
GENERAL INFORMATION

To promote higher education, The Thane Zilla Agri Shikshan Prasarak Mandal, Dombivli, was established in 1962. This is an independent educational body of eminent personalities from different walks of life and some social workers of the community. The Mandal was registered under Maharashtra State Public Charitable Trust Act MAH/301, realizing the need of the ever increasing students population from Dombivli & surrounding areas, especially seeking admission to F.Y. Classes of the University of Mumbai. The Mandal took initiative in establishing a Degree College in Dombivli, where thousand of students are willing to take higher education. Dombivli, been favoured with natural conditions like away from MIDC area has become a target for middle class people to acquire residential accomodation herein. This has resulted in encouraging admission problems in this area.

The T.Z.A.S.P. Mandal decided to meet with this need of higher education & formed a Governing Council to establish a Degree college, thus to promote intellectual, moral & social democracy in the society. The strenuous efforts of the members was fulfilled when the Government of Maharashtra granted permission to start a Degree College in the Dombivli on 26th June 1997, the College started functioning with the encouraging response & co-operation of local people, eminent social workers, students & guardians.

The Mandal then decided to start Junior College wing. The Government of Maharashtra granted permission to start it from the academic year 1999-2000.

The Management is keen to start courses for career development. Hence Management Courses & Computer Courses are given priority. Courses like B.M.S. & B.Com (B & I) target at inculcative, professional & Management courses of Open University Yeshwantrao Chavan Maharashtra Open University is playing a major role in spreading education to the employed youths.

We have also started post graduation programmes like M.A. (Economics) M.Com (Advance Accountancy) Ph.D. in Arts (Economics) and Ph.D Commerce (Business Policy & Administration) are also started to provide opportunities to research scholars.

T.Z.A.S.P. Mandal is committed to achieve excellence by providing services of expert faculties in various disciplines & to cater the need of different curricular & co-curricular activities. The college encourages the all round development of students by providing them opportunities for participating in various co-curricular & extra curricular activities. The College has a spacious reading hall & a moderate playground with a king-sized auditorium to meet its infrastructural needs.

The Management of the College does not accept any donation or capitation fees for admission to any of the courses run by the College. Admission is granted as per merit & strictly in accordance with the norms laid down by the Government or University, as the case may be.

THANE ZILLA AGRI SHIKSHAN PRASARAK MANDAL'S

PRAGATI COLLEGE OF ARTS & COMMERCE

Pragati College Road, Dattanagar, Dombivli (E)
Dist - Thane, Maharashtra - 421 201



EMBLEM

1. *The emblem significantly reflects the vision, goals and objectives of the T.Z.A.S.P.Mandal, Dombivli.*
2. *The name of the place "Dombivli" identifies that the "Dombivli" is the city of Education and one of the intellectual cities in Asia.*
3. *The book and the lamp symbolize the spread of knowledge and education like a torch that is passed on from generation to generation by the hand of knowledge and education.*
4. *The picture of industry shows the importance of industrial progress and employment opportunities to the students.*
5. *The joining of hands implies the linkage of education with industry and it also signifies that the spirit of co-operation.*
6. *The slogan ' सा विद्या या विमुक्तये ' conveys the universal truth that Education liberates people from the darkness of ignorance.*

OUR INSPIRATION

We want that education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on ones own feet. - Swami Vivekananda

OUR VISION

Relevance and Excellence in Achieving new Heights in Educational Institutes.

OUR MISSION

We at Pragati impart effective and meaningful education to all, especially to the first learners, rural, backward and the needy students. The college, with the help of state-of-the art information, resource and services, fosters intellectual and vocational growth, inculcates social, cultural and moral values, provides dynamic, student centered, comprehensive and accessible educational activities that address the diverse needs of community and help the students to meet the challenges of the ever changing world.

Values We Nurture

Care

stands for
Concern, Empathy, Understanding,
Co-operation and Empowerment

Innovation

stands for
Creativity, Ability to Learn & Absorb,
Flexibility and Change.

Passion

stands for
Commitment, Determination, Dedication, Discipline,
Pride, Inspiration, Ownership, Zeal and Zest.

Truth

stands for
Delivered Promises, Reliability, Dependability,
Integrity, Truthfulness and Transparency

GOALS & OBJECTIVES OF PRAGATI COLLEGE

The goals and objectives of the institution are stated in the constitution of the management and are reflected in the mission statement and the college prospectus.

The goals of the institution are as follows :

- a. To provide education to social awareness of the society.
- b. To develop self and social awareness among students.
- c. To make the students realize the importance of quality environment and its conservation for better human survival.
- d. To promote awareness about national heritage and develop sense of pride for ancient, cultural and literary traditions.
- e. To promote all-round development of students by organizing and making students participate in co-curricular and extra curricular activities.
- f. To develop personality and self-confidence of the students, and help them to excel.
- g. To inculcate respect for human values among students.
To provide facilities for higher education.
- h. To help students master a subject/s of their interest &
To enable students to achieve their goals.
- i. To make students aware of current trends and development in areas like Humanities, Literature, Management, Social Science, Science and Technology.
- j. To develop Professional, Managerial and Business Skills among students.
- k. To help the students to employ Scientific and Technological knowledge for betterment of society, also to help the students to overcome language barrier.

MAJOR CONSIDERATIONS

The goals and objectives of the institution take into consideration issues like.

- i. Transmitting information to those who aspire for it.
- ii. Empowering younger generation through knowledge.
- iii. Developing the individual through education and training.
- iv. Educating the children of the downtrodden and the oppressed to make them aware of social justice and equality of opportunities.
- v. Providing skills and updating information to the young generation in order to equip them seek job opportunities and employment.
- vi. Building confidence among the young generation.
- vii. Creating awareness and empowering the girl students about their rights.

Our expectations from students...

- To appreciate the goals and objectives of the college and contribute to their realization by participation in relevant college activities.
- To have a clear knowledge of the courses, admission policies, rules and regulations of the college.
- To understand the teaching-learning strategies and evaluations systems of the college.
- To follow the time schedules, rules and regulations of the college.
- To undertake regular and intense study of learning materials.
- To make optimum use of the learning resources and other support services available in the college.
- To prepare for continue assignment and examinations.
- To give feedback for system improvement.
- To have faith and ability to pursue life long learning.
- To live as worthy alumni of the college.

We are responsible to students...

- To communicate the goals and objectives of the college systematically and clearly to all students.
- To offer courses that are consistent with goals and objectives of the college.
- To offer wide range of courses and subjects with adequate academic flexibility.
- To use feedback from students in the college, review and redesign of programmes.
- To facilitate effective running of the teaching-learning and evaluation systems.
- To implement a well conceived plan for monitoring students progress continuously.
- To ensure that the students' assessment procedure and systems are reliable and valid.
- To provide clear information to students about the admissions and completion of requirement for all courses, the fees structure and refunds policies, financial aid and student support services.
- To ensure sufficient and well run support service to all students.
- To promote values, social responsibilities and good citizenry in all students.

-: Our Strengths :-

- Strict discipline
- Hardworking staff with accurate teaching plan.
- Regular Test Series and immediate evaluation to know about the lacunas.
- Completion of syllabus before time.
- Revision and Practice.
- Guest lecture/s
- Remedial and intensive coaching.

An Appeal to the Parents/ Guardians

(Very Important)

Dear Parents,

You are the most vital link between your wards and the college. We therefore request you to.....

- Go through the “Prospectus” while admitting your wards to the college.
- Meet at least twice in a year to the Class Teacher /Head of the Department / Supervisor / Vice Principal / Principal to have the information about the progress of your ward.
- Bringing of Mobiles within campus is strictly prohibited as per University norms. If any student is found with mobile, the mobile set shall be forfeited and strict action shall be taken against the student. So you are requested not to give mobile set to your wards.
- Attend the meetings. This will help us to achieve the designed goal for the betterment of the students.
- The University of Mumbai has introduced Credit Based Grading System (CBGS).
- The examination of F.Y./S.Y. classes are term end. The college has introduced internal examinations and home assignments as per the guidelines of university. So you are requested to see the regularity and compliance of internal examinations or evaluation of your wards, accordingly.
- To see the progress of your ward at Continuous Internal Evaluation (CIE), terminal examinations and preliminary examinations to be conducted by the college for T.Y.B.A. / B.Com. / B.M.S. / B.Com. (Banking & Insurance) / B.Sc. (IT) students
- If the Students / wards are irregular and not up to the mark in Continuous Internal Evaluation (CIE), terminal examination / preliminary examination or failed to attend these examinations, they are not allowed to fill in the University examination form. Parents and Students / ward are personally responsible for the academic loss in such situation

3. Programs Available at College

Faculty of Arts	Faculty of Commerce	Faculty of Science
1) Degree Course a) Graduate Level I) Bachelor of Art (Six Units) B.A. in Economics B.A. in History	1) Degree Courses A) Traditional Programmes a) Graduate Level I) Bachelor of Commerce (B. Com) B) Speciality Programmes a) Graduate Level I) Bachelor of Management Studies (B.M.S.) b) B. Com. (Banking & Insurance)	B) Speciality Programmes a) Graduate Level I) Bachelor of Science (B.Sc.) in Information Technology
2) Post Graduate Level	i) M. Com. (Advance Accountancy) ii) M.A. (Economics) iii) Ph.D (Commerce) iv) Ph.D (Economics)	

CERTIFICATE COURSES

Sr.No.	Course	Eligibility	Duration	Fees	Association with
1.	Certified GST Experts	HSC	45 Hrs.	4,000/-	Satyam Institute of Tax Accounts
2	Diploma in Accounting with Tally	HSC Commerce	200 Hrs.	2,150/-	Anudip Foundation Kalyan
3	Soft Skill Development	HSC Graduation	30 Hrs.	500	Department of B & I
4	Soft Skill Training Program	HSC, Graduation	30 Hrs.	1000 /-	Department for Management Studies
5	Introduction to Ancient Script	HSC, Passed	30 Hrs.	300 /-	Association with : Developed at institutions Level

The Academic year 2022-23 has begun on 13th June, 2022. The Detail Academic Calendar is yet to come from University of Mumbai.

Academic and Other Achievements :

We in Pragati College have diligently and perfectly practiced utilitarianism of determination, dedication and discipline as key to dazzling success in academic, extra-curricular activities.

We consider teaching, learning and evaluation as an integral part of educational system, which require adherence of certain Policies, parameters, framework and schedules. We have envisaged innovative methods of teaching, learning and evaluation in such a skillful and judicious manner that, it created integrated and fruitful ambience in our campus. We are attempting to move away from the teacher dominated model of teaching learning to a student-centered model, where the responsibility of learning is shared by teacher and learners. WE act as facilitators and provided the much needed encouragement and support to the students, helping them to realize their potential which they possess and to achieve self-empowerment. Resultantly we stand one of the most progressive and academically vibrant college in the city in a very short span of 25 years. This gigantic stride of success in the academic realm symbolizes consistent perseverance, passion for knowledge on the part of students and teacher. Our students are also on forefront in culture, sports activities at University, State levels.

The college has created social awareness and sense of accountability towards the society. As man in integral part of society, there is necessity of instilling young minds with sense of indebtedness and social conscience. We are actively organizing, extension activities with spontaneous participation from students.

With the view to challenge untapped potentialities of our students. We established healthy and interactive linkages with prominent industries, associations and NGO's for enhancing practical knowledge and business environment. The time has changed; the future has already arrived like eternal movement of the chariot towards path of enlightenment and development. The advents of foreign universities have posed severe challenges in terms of methods of teaching, learning and evaluation in front of all constituents of educational system.

