computer Science

(3) Physics

(4) Chemistry

(5) Mathematics

(6) Biology / Bi-Focal

Computer Science

(7) Environment Education
& Water Security

(8) Health & Physical Education

- The college students can opt for mathematics if they have secured 80 marks in Std. X in the subject of mathematics.
- Information Technology (IT) subject will be given to the students securing above 75% in aggregate & any seats remaining will be filled in on the basis of merit.

Bi-Focal Course :(Instead of Biology and optional subject) (Computer Science I & II 200 Marks)

RULES FOR REFUND OF FEES :

- 1) If a student informs the institution in writing before the commencement of the academic year that he / she wants to withdraw his / her admission for certain reasons, the institution shall refund the tuition fees, term fees, laboratory fees (if any) and Laboratory deposits (if any) actually recovered from the student in full. The institution shall however retain the admission fee.
- 2) If a student withdraws his / her admission after the commencement of the academic year, the institution shall retain the admission fee, term fee and laboratory fee (If any) in full and the proportionate amount of the tuition fee (till the end of the month in which the refund is claimed). The balance amount of tuition fee, if any shall be refunded along with library and laboratory deposits (if any).

REFUND OF DEPOSITS :

- 1) The amount of caution money, Library deposit, and Laboratory deposits (if any), will be refunded when a student leaves the college or cancels the admission.
- 2) Deposits not claimed within one year of leaving the college / cancellation of admission will be forfeited.

ATTENDANCE REQUIREMENT :

- 1) **Students must attend 75% of the lectures, practicals, tutorials and guest lectures in each term of the academic year, failing which they will not be eligible to appear for the Annual Examination.**
- 2) Parents are advised to take special note of this mandatory condition of minimum attendance. **Applications for leave of absence of their wards on account of illness or other reasons should be submitted to the College authorities on time.** Such students should report to the Principal or Vice-Principal before resuming attendance
- 3) S.Y.J.C. students are required to note that the H.S.C. examination forms are liable to be withdrawn, if they fail to maintain the minimum attendance condition.

UPGRADATION OF SYLLABUS AND EVALUATION CRITERIA

Evaluation Scheme for XI

I	First Term Internal evaluation (I Unit Test / M.C. Qs / Tutorial / Seminar)	25 Marks
II	First Term End Examination	50 Marks
III	Second Semester Internal evaluation (II Unit Test / M.C. Qs / Tutorial / Seminar)	25 Marks
IV	Final Examination	100 Marks
		<u>200 Marks</u>

It is essential to include 20% of the first term syllabus for final examination.

$$\text{Average Result} = \frac{25 + 50 + 25 + 100}{2} = \frac{200}{2} = 100$$

ADMISSION PROCEDURE :

Eligibility :

- 1) Any student who has passed the S.S.C. (Std. X) examination conducted by the Maharashtra State Board of Secondary & Higher Secondary Education or any other examination recognised as equivalent thereto by the Boards, is eligible for admission to the F.Y.J.C. (Std. XI) Class.
- 2) A student who has passed an examination other than that conducted by the Maharashtra State Board will be admitted by the College. However, such students will have to obtain an 'Eligibility Certificate' from the Divisional Secretary, Maharashtra State Board of Secondary & Higher Secondary Education, Mumbai and submit it to the College office.

Documents to be submitted along with application for admission :

- 1) Original Mark-Sheet along with two attested Xerox copies of the qualifying examination.
- 2) Original School Leaving Certificate with one attested Xerox Copy (for admission to Std. XI)
- 3) Original Caste Certificate along with one attested Xerox Copy, if admission is being sought against a particular category.
- 4) Original Certificate for Sports / Cultural activities if admission is being sought under this category.
- 5) Original copies of necessary proof along with one Xerox Copy, in case of any other reserved category such as freedom fighters, Govt. job transfers, ex-servicemen, handicapped, etc.
- 6) Xerox copy of ration card (For Girl Students)

Note : 1) No provisional admission

- 2) Students have to confirm his/her admission as his/her name appears in the list.
- 3) Admissions can be cancelled only after due submission of prescribed application forms available with College Office.
- 4) Fees will be refunded as per rules.

FEE CONCESSION :

- 1) Students studying in Junior College will be eligible for E.B.C. concession provided the total income of Parents / Guardians does not exceed Rs. 15000 per annum.
- 2) Primary Teachers' Ward, freedom Fighters' Ward, Secondary Teachers' Ward are also eligible for concession in fees.
- 3) First Three Rank Holders of XI th will get Tutions Fees Concession .

- For Science Subjects (Physics, Chemistry, Bio, Math) 70 marks for theory & 30 for Practicals.
The Practical Exam should be conducted during II Semester Exams.
- For Information Technology (Science & Commerce)
80 + 20 i.e., 80 marks for theory & 20 for Practical
- All Languages (English, Hindi, Marathi, German)
For Theory - 80 marks Oral exam 20 marks OR As per the directions of the Board.
For B.K., S.P., O.C. & Economics final exam theory paper 80 marks & 20 marks for MCQ
- Maths & Statistics (for commerce) will constitute 80 marks (3 hours) & 20 marks for practical exam
80 marks paper will include Sec I - for 40 marks & Sec II - for 40 marks.
- **Evaluation Scheme XI & XII**
Environment Education and Water Security marks as well as Health & Physical Education marks will be converted into Grade

— **Environmental Education :-**

The subject is compulsory for Science, Commerce & Arts Stream. This subject constitutes 50 marks. For project work and seminars (Internal Examiner) - 30 marks are allotted and for oral (External Examiner) - 20 marks are allotted. (The marks need to be converted into Grade)

— **Health & Physical Education :-**

It is compulsory subject : 25 marks for Theory exam & 25 marks for Practical examination in both the semesters. (The marks need to be converted into grade)

$$25 + 25 = 50 \quad \text{I Sem.}$$

$$25 + 25 = 50 \quad \text{II Sem.}$$

$$50 + 50 = \frac{100}{2} = \text{Marks converted into Grade.}$$

History, Geo, Ps, Eco, Theory Papers 80 marks & MCQ / Practical (Geo) 20 marks .

The students who pass the F.Y.J.C. (Std. XI) examination be awarded the following Grades -

Grade I (With distinction) : To successful candidates who obtain not less than 75% marks in the aggregate calculated on the basis of six (in case of vocational subject) or seven subjects offered for the examination.

To successful candidates who obtain not less than 60% marks but less than 75% of marks in the aggregate calculated on the basis of six (in case of vocational subject) or seven subjects offered for the examination.

Grade II To successful candidates who obtain not less than 45% marks but less than 60% of marks in the aggregate calculated on the basis of six (in case of vocational subject) or seven subjects offered for the examination.

Grade III To all other successful candidates. Provided that the first (with distinction) or First Second Grade shall not be awarded to a candidate who appears for the examination with any exemption claimed by him/her provided further that if the aggregate total of marks obtained by a candidate, is less than the total of marks required for obtaining the first grade, but not more than 3 marks, only such candidate shall be given the necessary grace marks not exceeding there in computing his aggregate of marks for the purpose of awards of marks for the purpose of award of the First Grade.

→ **COLLEGE ADMINISTRATION** ←

Dr. D. B. Wankhade	I.C. Principal	M.A. History(SET), Ph.D
Prof. K. P. Barad	Vice Principal	M.A. (Net), MBA (HR), Ph.D. (Psychology)
Mrs. Nutan S Patil	Vice-Principal (Jr. College)	M.A. B.Ed., M.Phil
Mr. Laxman Ingale	Supervisor (Jr. College)	M.A. M.P.Ed.
Mr. Gurunath Patil	Office Suprintendent	B.Com