As we are young, full of zeal and ambitions, we are marching towards heights of excellence in the process of imbibing education among virulent minds. We have skillfully formulated long term as well as short-term plans for academic, curricular, co-curricular, extra-curricular and extension activities in accordance with the tenets of holistic development of students.

Profile of the Teachers :

Our members of the staff are highly dedicated having indomitable commitment towards achievements of mission and goals. They are honored with incentives in order to maintain high morale and sense of spirit while performing their duties based on the parameters of excellence.

As far as facilities are concerned, all possible, help and encouragement is extended to those who are spring for research project and presenting papers at University, State, National and International level. As a result, our college strikes superb balance between teaching, learning and research commitments. Eight faculty members are Ph.D.holders, Three faculty members are pursuing Ph.D., Six members are M. Phil. holder and Four faculty members are MBA.

ACCREDITATION

During the current Academic Year the College is undergoing the process of third cycle of NAAC Accreditation

PERMANENT AFFILIATION

We are permanently affiliated to the University of Mumbai in the year 2008-2009.

RECOGNITION BY U.G.C.

We are recognized by UGC. under 2 (f) and 12 (B) in the year 2009-10.

Perspective Plan :

We have formulated inclusive perspective plan for our college keeping in mind, on one hand strengthening of existing academic programmes and inclusion of new programmes commensurate with the essential for enhancement of our student's skill and knowledge. Augmentation of infrastructure demand of innovative speciality programed, strengthening of central library adding with reference books, journals, e-journals and research section and reading room facilities. Encouragement to staff to upgrade themselves by acquiring research qualifications, higher degrees and engage themselves in projects, extension activities, etc. Develop financial ability of the college by generating the fund internally as well as grants from Government, UGC., other funding agencies, NGO's, industries, etc. Extend the linkages with peer institutes, institutes with national reputes, industries and academic bodies, use of ICT systems, advanced managerial, financial accounting techniques for strengthening of academic, administration, curricular, extracurricular and extension activities. Strengthen the placement & counseling cell to provide opportunities to students. Facilitate bridge courses, remedial courses and advisory counseling to slow learner, medium learner to bring them in main stream and upgrade their academic status evolving essential systems and techniques.

GUIDELINES FOR ADMISSION

A. RULES FOR ADMISSION

- Right of admission is reserved by the Principal.
- A student seeking admission to the college should present himself / herself with an application in the prescribed form duly filled in and signed by him/her and by his/her parents / guardian.
- No admission will be regarded as granted unless is duly granted by the Principal.
- All admissions are valid only for one academic year and are required to be renewed with application in the prescribed form for the new academic year.
- Once a student is admitted will be considered as duly admitted for the academic year, unless he informs the principal in writing of his intention to cancel the admission and leave the college, at least a week before the commencement of the second term. If no such intimation is received, full fees for the second term will have to be paid.

DOCUMENTS REQUIRED FOR ADMISSIONS

a) For First Year Classes-

- Duly filled in Admission Form.
- Duly filled in Enrollment Application form supplied by the college office / university.
- Original Mark - Sheet of H.S.C. Examination along with three attested copies of the same.
- Three passport size latest coloured photographs of the student.
- The student belongs to SC/ST/NT/VJ./OBC./SBC. must submit.
 - Caste Certificate with one attested copy of the same.
 - Non-Creamy layer certificate with one attested copy of the same. (For NT/OBC./SBC.students)
- Student from other state must Submit -
 - Eligibility certificate from the University of Mumbai.
 - Migration Certificate from last Board / University.

b) For Second & Third Year Classes -

- Duly filled - in Admission Form.
- Two attested copy of statement of Marks of the last examinations / passed.
- Three passport size latest coloured photographs of the students.
- The students belongs to SC/ST/NT/VJ/OBC./SBC. must submit -
 - Caste Certificate with one attested copy of the same.
 - Non-Creamy layer certificate with one attested copy of the same. (For NT/OBC./SBC.students)
- Student from other college must submit -
 - No Objection Certificate from the last attended college.
 - Application for Transfer Certificate.
- Student from other State / University must submit
 - Eligibility Certificate from the University of Mumbai.
 - Migration Certificate from last attended University.
 - No Objection Certificate from the last attended College.
 - Application for Transfer Certificate.
- All students belonging to reserved categories are required to contact the college office with all particulars. Such students will be admitted on priority basis as per the rules.
- Admissions will be treated as 'PROVISIONAL' until all the necessary certificates/documents such as original mark sheet, eligibility certificate, transfer certificate, school leaving etc. are submitted and approved by the College and University authorities.

RULES OF DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS

I. Attendance :

1. Attendance at all lectures / tutorials / practical/tests/examination is compulsory for all subjects. A student, who is not regular in attendance or fails to carry out his /her work to the satisfaction of the principal, is liable to cancellation of his / her terms.
2. The student who do not have minimum required attendance of 75% of actual lecturers / tutorials / practical conducted in each term or do not show satisfaction progress in terminal / preliminary / Test Series examinations will not be sent for college / University examinations.
3. Periodical test / Test series / seminars are compulsory for the students of all classes.
4. A student who remains absent the medical certificate, along with the application endorsed by parent shall be required to submit the medical certificate, along with the application endorsed by parent.
5. A student who remains absent for three consecutive days is required to submit a leave application duly signed by his / her parent / guardian.
6. Students who are not permitted for the University Examination will not be re-admitted to the college.

II. Discipline :

1. Students should always wear their valid college identity card whenever in the college or should be produced whenever demanded by any of the college staff. No student is allowed to enter in the college premises without valid identity card.
2. In case of any problem, personal or academic, students should report to the respective class teacher or the Vice Principal or the Principal who will help them to solve their problems.
3. Every students is responsible to the college and should take utmost care of the college premises / property. Any damage done to the college is to be compensated either individually or collectively.
4. Any damage to the college building, furniture and fixtures by the students shall be treated as breach of discipline.
5. Students should observe good punctuality. Appropriate action will be taken against late comers.
6. No committee or organization of students is permitted in the college.
7. Student will not be allowed to bring any outsider with them in the college but in special case parents or any outsiders may be allowed with prior permission and valid reason and entering the name on the gate register.
8. No person, other than college staff, can be invited to address any meeting or to participate in the college activity without prior permission of the principal.
9. Students are not supposed to loiter in the college corridors or college premises.
10. Students are expected to be seated in their respective classrooms at the stroke of the first bell and wait for the teacher. Students are to make use of the library / reading rooms during free periods.
11. Smoking is strictly prohibited in the college premises.
12. If the conduct of any student is detrimental to the college, the principal may ask the student to leave the college without assigning any reason. The principal's decision is final in this regard.

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13. No student shall collect any money without the written permission of the Principal.
 14. Discipline and good behavior and expected from the students at all social gatherings and celebrations at the college.
 15. No notice shall be put on the notice boards, including black boards without the written permission of the Principal or the Vice Principal authorized in the matter concerned.
 16. All programed, meeting, gatherings, picnics, hiking, etc., will be organized only with prior written permission of the Principal.
 17. The powers relating to the disciplinary action in the college will be the Principal and his decision in this respect shall be final. Any one with violates the code of conduct will be severely dealt with.
 18. Students are not allowed to make complaints in a body or present any collective petition, but they are welcome to present their case, if any, individually.
 19. All the circulars, notices related to examinations and other programed etc. are displayed on the college notice board, concerned students will be held responsible for the loss, if they failed to read the notices.

III. Behavior and Conduct :

1. Students are prohibited from doing anything inside the college that will interfere in college administration or affects its public image. No outside influence, political or any other should be brought into the college, directly or indirectly.
2. Courtesy and respect must be the key aspects of students behavior. Disrespect and disobedience may result in disciplinary action, involving suspension or even expulsion.
3. When the teacher enters the classroom, the student must rise, remain standing still they are directed to sit down. When the attendance roll is called, each one must rise and give the presentee.
4. Students are expected to greet all visitors and members of the staff with respect. They should always remember that the college is judged by their conduct. Any major breach of discipline and courtesy, and also disrespect for the members of the college staff, will be treated as serious and responsible students for such misbehavior will be summarily dismissed.
5. Scribbling on the walls and desks etc. should be avoided. If any student is found scribbling the walls/desks, disciplinary action shall be taken against him / her.
6. All students are responsible to the college authorities for their behavior both in and outside the college both individually and collectively. Any reported or observed objectionable conduct outside the college on the part of the students shall render them liable for disciplinary action.
7. Throwing about waste paper, defacing the walls and committing nuisance on the college grounds are punishable offences.
8. Students are not allowed to play in any team against the official team of the college.
9. Students are forbidden to organize or attend any meeting within the college or collect money for any purpose from students and outsiders or to circulate among the students any notice or petition of any kind or paste it on the college notice board without the written permission of the Principal.
10. The college is not responsible to goods or money lost in college premises. It is advisable not to bring valuables to the college.
11. No books other than text books or reference books or library books magazines etc. be brought to the college.
12. All should be particular about cleanliness of the college. They should use the baskets and bins specially provided for.

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13. Habitual idleness, late coming, willful disobedience or misconduct, individually or collectively will be seriously death with.
 14. Students suffering from diseases declared infectious by a Registered Medical Partitioned and which requires quarantine or segregation will not be permitted to attend the college without being certified as cured by the same Medical Practitioner.
 15. Any student who is persistently insubordinate or is repeatedly or willfully mischievous or is guilty of malpractice in connection with examinations or has committed an act of serious indiscipline and / or misbehavior, or who, in the opinion of the principal has an unwholesome influence on his fellow students may be suspended from the college for specified period or even expelled from the college.
 16. Insubordination and indecent language or conduct are sufficient reasons for the dismissal of the student.
 17. Students should switch off the lights, fans etc. when not required and also while leaving the classrooms / laboratories / library.
 18. Students joining the college are, by the very fact, deemed to accept and observe all the rules and regulation to the college to the entire satisfactions of the college authorities.
 19. Bringing of Mobiles within the campus is strictly prohibited as per University norms. If any student found with mobile, the mobile set shall be forfeited and strict action shall be taken against the student.
 20. The college does not enforce a dress code for XI, XII, B.A. and B.Com. These students are expected to observe decorum to enhance the image of the college. However T-shirts without collars or having pictures or slogans and multi-pocket trousers or pants are strictly not allowed.
 21. Student from specially programed like, B.Com. (Banking & Insurance) B.M.S. and B.Sc. (IT) are subject to dress code.

(IV) Grievance Cell

Policy

Our College intend at redressing grievance of students, teachers & non-teaching staff regarding academic matters, infrastructure facilities, library services and administrative services. This can bring a good work culture with an in-built goodwill and mutual understanding among its stakeholders.

The Composition:

- 1) Principal as Chairperson
- 2) One Senior Teachers as Convener
- 3) Two Teachers as Members
- 4) Two Non-Teaching Staff as Members

Procedure:

1. The Grievances must be in written complaint form.
2. The Grievance Register in which complaints can be registered is kept in the Staff room.
3. Written Ragging Redress will directly go to Chairperson of Anti ragging committee of the college.
4. Written Redress related to furniture, light, fan, drinking water, maintenance, cleanliness etc will be taken up by the committee and see to it that they are resolved within a week's time.
5. Any Redress comes in Verbal form it should be included in a Minor redresses
6. Issue of Minor / verbal complaints are dealt by concerned Departments effectively. If not dealt, should forward to Grievance Cell.
7. Use positive friendly ways to resolve the crisis.
8. Any Major complaint received then the committee will ensure that there is proper investigation of facts & figures related to the problem.
9. Proper course of Action to be taken within the stipulated period.

(V) Anti-Ragging Cell

Policy

"Zero tolerance to Ragging"

As per UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 (under Section 26 (1)(g) of the University Grants Commission Act, 1956) -

The College prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging.

Any one reported to be involved in any form of ragging will be severely dealt with. Students are therefore advised to restrain from indulging in any form of ragging.

A Student will submit his/her details on the same websites (www.antiragging.in and www.amanmovement.org)

Composition:

Principal as Chairperson

One Senior Teacher as Convener

One Teacher as Member

Public University Act, 2016

All powers relating to disciplinary action against students in a college or institution not mentioned by the University shall vest in the Principal of the college or Head of the Institution as regulated by the ordinances.

- 1) Students shall abide by the general and special rules as laid down with regard to their conduct and progress in studies, as per Public University Act, 2016 and any other rules made by college authorities from time to time.

Students will be responsible and subject to the control of the college authorities with regard to their conduct both on the campus and outside the college.

- 3) In case of inability to attend lectures due to illness, students must apply for leave, along with the doctor's certificate immediately by post. Such students shall report to the Principal before resuming attendance.

- 4) The students shall be governed by University of Mumbai Ordinance O. 118 relating to attendance.

O.119 : The following shall be the minimum attendance necessary for keeping terms.

Faculty	First Term	Second Term
Arts, Commerce and Science	Three fourth of the days on which lectures are delivered	Three fourth of the days on which lectures are delivered.

- 5) 0.225 : To keep a term at a college or recognized institution, an undergraduate must complete to the satisfaction of the Principal or the Head or the Institution the course of study at the college or institution prescribed for such terms for the class to which such undergraduate then belongs.

Attendance for the day would mean attendance at all lectures, tutorials engaged during the day. Absence from any lecture / tutorial would to absence for the whole day.

- 6) **Defaulters list will be prepared & displayed on the notice board on 10th of every month.**

If the name of any student appears in more than two defaulters list, a meeting of their parent will be called in the month of September. Such students may not be allowed to appear for the Examination.

ATTENDANCE AND GRANT OF TERMS

Ordinances 6086 relating to the attendance for learners

O.6086 : Attendance for learners

Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practical, tutorials etc. wherein short and / or long excursions / field visits / study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material day/s. Further it is mandatory for every learner to have min 50% attendance for each course & average attendance has to be 75%.

LIBRARY

GENERAL INFORMATION :

1. The college has well equipped library. It is open to all the students having a valid college identity card. The library remains open between 9.00 a.m. to 5.30 p.m. through out the year. OPAC (Open Public Access Catalogue) available for students. They can retrieve the information such as author, title and subject indices.
2. Additional Reader's Tickets are issued to 3 merit holders from each class to promote excellence.
3. Apart from regular facilities additional literature is provided to the students doing project and students participating in competitions.
4. Ex-students are allowed to use library facilities after obtaining Ex-students membership card.
5. Library Committee looks after the smooth conduct of library management such as budgeting, purchase of books etc.

RULES :

1. Every student entering in the library premises should have a valid Identity Card. It should be produced as & when demanded by the library staff.
2. Strict silence shall be observed within the library.
3. Identity Card & Reader's Ticket are non transferable.
4. Student must handle books, any other material, such as periodicals, question sets with great care. Any attempt to damage books or periodicals by defecting or tearing the pages will be treated as misconduct & strictly dealt with.
5. If any Identity Card & Reader's Ticket is lost, duplicate will be issued on payment of Rs. 300/- for Identity card & Rs. 300/- for Reader's Ticket.
6. Reference books, CD's and Journals will be issued to students against identity card, students are not allowed to take them outside the library reading hall.
7. Rules regarding study room, Home issues, fine for late return or loss of books etc. are displayed on library notice board, students are expected to read & strictly follow them.
8. All cases of students who disregard the rules given above will be reported to the Principal for appropriate action.

HOME ISSUE :

1. Every student is expected to read & strictly follow the instruction given on the reserve side of the Identity Card & Reader's Ticket.
2. A fine of Rs. 1/- will be charge of late return of the book. However, after 1 week of over due the fine will be charge as Rs. 2/- per day. And after 2 weeks of overdue the fine be charge as Rs. 5/- per day.
3. While charging fine holidays will be counted.
4. Re-issue of books will depend upon the same.
5. Any disregard of these rules will be reported to the Principal for appropriate action.

BOOK BANK SCHEME :

Book Bank Scheme for SC / ST / NT Students - We make set of textbooks available free of cost to those students on merit basis.

AUDIO -VISUAL LIBRARY :

Cd's are available to students as per rules governing to the issue of the CD's.

SCHOLARSHIPS & FREESHIPS

a. Government Scholarships -

1. SC / ST / NT / VJ / OBC / SBC Scholarships
2. State / National Open Merit Scholarship
3. Physically Handicapped Scholarship

b. Government Freeships -

1. SC / ST / NT / VJ / OBC / SBC Scholarships
2. E.B.C. / P.T.C. Freeships
3. Ex-Servicemen Freeships

Sr. No.	Name of the Scholarship / Freeship	Eligibility	Necessary Documents
1	Government of India Scholarship (SC / ST / NT / OBC / SBC Students)	Who have Passed the last examination and annuals- a) Not more than Rs. 2,50,000 /- for SC / ST students. b) Not more than Rs. 1,50,000 /- for NT/VJ/OBC/SBC students.	1. Caste Certificate 2. Income Certificate 3. True copies of the mark sheets in duplicate 4. Domicile Certificate 5. Caste Validity 6. Declaration Form 7. L.C.
2	National Merit Scholarship	Who have passed H.S.C. examination securing more than 60% marks or who were receiving this scholarship in the last academic year is eligible. The students must submit their progress report before July 30	1. Certificate of Income from the concerned authorities in duplicate. 2. True copies of the mark sheets in duplicate
3	State Government Open Merit Scholarship	Who have passed H.S.C. examination securing more than 60% marks. The students must submit their progress report of the last year.	True copies of the mark sheets in duplicate
4	Physically Handicapped Scholarship	The students who have physically handicapped must produce a certificate by the Civil surgeon concerned (40%) Minimum 40% marks in last examination is require.	1. Medical Certificate in the prescribed forms. 2. Income Certificate by the Tahasildar 3. True copies of the mark sheets in duplicate

5	Scholarship for the Ex-servicemen's Sons / Daughter	The Sons / Daughter / Wife Widow of Ex-servicemen's are eligible to apply.	<ol style="list-style-type: none"> 1. Written bond on prescribed forms. 2. Certificate as a Ex-servicemen and Identity Card. 3. True copies of the mark sheets in duplicate 4. A Certificate by the concerned principal Starting that the student was receiving this scholarship in the previous year.
6	Government of India Freeship (SC / ST / NT / OBC / SBC Students)	Who have Passed the last examination and annual income is - a) More than Rs. 2,50,000 for SC / ST students. b) More than Rs. 1,50,000 and not More than Rs. 8,00,000 for NT/VJ/OBC/SBC students.	<ol style="list-style-type: none"> 1. Caste Certificate 2. Income Certificate 3. True copies of the mark sheets in duplicate 4. Domicile Certificate 5. Caste Validity 6. Declaration Form 7. L.C.
7	Economically Backward Class (EBC)	Fees concession is given to the students. The annual income of the parents should be not more than Rs. 15,000/- per annum.	An Income Certificate endorsed by Government Gazetted Officer or Tahsildar / Sarpanch

website : <https://mahadbtmahait.gov.in>

FEES FOR COURSES

FACULTY OF ARTS, COMMERCE & SCIENCE SENIOR & JUNIOR COLLEGE

Sr. No.	PROGRAMME	YEARLY FEES			
		Regular	German	IT	BI-FOCAL
1	11th Arts	2080		-	-
2	11th Commerce	2080	3580	3280	-
3	11th Science	10,820	12,320	12,020	12,820
4	12th Arts	2510		-	-
5	12th Commerce	2510	4010	3710	-
6	12th Science	11,120	12,620	12,320	13,120
7	F. Y. B. A	I & II		6,180	
8	S. Y. B.A.	III & IV		5,560	
9	T. Y. B. A.	V & VI		6,010	
10	F. Y. B.Com.	I & II		6,180 Aided 7,380 Un Aided	
11	S. Y. B.com.	III & IV		5560 Aided 6,760 Un Aided	
12	T. Y. B.Com	V & VI		5,610 Aided 6,810 Un Aided	
13	F. Y.B.Com. (B & I)	I & II		16,180	
14	S.Y.B.Com. (B & I)	III & IV		16,160	
15	T. Y. B.Com. (B & I)	V & VI		16,710	
16	F. Y. BMS	I & II		17,880	
17	S. Y. BMS	III & IV		14,860	
18	T. Y. BMS	V & VI		15,410	
19	F. Y. BSC (I.T.)	I & II		23,780	
20	S. Y BSC (I.T.)	III & IV		23,260	
21	T. Y. BSC (I.T.)	V & VI		26,310	
22	M. A. (Economics)	I & II		13,985	
23	M. A. (Economics	III & IV		13,310	
24	M.Com (Advance Accountancy)	I & II		13,785	
25	M. Com (Advance Accountancy)	III & IV		13,810	
*	T. Y. B.Com (Computer Fees)	Rs. 875/- Additional			

FEES, DEPOSITS, ETC.

- 1) Fees & Deposits for the term must be paid at the time of admission.
- 2) **Liability for payment of fees :**
If a student intends to leave college in the second term, he/she must intimate the principal accordingly in writing atleast one week prior to the commencement of the second term. If no such intimation is received, the student will be liable to **pay the full prescribed fees** for the second term.
- 3) Refundable deposits, if NOT CLAIMED by the concerned student WITHIN ONE CALENDAR YEAR from the date on which he/she ceases to be on the roll of the college, WILL LAPSE IPSO-FACTO.
- 4) Deposits will not be refunded, if dues to the college are not cleared by the student, on account of breakage of laboratory equipment, damage done to any college property, loss of library books, etc.
- 5) Fee receipt and Identity card must be produced at the time of application for refund of fees.

RULES FOR REFUND OF FEES

- 1) If the student informs the Principal of the College in writing, before the date of commencement of the term, his / her desire to cancel his / her admission - the student will be refunded all fees paid at the time of admission **after deducting Rs. 10/- (Rupees Ten Only)** as administrative charges.
- 2) If a student informs the Principal of the college in writing within 30 days from the date of commencement of the term his / her desire to cancel his / her admission - the student will be refunded all fees paid at the time of admission **after deducting Rs. 30/- (Rupees Thirty Only)** as administrative charges.
- 3) a) Students who inform the Principal of the College in writing at the time of applying for admission - that he / she has applied/intends to apply for admission to one or more of the Professional for degree courses in Engineering, Architecture, Pharmacy, Physio-Therapy, Technology, Medicine, Homeopathy, Painting, Commercial Art, Home Science and Courses conducted by the National Defence Academy or Indian Institutes of Technology or regional college of Engineering and
b) Withdraw in writing their application for admission within 7 days from the date of admission to a professional college or course mentioned in (a) above, but not later than 31st August of the same academic year - will be refunded all fees will be paid at the time of admission **after deducting Rs. 50/- (Rupees Fifty Only)** as administrative charges.
c) Such students will be required to produce documentary evidence of being admitted to a professional course, at the time of applying for refund of fees.
d) If a student withdraws his application for admission within 7 days of admission to a professional course (mentioned in (a) above but not later than 30th September of the same academic year will be refunded all fees paid at time of admission **after deducting Rs. 250/- (Rupees Two Hundred and Fifty Only)** as administrative charges.

REFUND OF DEPOSITS :

- 1) The amount of Caution money, Library deposit, Laboratory deposits (if any), will be refunded when a student leaves the college or cancels the admission.
Deposits not claimed within one year of leaving the college / cancellation of admission will be forfeited.

COURSES OFFERED - ARTS

FACULTY OF ARTS

DEGREE COURSES

I Three Year Bachelor of Arts Degree Course (B.A.) MARATHI MEDIUM

A) First year Bachelor of Arts (F.Y.B.A.) - Six Papers

I. Eligibility

a) Semester I

A candidate for being eligible for admission to the three year integrated course leading to the Degree of Bachelor of Arts must have passed the Higher Secondary School Certificate Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or an examination recognized as equivalent with subjects as may be specified by the University in Arts, Science or Commerce streams.

Learners passing an examination equivalent to SYJC of the Higher Secondary Board, Mumbai Intermediate (Arts/Science/Commerce) from other states and immigrating from other University / Board and seeking admission to the First year of the Three year integrated Degree course will be admitted only on production of provisional eligibility certificate issued by the university of Mumbai, such students should submit a Migration Certificate, Statement of Marks and Passing Certificate in original along with true copies within two months from the date of admission, failing which their admission is liable to be cancelled.

b) Semester II

A learner is eligible to be admitted to II semester irrespective of number of leads of failure in the semester I.

ii. Course contents :

Semester I (Six Courses)

Compulsory Courses :

- 1.1.1 Foundation Course
- 1.1.2 Communication Skills in English
- 1.1.3 Language - Marathi

Semester II (Six Courses)

Compulsory Courses :

- 1.2.1 Foundation Course
- 1.2.2 Communication Skills in English
- 1.2.3 Language - Marathi

Optional subjects : (Any one of the following groups)

Code No.	Group		
001	Economics	Psychology	Geography
002	Economics	Pol. Science	Marathi
003	Economics	Pol. Science	Geography
004	Economics	Psychology	Marathi
005	History	Pol. Science	Marathi
006	History	Psychology	Marathi
007	History	Psychology	Geography
008	History	Pol. Science	Geography

Note : i) The subject combinations will be given on merit basis.

ii) Changed of courses at semester II is not permitted.

B) Second Year Bachelor of Arts (S.Y.B.A.) Eight Papers

i. Eligibility

a) Semester - III

A learner being eligible for the admission to the Semester III must have either - Passed in all the courses in Semester I and Semester II examinations.

OR

Should have failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

b) Semester - IV

A Learner shall be allowed to keep terms for Semester IV irrespective of number of heads of failure in Semester-III. However, the learner shall pass each course of Semester I and Semester II in order to appear for Semester IV.

ii. Course contents :

Semester III (Eight Courses)

Compulsory Courses :

2.3.1. Foundation Course

2.3.2. **Applied Component :**

Demography

Or

Business Communication

Optional Courses :

2.3.3. Two papers of each of Three Optional

to
2.3.8. Courses selected in the Semester I

Semester IV (Eight Courses)

Compulsory Courses :

2.4.1. Foundation Course

2.4.2. **Applied Component :**

Demography

OR

Business Communication

Optional Courses :

2.4.3. Two papers of each of Three Optional

to
2.4.8. Courses selected in the Semester I

Note : Change of courses at Semester III and IV is not permitted.

Course - F.Y.B.A Contents

Sem - I (Complete Name of Subject)			Sem - II (Complete Name of Subject)		
1 UAFC1C1	Foundation Course	02	1 UAFC2C1	Foundation Course	02
2 UACS1C1	Communication Skills	02	2 UACS2C1	Communication Skills	02
3 UAMAR1C1	Marathi Compulsory	02	3 UAMAR2C1	Marathi Compulsory	02
4 UAECO101	Economics-I	03	4 UAECO201	Economics-I	03
5 UAPOL101	Political Science-I	03	5 UAPOL201	Political Science-I	03
6 UAGEO101	Geography-I	03	6 UAGEO201	Geography-I	03
7 UAHIS101	History-I	03	7 UAHIS201	History-I	03
8 UAPSY101	Psychology-I	03	8 UAPSY201	Psychology-I	03
9 UAMAR101	Marathi Literature-I	03	9 UAMAR201	Marathi Literature-I	03

Course - S.Y.B.A Contents

Sem - III (Complete Name of Subject)				Sem - IV (Complete Name of Subject)			
1	UAFC3C2	Foundation Course-II	02	1	UAFC4C2	Foundation Course-II	02
2	UAECO302	Economics-II	03	2	UAECO402	Economics-II	03
3	UAECO303	Economics-III	03	3	UAECO403	Economics-III	03
4	UAPOL302	Political Science-II	03	4	UAPOL402	Political Science-II	03
5	UAPOL303	Political Science-III	03	5	UAPOL403	Political Science-III	03
6	UAGEO302	Geography-II	03	6	UAGEO402	Geography-II	03
7	UAGEO303	Geography-III	03	7	UAGEO403	Geography-III	03
8	UAHIS302	History-II	03	8	UAHIS402	History-II	03
9	UAHIS303	History-III	03	9	UAHIS403	History-III	03
10	UAPSY302	Psychology-II	03	10	UAPSY402	Psychology-II	03
11	UAPSY303	Psychology-III	03	11	UAPSY403	Psychology-III	03
12	UAMAR302	Marathi-II	03	12	UAMAR402	Marathi-II	03
13	UAMAR303	Marathi-III	03	13	UAMAR403	Marathi-III	03
14	UABC301	Business Communication	02	14	UABC401	Business Communication	02
15	UADEM301	Demography	02	15	UADEM401	Demography	02

Third Year Bachelor of Arts (T.Y.B.A.) Six Papers

(A student must offer a total number of 6 Papers (600 marks))

Note : At T.Y. level we have limited seats, so admissions to the specialised subjects shall be on the basis of merit and final right of admission is reserved by the Principal.

T.Y.B.A. Economics (Six Papers)

I. Objectives

- To make learners understand the basic concepts of Economics.
- To generate awareness amongst learners about changing environment in Economics.
- To organize field visits, surveys, etc. to understand the basic theories of Economics in practical
- To motivate and inspire to undertake projects on various Economic issues of local areas
- To enhance knowledge of the faculty by motivating them to participate in seminars, workshops, conference, symposia etc.
- To attain versatility in application of skills and tools to understand the issues in Economics

A-I a 3.1) T.Y.B.A. Econimcs - Six Courses

I. Eligibility

a) Semester V

A learner being eligible for the admission to the T.Y.B.A. Economics Semester V must have either -

1. Passed in all the courses in Semester I, Semester II, Semester III and Semester IV examination.

OR

Passed Semester I and Semester II examinations but failed in not more than four courses at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

AND

Must have opted for the concerned subject/s (say Economics for TYBA Economics) as an optional subject at Semester I, Semester II, Semester III and Semester IV examination s.

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*** ALL DEGREE PROGRAMMES UNDER FACULTY OF ARTS : (B.A.)**

b) Semester VI

A learner shall be allowed to keep term and appear for Semester VI end examination irrespective of number of heads of failure in the Semester V. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

COURSE STRUCTURE (APPLICABLE FROM ACADEMIC YEAR 2018-2019)

TYBA Economics –SEM V

COURSE CODE	PAPER NO.	TITLE OF THE COURSE	CREDIT
ECOAME501	VII	Advanced Micro Economics - III	4
ECOGAD502	VIII	Economics of Growth and Development	4
ECORMB504	IX	Economics of Agriculture and Co-operation - I	4
ECORMA504	X	Research Methodology - I	4
ECOEAA505	XI	Environmental Economics - I	4
ECOHETB506	XII	History of Economics Thought - I	4

TYBA Economics –SEM VI

COURSE CODE	PAPER NO.	TITLE OF THE COURSE	CREDIT
ECOAME601	XIII	Advanced Macro Economics - III	4
ECOIE602	XIV	International Economics	4
ECOACB603	XV	Economics of Agriculture and Co-operation - II	4
ECORMA604	XVI	Research Methodology - II	4
ECOEAA605	XVII	Environmental Economics - II	4
ECOHETB606	XVIII	History of Economics Thought - II	4

A-I a 3.5) T.Y.B.A. History - Six Papers

I. Eligibility

a) Semester V

A learner being eligible for the admission to the T.Y.B.A. Semester V must have either

1. Passed in all the courses in Semester I, Semester II, Semester III and Semester IV examination.

OR

Passed Semester I and Semester II examinations but failed in not more than four courses at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

AND

Must have opted for the concerned subject/s (eg. History) as an optional subject at Semester I, Semester II, Semester III, & Semester IV Examinations.

B) Semester VI

A learner shall be allowed to keep term and appear for Semester VI end examination irrespective of number of heads of failure in the Semester V. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Seme

ii. Course Contents : Semester V

Course Code	Title of the Course	Credits
Core Course IV UAHIS 501	History of Medieval India (1000EC - 1526 CE)	4
Core Course V UAHIS 502	History of Modern Maharashtra 1818 CE - 1960 CE)	4
Elective Course VI.A (With Project) UAHIS 503 A	Introduction to Archaeology	4
Core Course VII UAHIS 504	History of the Marathas (1630 CE - 1707 CE)	4
Core Course VIII UAHIS 505	History of Contemporary World (1945 CE - 2000CE)	4
Elective Course IX A (With Project) UAHIS 506 A	Research Methodology and Sources of History	4
Total		24

Semester VI

Course Code	Title of the Course	Credits
Core Course IV UAHIS 601	History of Medieval India (1526CE - 1707 CE)	4
Core Course V UAHIS 602	History of Contemporary India (1947 CE - 2000 CE)	4
Elective Course VI.A (With Project) UAHIS 603 A	Introduction to Museology and Archival Science	4
Core Course VII UAHIS 604	History of the Marathas (1707 CE - 1818 CE)	4
Core Course VIII UAHIS 605	History of Asia World (1945 CE - 2000 CE)	4
Elective Course IX A (With Project) UAHIS 606 A	Research Methodology and Sources of History	4
Total		24

FACULTY OF COMMERCE

Three Year Bachelor of Commerce Degree Course (B.Com.)

I. Introduction

The Bachelor of Commerce is one of the traditional courses. Students are given a wide range of subjects to choose. B.Com. degree equips the students to register for any specialised programme that would give them a competitive edge over others.

II. Objectives

- The programme has designed to provide a broad foundation in the main functional areas of business.
- It aims to provide an appropriate foundation for students to pursue their study for professional qualifications in Accountancy, Costing Management and Finance.
- To equip the students with effective communication skills and shape themselves as responsible citizens.
- To develop basic skills in specialised fields of Advertising, Computer Application etc.
- Creating an understanding of Business Economics and issue related to the Indian Economy.
- Giving a practical approach to the students through tutorials, group discussions, projects and using modern technology in teaching the students.

First Year Bachelor of Commerce (F.Y.B.Com. - Seven Papers)

I. Eligibility

a) Semester - I

A candidate for being eligible for admission to the three year course leading to the Bachelor of Commerce must have been passed the Higher Secondary School Certificate (Std. XII Examination conducted by the different division boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (Std. XII) Examination with vocational subjects/minimum competency based vocational courses conducted by the different boards of the Maharashtra State Board of Secondary and Higher Secondary School.

OR

Must have an examination of another University or Body recognized as equivalent there to.

b) Semester - II

A Learner is eligible to be admitted to Semester-II irrespective of number of heads of failure in the Semester-I

F.Y.B.Com.

(Implemented from Academic Year - 2017-2018)

No. of Course	Semester I	Credits	No. of Course	Semester II	Credits
1	Elective Courses (EC)			Elective Courses (EC)	
1A	Discipline Specific Elective (DSE) Courses		1A	Discipline Specific Elective (DSE) Courses	
UBCOMFSI. 1	Accountancy and Financial Management	03	UBCOMFSII. 1	Accountancy and Financial Management-II	03
1B	Discipline Related Elective (DRE) Courses		1B	Discipline Related Elective (DRE) Courses	
UBCOMFSI. 2	Commerce - I (Introduction to Business)	03	UBCOMFSII. 2	Commerce-II (Service Sector)	03
UBCOMFSI. 3	Business Economics - I	03	UBCOMFSII. 3	Business Communication-II	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2A	Ability Enhancement Compulsory Courses (AECC)		2A	Ability Enhancement Compulsory Courses (AECC)	
UBCOMFSI. 4	Business Communication	03	UBCOMFSII. 4	Business Economics-II	03
UBCOMFSI. 5	Environmental Studies	03	UBCOMFSII. 5	Environmental Studies - II	03
2B	*Skill Enhancement Courses (SEC)		2B	**Skill Enhancement Courses (SEC)	
UBCOMFSI. 6	Mathematics & Statistical Techniques	03	UBCOMFSII. 6	Mathematics & Statistical Techniques	03
3	Core Courses (CC)		3	Core Courses (CC)	
UBCOMFSI. 7	Foundation Course-I	02	UBCOMFSII. 7	Foundation Course-II	02
	Total Credits	20		Total Credits	20

S.Y.B.Com.

(Implemented from Academic Year - 2017-2018)

No. of Course	Semester III	Credits	No. of Course	Semester IV	Credits
1	Elective Courses (EC)			Elective Courses (EC)	
1A	Discipline Specific Elective (DSE) Courses		1A	Discipline Specific Elective (DSE) Courses	
UBCOMSSIII.1	Accountancy and Financial Management III	03	UBCOMSSIII.1	Accountancy and Financial Management IV	03
UBCOMSSIII.2	Commerce-III (Management)	03	UBCOMSSIII.2	Commerce-IV (Finance)	03
1B	Discipline Related Elective (DRE) Course		1B	Discipline Related Elective (DRE) Course	
UBCOMSSIII.3	Business Law - I	03	UBCOMSSIII.3	Business Law - I	03
UBCOMSSIII.4	Business Economics III	03	UBCOMSSIII.4	Business Economics - IV	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2A	*Skill Enhancement Course (SEC) Group A		2A	**Skill Enhancement Courses (SEC) Group A	
UBCOMSSIII.5	Company Secretarial Practice	03	UBCOMSSIII.5	Company Secretarial Practice	03
UBCOMSSIII.6	Foundation Course - III	02	UBCOMSSIII.6	Foundation Course - IV	02
UBCOMSSIII.7	Financial Accounting and Auditing	03	UBCOMSSIII.7	Financial Accounting and Auditing	03
	Total Credits	20		Total Credits	20

I. Eligibility

a) Semester - V

A learner being eligible for the admission to the Semester V must have either - Passed in all the courses in Semester I, Semester II, Semester III and Semester IV examinations.

OR

Passed Semester I and Semester II examinations but failed in not more than four courses at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

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b) Semester VI

A learner shall be allowed to keep term and appear for Semester VI end examination irrespective of number of heads of failure in the Semester V. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

ii. Course contents :

Semester V (Seven Courses)

Sr. No.	Title of the Course	Credits	Course No.
Compulsory Courses			
3.5.1	Business Economics	03	V
3.5.2	Commerce (Marketing and Human Resource Management)	03	V
Special Courses			
3.5.3	Financial Accounting and Auditing Financial Accounting	04	V
3.5.4	Financial Accounting and Auditing Cost Accounting	04	VI
Applied Component Courses			
3.5.6 and 3.5.7	Computer systems and Applications	03	I
3.5.6 and 3.5.7	Export Marketing	03	I
3.5.6 and 3.5.7	Direct and Indirect Taxation	03	I
Total		20	

Semester VI (Seven Courses)

Sr. No.	Title of the Course	Credits	Course No.
3.6.1	Business Economics	03	VI
3.6.2	Commerce (Marketing and Human Resource Management)	03	VI
3.6.3	Financial Accounting and Auditing Financial Accounting	04	IX
3.6.4	Financial Accounting and Auditing Cost Accounting	04	X
Applied Component Courses			
3.6.6 and 3.6.7	Computer systems and Applications	03	I
3.6.6 and 3.6.7	Export Marketing	03	II
3.6.6 and 3.6.7	Direct and Indirect Taxation	03	II
Total		20	

POST GRADUATION SECTION

Master of Commerce (M.Com) Programme

Under Choice Based Credit, Grading and Semester System

Course Structure

M. Com I

(Implemented from Academic Year - 2016-2017)

No. of Course	Semester I	Credits	No. of Course	Semester II	Credits
1	Core Courses (CC)		1	Core Courses (CC)	
1	Strategic Management	06	1	Research Methodology for Business	06
2	Economics for Business Decisions	06	2	Macro Economics concepts & Applications	06
3	Cost and Management	06	3	Corporate Finance	06
4	Business Ethics & Corporate Social Responsibility	06	4	E-Commerce	06

M. Com II

(Implemented from Academic Year - 2017-2018)

1	*List of group of Elective Courses (EC) for semester III (Any Three out of Five)		1	**List of group of Elective Courses (EC) for semester IV (Any Three out of Five)	
Group A : Advanced Accounting, Corporate Accounting and Financial Management					
1	Advanced Financial Accounting	06	1	Corporate financial Accounting	06
2	Advanced Auditing	06	2	Indirect Tax : Introduction of GST	06
3	Direct Tax	06	3	Financial Management	06
4	Project work - I	06	4	Project work - II	06

Note : Project work is considered as a special course involving application of knowledge in solving / analyzing / exploring a real life situation / difficult problem. Project work would be of 06 credits. A project work may be undertaken in any area of Elective Courses

POST GRADUATION SECTION

M.A. (Economics)

i. Eligibility

a) M.A. Part I

A Candidate to be eligible for admission to the M.A. Part I (Economics) Semester I, should have passed at B.A. (Economics) degree other than BA (Economics) degree holders have to clear eligibility test to be conducted by the college.

b) M.A. Part II (Economics)

A Candidate to be eligible for admission to the M.A. Part II (Economics) Semester III should have passed at Semester I & Semester II at M.A. Part I (Economics)

ii. Course contents (M.A. Part I Economics)

Semester I

Course Code	Compulsory Course
Eco 101	Micro Economics
Eco 101	Macro Economics
Special Courses	
Eco 105	Statistical Methods in Economics
Eco 107	Economics of Development I

Semester II

Course Code	Compulsory Course
Eco 201	Micro Economics
Eco 201	Macro Economics
Special Courses	
Eco 205	Mathematical techniques for economics
Eco 207	Public Economics

ii. Course contents (M.A. Part II Economics)

Semester III

Course Code	Compulsory Course
203	International Trade : Theory & Policy
240	Environmental Economics
224	Agricultural development and Policy
205	Banking: Theory & Policy
209	Economics of Labour markets

Semester IV

Course Code	Compulsory Course
213	International Finance
218	Industrial Economics
	Projects I in concern subject

Ph.D. Centre affiliated to University of Mumbai

Ph.D. in Arts (Economics)	Ph.D. Commerce - Business Policy and Administration
Eligibility : Ph.D. Economics Master Degree in Economics with Net / Set / Pet and M.phil.	Eligibility : Master Degree in Commerce with min 55% with Net / Set / Pet and M.phil.

Rules and Regulations and Procedure of Admission as per University of Mumbai

SELF FINANCING COURSES OFFERED SPECIALITY DEGREE COURSES

1. B.Com (Banking & Insurance)

1. Bachelor of Commerce - Banking & Insurance (B.Com B & I)

I. Introduction

When one works as an executive at entry level, the work environment now demands broadened mindsets and qualifications for diverse positions. The changing workforce, recent economic downturn and changing demographics are all contributors to this paradigm shift, Technical and specialized skills, honed to an art today, may indeed become outdated in the near future. It is essential that employees continue to expand their current knowledge base and skill sets to add personal value in their organizations. A specialized degree does just that, in addition to preparing the student for continued growth and life-long learning. It is with this objective in mind that the University in Mumbai has introduced Bachelor of Commerce. (Banking and Insurance) which encompass a shift from general education to professional education.

II. Objectives

- To create for the students of University of Mumbai an additional avenue of self-employment and also to benefit the industry by providing them suitable trained persons in the field of banking and insurance.
- To Prepare students to exploit opportunities being newly created in the banking, insurance finance profession.
- To provide adequate basic understanding about Banking and Insurance education among the students.
- To give an adequate exposure to operators environment in the field of Banking and Insurance
- To inculcate training and practical in approach by using modern technology amongst the students in the field of Banking and Insurance.

First Year Bachelor of Commerce Banking and Insurance (F.Y.B.Com. B & I)

I. Eligibility

a) First Semester

1. A learner being eligible for admission to the B.Com Banking and Insurance Degree Course shall have passed XIIth Standard Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination and secured not less than 45% marks & 40% for reserved category at the H.S.C. examination.

2. Every learner admitted to the degree course in the constituent / affiliated college / recognized institution conducting the course, shall have to register himself/herself with the University.

B. Com. (Banking & Insurance) Programme
Under Choice Based Credit, Grading and Semester System
Course Structure

F.Y.B.Com. (Banking & Insurance)

(To be implemented from Academic Year - 2016-2017)

No. of Course	Semester I	Credits	No. of Course	Semester II	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1	Environment and Management of Financial Service	03	1	Principles and Practices of Banking & Insurance	03
2	Principles of Management	03	2	Business Law	03
3	Financial Accounting - I	03	3	Financial Accounting - II	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2A	Ability Enhancement Compulsory Courses (AECC)		2A	Ability Enhancement Compulsory Courses (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
2B	* Skill Enhancement Courses (SEC)		2B	** Skill Enhancement Courses (SEC)	
5	Any one course from the following list of the courses	02	5	Any one course from the following list of the courses	02
3	Core Courses (CC)		3	Core Courses (CC)	
6	Business Economics - I	03	6	Organisational behavior	03
7	Quantitative Methods - I	03	7	Quantitative Methods - II	03
	Total Credits	20		Total Credits	20

*List of Skill Enhancement Courses (SEC) for Semester I (Any One)		**List of Skill Enhancement Courses (SEC) for Semester II (Any One)	
1	Foundation Course - I	1	Foundation Course - II
2	Foundation Course in NSS - I	2	Foundation Course in NSS - II
3	Foundation Course in NCC - I	3	Foundatin Course in NCC - II
4	Foundation Course in Physical Education - I	4	Foundation Course in Physical Education - II

Note : Course selected in Semester I will continue in Semester II

B. Com. (Banking & Insurance) Programme
Under Choice Based Credit, Grading and Semester System
Course Structure

S.Y.B.Com. (Banking & Insurance)

(To be implemented from Academic Year - 2017-2018)

No of Courses	Semester III	Credits	No of Courses	Semester IV	Credits
1.	Elective Courses (EC)		1.	Elective Courses (EC)	
1,2 & 3	"Any Three Courses form the Following List of the courses	09	1,2 & 3	**Any Three Courses form the Following List of the courses	09
2.	Ability Enhancement Courses (AEC)		2.	Ability Enhancement Courses (AEC)	
2A.	Ability Enhancement Compulsory Course (AECC)		2A.	Ability Enhancement Compulsory Course (AECC)	
4	Information Technology in Banking & Insurance - I	03	4	Information Technology in Banking & Insurance - II	03
2B	*Skill Enhancement Course (SEC)		2B	**Skill Enhancement Course (SEC)	
5	Any one course form the Following list of the courses	02	5	Any one course form the Following list of the courses	02
3	Core Courses (CC)		3	Core Courses (CC)	
6	Financial Markets	03	6	Corporate & Securities Law	03
7	Direct Taxation	03	7	Business Economics - II	03
	Total Credits	20		Total Credits	20

<i>*List of Skill Enhancement Course (SEC) for Semester III (Any One)</i>	<i>*List of Skill Enhancement Course (SEC) for Semester IV (Any One)</i>
1. Foundation Course - III (An Overview of Banking Sector)	1. Foundation Course - IV (An Overview of Insurance Sector)
2. Foundation Course - Contemporary Issues- III	2. Foundation Course - Contemporary Issue - IV
3. Foundation Course in NSS - III	3. Foundation Course in NSS - IV
4. Foundation Course in NCC - III	4. Foundation Course in NCC - IV
5. Foundation Course in Physical Education - III	5. Foundation Course in Physical Education - IV

<i>*Elective Course (EC) for Semester III (Any Three)</i>	<i>*Elective Course (EC) for Semester III (Any Three)</i>
1. Financial Management - I	1. Financial Management - II
2. Management Accounting	2. Cost Accounting
3. Organizational Behaviour	3. Entrepreneurship Management
4. Risk Management	4. Wealth Management
5. Mutual Fund Management	5. Customer Relationship Management

Note :- Course Selected in Semester III Will Continue in Semester IV

B. Com. (Banking & Insurance) Programme
Under Choice Based Credit, Grading and Semester System
Course Structure

T.Y.B.Com. (Banking & Insurance)

(To be implemented from Academic Year - 2018-2019)

No of Courses	Semester V	Credits	No of Courses	Semester VI	Credits
1.	Elective Courses (EC)		1.	Elective Courses (EC)	
1, 2, 3 & 4	"Any four Courses form the Following List of the courses	12	1, 2, 3 & 4	***Any four Courses form the Following List of the courses	12
2.	Core Courses (CC)		2.	Core Courses (CC)	
5	International Banking & Finance	04	5	Central Banking	04
3.	Ability Enhancement Course (AEC)		3.	Ability Enhancement Course (AEC)	
6	Research Methodology	04	6	Project Work In Banking & Insurance	04
	Total Credits	20		Total Credits	20

Note : Project work is considered as a special course involving application of knowledge in solving / analyzing / exploring a real life situation / difficult problem. Project work would be of 04 credits each. A project work may be undertaken in any area of Elective Courses / Study Area.

<i>*List of ElectiveCourse for Semester V(Any Four)</i>	<i>**List of Elective Courses for Semester VI (Any Four)</i>
1. Financial Reporting & Analysis (Corporate Banking & Insurance)	1. Security Analysis and Portfolio Management
2. Auditing - I	2. Auditing - II
3. Strategic Management	3. Human Resource Management
4. Financial Services Management	4. Turnaround Management
5. Business Ethics and Corporate Governance	5. International Business
6. Actuarial Analysis in Banking & Insurance	6. Marketing in Banking & Insurance

Note :- Course Selected in Semester V Will Continue in Semester VI

2. Bachelor of Management Studies (B.M.S.)

I. Introduction

At our college we aim to develop students who are leaders, who have mastered the least concepts and practices, willing to take any challenge in life with sense of passion, creativity and commitment. College pursues knowledge hand with the extra - curricular with aim of developing complete individuals with strong personal values.

College aims to develop the lateral thinking skills, communication skills and social responsibilities and strengthen the analytical, interpersonal organisation and decision making skills among the students.

II. Objectives

- To provide a rich blend of business subjects designed to equip students with array of knowledge and skills needed to start a successful career.
- To give an adequate exposure to operational environment in the field of Management.
- To inculcate the habit of using modern technology to solve the practical problems in the real world.
- To create for an additional avenue of self-employment and also benefit by providing them with suitably trained persons.
- To provide basic understanding about management education among the students.

1) First Year Bachelor of Management Studies (F.Y.B.M.S.)

I. Eligibility

a) First Semester

(1) A candidate being eligible for admission to the degree course in Management Studies (F.Y.B.M.S.) shall have passed XIIth Standard Examination (Arts/Commerce/Science) of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years duration after the S.S.C. conducted by the Board of Technical Education Maharashtra State or equivalent examination. * Open category student should secure minimum 45% marks & reserved category student must secure minimum 40%.

(2) Every learner admitted to degree course in the constituent / affiliated college / recognized institute conducting the course, shall have to register himself / herself with university.

First Semester (Seven Papers)

- 1 Foundation of Human Skills
- 2 Business statistics
- 3 Business Economics - I
- 4 Business Communication I
- 5 Business Law
- 6 Introduction to Financial Accounts
- 7 Foundation Course - I

b. Second Semester

A learner shall be allowed to keep for Semester II irrespective of grades obtained in each course Semester I.

OR

A learner shall have passed in all course of Semester I.

Second Semester (Seven Papers)

- 1 Business Environment
- 2 Principles of Management
- 3 Business Mathematics
- 4 Industrial Law
- 5 Business communication - II
- 6 Principles of Marketing
- 7 Foundation Course - II

Bachelor of Management Studies (BMS) Programme

Under Choice Based Credit, Grading and Semester System

Course Structure

FYBMS

(To be implemented from Academic Year - 2017-2018)

No of Courses	Semester I	Credits	No of Courses	Semester II	Credits
1.	Elective Courses (EC)		1.	Elective Courses (EC)	
1	Introduction to Financial Accounts	03	1	Principles of Marketing	03
2	Business Law	03	2	Industrial Law	03
3	Business Statistics	03	3	Business Mathematics	03
2.	Ability Enhancement Courses (AEC)		2.	Ability Enhancement Courses (AEC)	
2A.	Ability Enhancement Compulsory Course (AECC)		2A.	Ability Enhancement Compulsory Course (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
2B.	*Skill Enhancement Courses (SEC)		2B.	*Skill Enhancement Courses (SEC)	
5	Any One of the course from the Following List of Courses	02	5	Any One of the course from the Following List of Courses	02
3.	Core Courses (CC)		3.	Core Courses (CC)	
6	Foundation of Human Skills	03.	6	Principles of Management	03.
6	Business Economics - I	03.	7	Business Environment	03.
	Total Credits	20		Total Credits	20

<i>*List of Skill Enhancement Courses (SEC) for Semester I (Any One)</i>	<i>*List of Skill Enhancement Courses (SEC) for Semester II (Any One)</i>
1. Foundation Course - I	1. Foundation Course - Contemporary Issues Value Education & Soft Skill - II
2. Foundation Course in NSS - I	2. Foundation Course in NSS - II
3. Foundation Course in NCC - I	3. Foundation Course in NCC - II
4. Foundation Course in Physical Education - I	4. Foundation Course in Physical Education - II

Note : - Course selected in Semester I will Continue in Semester - II

2) Second Year Bachelor of Management Studies (S.Y.B.M.S.)

I. Eligibility

a) Third Semester

A Learner being eligible for the admission to the S.Y.B.M.S. Semester III must have either-Passed in all the courses in Semester I and Semester II examinations.

OR

Should have failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

Specialization to be offered to Learners from Sem. III onwards

- Finance or
- Marketing or
- Human Resource Management

“ONCE SELECTED SPECIALIZATION CANNOT BE CHANGED”

SEMESTER	COMPULSORY PAPERS	SPECIALIZATION PAPERS
III	5	2
IV	5	2
V	2	4
VI	2	4

Courses to be offered under New System

Bachelor of Management Studies (BMS) programme

Under Choice Base Credit, Grading and Semester System

Courses Structure

SYBMS

(To be implemented from Academic Year - (2018-2019))

No of Courses	Semester III	Credits	No of Courses	Semester IV	Credits
1.	Elective Courses (EC)		1.	Elective Courses (EC)	
1 & 2	Any one of group courses from the following list of the courses	06	1 & 2	Any one of group courses from the following list of the courses	06
2.	Ability Enhancement Courses (AEC)		2.	Ability Enhancement Courses (AEC)	
2A.	Ability Enhancement Compulsory Courses (AECC)		2A.	Ability Enhancement Compulsory Courses (AECC)	
3	Information Technology in Business in Management - I	03	3	Information Technology in Business in Management - II	03
2A.	*Skill Enhancement Courses (SEC)		2A.	*Skill Enhancement Courses (SEC)	
4	Any one of courses from the Following list of the courses	02	4	Any one of courses from the Following list of the courses	02
3.	Core Courses (CC)		3.	Core Courses (CC)	
5	Business Planning & Entrepreneurial Management	03	5	Business Economics - II	03
6	Accounting for Managerial Decisions	03	6	Business Research Methods	03
7	Strategic Management	03	7	Production & Total Quality Management	03
	Total Credits	20		Total Credits	20

<i>*List of Skill Enhancement Course (SEC) For Semester III (Any One)</i>	<i>*List of Skill Enhancement Course (SEC) For Semester III (Any One)</i>
1. Foundation Course (Environmental Management - III)	1. Foundation Course (Ethics & Governance - IV)
2. Foundation Course-Contemporary Issues - III	2. Foundation Course-Contemporary Issues - IV
3. Foundation Course in NSS - III	3. Foundation Course in NSS - IV
4. Foundation Course in NCC - III	4. Foundation Course in NCC - IV
5. Foundation Course in Physical Education - III	5. Foundation Course in Physical Education - IV

Note :- Course selected in Semester I will continue in Semester III & IV

<i>*List of Skill Enhancement Course (SEC) For Semester III (Any Two)</i>	<i>*List of Skill Enhancement Course (SEC) For Semester IV (Any Two)</i>
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Group A : Finance Electives (Any Two Courses)

1. Basics of Financial Services	1. Financial Institutions & Markets
2. Introduction to Cost Accounting	2. Auditing
3. Equity & Debit Market	3. Strategic Cost Management
4. Corporate Finance	4. Corporate Restructuring

Group B : Marketing Electives (Any Two Courses)

1. Consumer Behaviour	1. Integrated Marketing Communication
2. Product Innovation Management	2. Rural Marketing
3. Advertising	3. Event Marketing
4. Social Marketing	4. Tourism Marketing

Group C : Human Resources Electives (Any Two Courses)

1. Recruitment & Selection	1. Human Resource Planning & Information System
2. Motivation and Leadership	2. Training & Development in HRM
3. Employees Relation & Welfare	3. Change Management
4. Organisation Behavior & HRM	4. Conflict & Negotiation

Note :- Group Selected in Semester III will continue in Semester IV

b) Fourth Semester

A Learner shall be allowed to keep for Semester-IV irrespective of number of heads of failure in the Semester-III.

3) Third Year Bachelor of Management Studies (T.Y.B.M.S.)

I. Eligibility

A learner being eligible for the admission to the Semester V must have either Passed in all the courses in Semester I, Semester II, Semester III and Semester IV Examination.

OR

Passed Semester I and Semester II examination but failed in not more than four courses at Semester at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV Examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

b. Sixth Semester

A learner shall be allowed to keep terms for Semester VI irrespective of grades obtained in each course of Semester V.

OR

The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, II, III, IV and V.

Bachelor of Management Studies (BMS) programme

Under Choice Base Credit, Grading and Semester System

Courses Structure

TYBMS

(To be implemented from Academic Year - 2017-2018)

No of Courses	Semester V	Credits	No of Courses	Semester VI	Credits
1.	Elective Courses (EC)		1.	Elective Courses (EC)	
1,2,3 & 4	Any one of group courses from the following list of the courses	12	1,2,3 & 4	Any one of group courses from the following list of the courses	12
2.	Core Courses (CC)		2.	Core Courses (CC)	
5	Logistics & Supply Chain Management	04	5	Operation Research	04
6	Corporate Communication & Public relations	04	3	Project Work	
			6	Project Work	04
	Total Credits	20		Total Credits	20

Note :- Project Work is considered as a special course involving application of knowledge in solving / analyzing / explaining a real life situation / difficult problem. Project work would be of 04 Credits. A Project Work May be undertaken a any area of Elective Courses / Study are Selected

<i>*List of group of Elective Courses (EC) for Semester V (Any Four)</i>	<i>*List of group of Elective Courses (EC) for Semester VI (Any Four)</i>
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Group A : finance Electives (Any Four Courses)

1. Investment Analysis & Portfolio Management	1. International Finance
2. Commodity & Derivatives Markets	2. Innovative Financial Services
3. Wealth Management	3. Project Management
4. Risk Management	4 Strategic Financial management
5. Financial Accounting	5. Indirect Taxes
6. Direct Taxes	6. Financing Rural Development

<i>*List of group of Elective Courses (EC) for Semester V (Any Four)</i>	<i>*List of group of Elective Courses (EC) for Semester VI (Any Four)</i>
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Group B : Marketing Electives (Any Four Courses)

1. Service Marketing	1. Brand Management
2. E-Commerce & Digital Marketing	2. Retail Management
3. Sales & Distribution Management	3. International Marketing
4. Customer Relationship Management	4. Media Planning & Management
5. Industrial Marketing	5. Sports Marketing
6. Strategic Marketing Management	6. Marketing of Non Profit Organization

Group C : Human Resource Electives (Any Four Courses)

1. Finance for HR Professionals & Compensation Management	1. HRM in Global Perspective
2. Strategic Human Resource Management & HR Policies	2. Organisational Development
3. Performance Management & Career Planning	3. HRM in Service Sector Management
4. Industrial Relations	4. Workforce Diversity
5. Talent & Competency Management	5. Human Resource Accounting & Audit
6. Stress Management	6. Indian Ethos in Management

Note :- Group Selected in Semester III will continue in Semester V & Semester VI

3. Bachelor of Science in Information Technology(B.Sc.I.T.)

I. Introduction

In today's world, life has become so easy and customerized due to tremendous growth in information and Technology. I.T. has changed the face of life completely. B. Sc. (I.T) is a self financing professional three year integrated degree course having six semesters which provides through understanding of latest technologies with practical based knowledge. Information & technologies are merged & it produces the new techniques which helps to use, manipulate, store & communicate the information. The main objective is to produce graduates who are able to cope with future developments and changes in the IT sector. This degree is primarily focused on subjects such as software, databases and networking. In general computer science degrees tend to focus on the mathematical and theoretical foundations of computing rather than emphasizing specific technologies.

Mumbai university or colleges teaches practical skills that are required to become a software developer. As logical reasoning and critical thinking are important in becoming a software professional, this degree encompasses the complete process of software development from software design and development to final testing. The content is structured in ways that map explicitly on to modern technology, and includes systems design, application development in modern industrial strength programming language, network design and management, web-application development including both server and client side programming.

II. Objectives

- To make seminal contribution at perspective policy and practice levels and to all dimensions of interrelationship between technology and development, including the techno-economic, financial and institutional dimensions related to IT.
- Provide training facilities in those areas where special skills are required for efficient performance of the job in the field of IT.
- To impart state of art education and technical expertise to students in the area of IT.
- To develop skills, understanding, interest and attitudes which would enable the student to foster all round growth and development of the student under their care related to IT.

1) First Year Bachelor of Science in Information Technology (F.Y.B.Sc. Information Technology) Five Papers

I. Eligibility

a) First Semester

1. A candidate being eligible for admission to the degree course of Bachelor of Science - Information Technology, passed XIIth Standard Examination of the Maharashtra Board of Secondary and Higher Secondary Education or it's equivalent with Mathematics and Statics as one of the subject and should have secured not less than 45% marks in aggregate for open category & 40% marks in aggregate for reserved category.

B.SC (I-T) Programme
F.Y.B.SC (Information Technology)

(Implemented from Academic Year - 2017-2018)

Semester - I

Course Code	Course Type	Course Title	Credits
USIT101	Core Subject	Imperative Programming	2
USIT102	Core Subject	Digital Electronics	2
USIT103	Core Subject	Operating Systems	2
USIT104	Core Subject	Discrete Mathematics	2
USIT105	Ability Enhancement Skill Course	Communication Skills	2
USIT1 P1	Core Subject Practical	Imperative Programming Practical	2
USIT1 P2	Core Subject Practical	Digital Electronics Practical	2
USIT1 P3	Core Subject Practical	Operating Systems Practical	2
USIT1 P4	Core Subject Practical	Discrete Mathematic Practical	2
USIT1 P5	Ability Enhancement Skill Course Practical	Communication Skills Practical	2
		Total	20

Semester - II

Course Code	Course Type	Course Title	Credits
USIT201	Core Subject	Object Oriented Programming	2
USIT202	Core Subject	Microprocessor Architecture	2
USIT203	Core Subject	Web Programming	2
USIT204	Core Subject	Numerical and Statistical Methods	2
USIT205	Ability Enhancement Skill Course	Green Computing	2
USIT2 P1	Core Subject Practical	Object oriented Programming Practical	2
USIT2 P2	Core Subject Practical	Microprocessor Architecture Practical	2
USIT2 P3	Core Subject Practical	Web Programming Practical	2
USIT2 P4	Core Subject Practical	Numeral and Statistical Methods Practical	2
USIT2 P5	Ability Enhancement Skill Course Practical	Green Computing Practical	2
		Total	20

b) Second Semester

A learner shall be allowed to keep terms for Semester II irrespective of number of courses of failure in Semester I.

2) Second Year - Bachelor of Science in Information Technology

(S.Y.B.Sc. Information Technology)

I. Eligibility

a) Third Semester

A Learner shall have be allowed to keep for Semester III if he/she passes (grade 'E' or above in each course) each of Semester I and Semester II examinations.

OR

He/She fails in not more than three courses with not more than total 200 marks, in each of Semester - I and Semester II. (For all subjects carrying less than 900 marks.)

b) Candidate who have passed Diploma in Computer Engineers / Computer Science / Computer Technology / Information Technology /Electrical, Electrical, Electronics & Video Engineering and allied branches/Mechanical and allied branches, civil and allied branches of Engineering after S.S.C. (Xth Standard) are eligible for direct admission to the Second Year of the B.Sc. (I.T.) degree course. However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum marks required are 45% aggregate for Open Category Candidate and 40% aggregate for Reserved candidates.

c) Candidates with post HSC - Diploma in Computer Engineering / Computer Science / Computer Technology / Information Technology and allied branches will be eligible for direct admission to the Second Year of B.Sc. (I.T.). However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum marks required is 45% aggregate for Open category candidates and 40% aggregate for Reserved category candidates.

Semester - 3

Course Code	Course Type	Course Title	Credits
USIT301	Skill Enhancement Course	Python Programming	2
USIT302	Core Subject	Data Structures	2
USIT303	Core Subject	Computer Networks	2
USIT304	Core Subject	Database Management Systems	2
USIT305	Core Subject	Applied Mathematics	2
USIT3 P1	Skill Enhancement Course Practical	Python Programming Practical	2
USIT3 P2	Core Subject Practical	Data Structure Practical	2
USIT3 P3	Core Subject Practical	Computer Networks Practical	2
USIT3 P4	Core Subject Practical	Database Management System Practical	2
USIT3 P5	Core Subject Practical	Mobile Programming Practical	2
		Total Credits	20

Semester - 4

Course Code	Course Type	Course Title	Credits
USIT401	Skill Enhancement Course	Core Java	2
USIT402	Core Subject	Introduction to Embedded systems	2
USIT403	Core Subject	Computer Oriented Statistical Techniques	2
USIT404	Core Subject	Software Engineering	2
USIT405	Core Subject	Computer Graphics and Animation	2
USIT4 P1	Skill Enhancement Course Practical	Core Java Practical	2
USIT4 P2	Core Subject Practical	Introduction to Embedded System Practical	2
USIT4 P3	Core Subject Practical	Computer Oriented Statistical Techniques Practical	2
USIT4 P4	Core Subject Practical	Software Engineering Practical	2
USIT4 P5	Core Subject Practical	Computer Graphics and Animation Practical	2
		Total Credits	20

b) Fourth Semester

A learner shall have be allowed to keep term for Semester IV irrespective of heads obtained in each course of Semester III.

**3) Third Year - Bachelor of Science in Information Technology
(T.Y.B.Sc. Information Technology)**

I. Eligibility

a) Fifth Semester

A learner shall be allowed to keep terms for Semester V He/She passes Semester I, II, III & IV in full.

OR

Learner shall have passed Semester I and Semester II in full and Secured ATKT in Second year by failing in not more than three courses with not more than total 200 marks in each of Semester III and Semester IV.

OR

Learner shall have passed Semester III and Semester IV in full and Secured ATKT in Second year by failing in not more than three courses with not more than total 200 marks in each of Semester I and Semester II.

Semester - 5

Course Code	Course Type	Course Title	Credits
USIT501	Skill Enhancement Course	Software Project Management	2
USIT502	Skill Enhancement Course	Internet of Things	2
USIT503	Skill Enhancement Course	Advanced WebProgramming	2
USIT504	Discipline Specific Elective	Artificial Intelligence	2
USIT505	(Any One)	Linux System Administration	
USIT506	Discipline Specific Elective	Enterprise Java	2
USIT507	(Any One)	Next Generation Technologies	
USIT5P1	Skill Enhancement Course Practical	Project Dissertation	2
USIT5P2	Skill Enhancement Course Practical	Internet of Things Practical	2
USIT5P3	Skill Enhancement Course Practical	Advanced Web Programming Practical	2
USIT5P4	Discipline Specific Elective	Artificial Intelligence Practical	2
USIT5P5	Practical (Any One) *	Linux Administration Practical	
USIT5P6	Discipline Specific Elective	Enterprise Java Practical	2
USIT5P7	Practical (Any One)*	Next Generation Technologies Practical	
		Total Credits	20

(All the practical mentioned in the syllabi are compulsory as per the courses chosen)

Semester - 6			
Course Code	Course Type	Course Title	Credits
USIT601	Skill Enhancement Course	Software Quality Assurance	2
USIT602	Skill Enhancement Course	Security in Computing	2
USIT603	Skill Enhancement Course	Business Intelligence	2
USIT604	Discipline Specific Elective	Principles of Geographic Information System	2
USIT605	(Any One)	Enterprise Networking	
USIT606	Discipline Specific Elective	IT Service Management	2
USIT607	(Any One)	Cyber Laws	
USIT6P1	Skill Enhancement Course Practical	Project Implementation	2
USIT6P2	Skill Enhancement course Practical	Security in computing Practical	2
USIT6P3	Skill Enhancement Course Practical	Business Intelligence Practical	2
USIT6P4	Discipline Specific Elective	Principles of Geographic Information Systems Practical	2
USIT6P5	Practical (Any One)*	Enterprise Networking Practical	
USIT6P6	Skill Enhancement Course Practical	Advanced mobile Programming	2
		Total Credits	20

*** The Choice of Practical course is based on the theory Course. For SemesterV, USIT504, USIT505, USIT 506 and USIT 507, the practical course are USIT5P4, USIT5P5, USIT 5P6, USIT5P7. For Semester VI, USIT604, USIT 605 the practical courses are USIT6P4, USIT 6P5 respectively. Practical Course USIT6P6 is compulsory**

R.8438***ALL DEGREE PROGRAMMES UNDER FACULTY OF COMMERCE : (B. COM., B & I, BMS)**

A learner being eligible for the admission to the Semester V must have either Passed in all the courses in Semester I, Semester II, Semester III and Semester IV Examination.

OR

Passed Semester I and Semester II examination but failed in not more than four courses at Semester at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV Examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

*** ALL DEGREE PROGRAMMES UNDER FACULTY OF ARTS : (B.A.)**

A learner being eligible for the admission to the T.Y.B.A. (Say Economics) Semester V must have either Passed in all the courses in Semester I, Semester II, Semester III and Semester IV Examination.

OR

Passed Semester I and Semester II examination but failed in not more than four courses at Semester at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV Examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

AND

Must have opted for the concerned subject/s (say Economics for TYBA Economics) as an optional subject at Semester I, Semester II, Semester III and Semester IV examinations.

Amended 8438 e (For Faculty of Commerce & Faculty of Arts)

e) A learner shall be allowed to keep term and appear for Semester VI and examination irrespective of number of heads of failure in the Semester V. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

*** ALL DEGREE PROGRAMMES UNDER FACULTY OF Science : (B.Sc. I.T)**

iv) A learner shall be allowed to keep term for T.Y.B.Sc. Information Technology Semester V if-He / She passed Semester I, Semester II, Semester III and Semester IV.

OR

He / She has passed Semester I and Semester II and He/She passed Semester III and Semester IV and fails in not more than three courses, in each of Semester I and Semester II (for all subjects, carrying 750 or more marks.)

OR

He / She has passed Semester I and Semester II and fails in not more than three courses with not more than total 200 marks, in each of Semester III and Semester IV (for all Subjects carrying less than 750 Marks).

OR

He / She has passed Semester III and Semester IV and fails in not more than three courses with not more than total 200 marks, in each of Semester I and Semester II (for all subjects carrying less than 750 Marks).

R.8438***ALL DEGREE PROGRAMMES UNDER FACULTY OF COMMERCE : (B. COM., B & I, BMS)**

A learner being eligible for the admission to the Semester V must have either Passed in all the courses in Semester I, Semester II, Semester III and Semester IV Examination.

OR

Passed Semester I and Semester II examination but failed in not more than four courses at Semester at Semester III and Semester IV examinations taken together, with not more than two courses each at Semester III and Semester IV examinations.

OR

Passed Semester III and Semester IV Examinations but failed in not more than four courses at Semester I and Semester II examinations taken together, with not more than two courses each at Semester I and Semester II examinations.

EXAMINATION REGULATION

Instructions to Candidates about Examinations :

1. Be in time. a candidate who is late by more than 30 minutes shall not be admitted to the examination hall.
2. No candidate shall be permitted to leave until half an hour is over after the question papers have been distributed.
3. Enter on the title page the class, subject, section and seat number.
4. Write on both sides of the page, unless otherwise instructed. Rough work should be written on the left hand side or on separate supplement. Answer each question on a new page and number it.
5. No pages shall be written on the question paper.
6. Nothing shall be written on the question paper.
7. Exchange of materials, stencils, mathematical etc. is strictly prohibited. Apply to the supervisor in case any thing is needed but do not leave the seat on any account, at anytime not leave the examination hall during the last ten minutes.
8. A candidates is liable to disciplinary action for useof unfair means e.g. if he /she -
 - a. Keeps with him/her any book, notes or any other written material.
 - b. Speaks to or communicates, in any other way with another candidate.
 - c. Disobey any instruction issued by the senior or junior supervisor or is guilty of rude or disobedient behavior.
 - d. any use of unfair means during the examination is liable to severe penalties as per the ordinance.
9. Ten minutes before the close, a warning bell will be rung, after which no candidate will be permitted to leave the hall. At the second bell, all must stop writing and be ready to handover the answer booklets to the supervisor.

Scheme of Examination :

The performance of the learners will be evaluated in two components. One component will be the Internal Assessment Component carrying 25% marks and the second component will be the Semester wise End Examination component carrying 75% marks. Instructions in respect to allocation of marks for the Internal Assessment and Semester End Examinations will be given by respective subject teacher.

PERFORMANCE GRADING**10 Point Grading System**

Marks	Grade Points	Grade	Performance
80 & Above	10	O	Outstanding
70 - 79.99	9	A+	Excellent
60 - 69.99	8	A	Very Good
55 - 59.99	7	B+	Good
50 - 54.99	6	B	Above Average
45 - 49.99	5	C	Average
40 - 44.99	4	D	Pass
Less than 40	0	F	Fail
Note : The Subject weight will remain as earlier			

- * The performance grading shall be based on the aggregate performance of Internal Assessment and Semester End Examination.

PROCEDURE FOR INVESTIGATION IN CASE OF MALPRACTICES

1. The candidate may be served a show cause and made aware of the charges / allege reported against him to prepare his/her defense at the time of his/her appearance before unfair means Inquiry Committee and informing him/her thereby, of the proposed action taken in his/her case with a request to reply to the show cause notice as to why the proposed action should not be taken against him/her.
2. The reply received by the Committee from the candidate when he/she appears before is considered by the committee and the final recommendation in the matter is made.
3. The punishment finally awarded can be equal to or less than what is mentioned in the cause notice, but not more than what is mentioned therein.
4. The college Unfair Means Inquiry Committee is a recommendatory body. The Principal exercises his/her power.

The board categories of unfair means resorted to by students at the University / College Institution examinations and the quantum of punishment for each category thereof.

Sr. No.	Nature of Malpractice	Quantum of Punishment
1.	Possession of copying material.	Annulment of the performance of the student at the University / College / Institution examination in full. Note : This quantum of p malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed there at.
2.	Actual coping form the copying material	Expulsion of the students from University or College or Institution examination for one additional examinations.
3.	Possession of another students answer-book	Expulsion of the students from University or College or Institution examination for one additional examinations. (Both the students)
4.	Possession of another students answer-book + actual evidence of copying thereform	Expulsion of the students from University or College or Institution examination for one additional examinations. (Both the students)
5.	Mutual / Mass copying	Expulsion of the students from University or College or Institution examination for one additional examinations.
6.	I. Smuggling-out of smuggling-in or answer-books as copying material. II. Smuggling-in of written answer-book based on the question papers set at the examinations. III. Smuggling-in of written answer-book and forging signature of the Jr. Super visor thereon.	Expulsion of the students from University or College or Institution examination for one additional examinations. Expulsion of the students from University or College or Institution examination for one additional examinations. Expulsion of the students from University or College or Institution examination for one additional examinations.
7.	Attempt to forge the signature of the Jr. Supervisor on the answer book or supplement	Expulsion of the students from University or College or Institution examination for one additional examinations.
8.	Attempt to forge the counterfeiting of University / College / institution seal of answer-books or office stationery used in the examinations twice used threat.	Expulsion of the students from University or College or Institution examination for one additional examinations.
9.	Answer-book, main or supplement written outside the examination hall or any other insertion in the answer-book.	Expulsion of the students from University orCollege or Institution examination for one additional examinations.
10.	Insertion of currency notes to bribe or attempting to bribe any of the person / connected with the conduct of examinations.	Expulsion of the students from University or College or Institution examination for one additional examinations. Note: This money shall be credited to the Vice Chancellor's Fund.

Sr. No.	Nature of Malpractice	Quantum of Punishment
11.	Using obscence language / violence threat at the examination centre by a student at the University / College / Institution to Jr. / Sr. Supervisor / Chief conductor of Examiners.	Expulsion of the students from University or College or Institution examination for one additional examinations.
12.	a. Impersonation at the University / College / Institution examination or Institute student. b. Impersonation by the University / College / Institute student as S.S.C. / H.S.C. / any other examinations.	Expulsion of the students from University or College or Institution examination for one additional examinations (Both the students if impersonator is University or College) Expulsion of the students from University or College or Institution examination for five additional examinations.
13.	Revealing identity in any from in the answer written or in any other part of the answer-book by the student at the University or College or Institution examination.	Annulment of the performance of the student at the University / College / Institution examination in full.
14.	Found having written on palms or on the body or on the clothes while in examination.	Annulment of the performance of the student at the University / College / Institution examination in full.
15.	All other malpractices not covered in aforesaid categories.	Annulment of the performance of the student at the University / College / Institution examination in full and severe punishment depending upon the gravity of the offence.
16. If on previous occasion a disciplinary action was taken against a student for malpractice used at the examination, in this event he/she shall be dealt with severely enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.		
17. Practical/dissertation / project report examination - Student involved in malpractices at the practical/dissertation / project report examination shall be death with as per the punishment provided for the theory examination.		
18. The competent authority, in addition to the above mentioned punishments may impose a fine on the student declared guilty.		
Note : The term “Annulment of the performance in full” includes performance of the student at the theory as well as annual practical examination, but does not include performance at term work, project work with its term work, oral or practical and dissertation examinations unless malpractice used there at.		
learners who are punished under the ordinance 5050 (copy case) shall not be eligible to appear to the Additional Semester End Examination (As per COE-Exam. Approved by the A.C. and M.C.-Manual-Commerce June 2011 page 47 of 84)		

CONSTITUTION OF UNFAIR MEANS COMMITTEE

Examination committee will look into the unfair means adopted by students at the examination. If a student is found using unfair means the Junior supervisor shall make a report to that effect along with the evidence & the statement of student & supervisor in the Examination will then refer the matter to the unfair means in committee for necessary inquiry & recommend to the Principal, the action to be taken, keeping in view the provision of sec 34 & 56.5 of the SS code which is as under.

Sec. 34 A pupil shall be liable to be rusticated for such period as the Director may direct, or otherwise punished in the following and other similar cases :-

- 1) When a pupil has been found to have secured admission or attempted to secure admission by means of false or forged leaving certificate or by false representations of any kind.
- 2) When in the case of pupil, It has been found that the entries in the leaving certificate have been tempered with;
- 3) When a pupil has been found to be guilty of fraud or malpractices in connection with any public examination; and
- 4) When a pupil has been found guilty of serious misconduct.

Sec. 56.5 Any pupil who is persistently insubordinate or is repeatedly or willfully mischievous or is guilty of malpractices in connection with examinations or has committed an act of serious indiscipline and /or misbehavior, or who, in the opinion of the Head of the school, has an unwholesome influence on his fellow-pupils, may be expelled permanently or removed from the school for a specifies period by the Head of the school. The reasons thereof should be recorded in writing. The matter should be reported immediately by the Head to the appropriate authority and in no case later then 7 days of expulsion, with the name of the pupil expelled, together with full details of the reasons for the action taken.

COLLEGE / COMMITTEES / ASSOCIATION

College / Committees / Association are meant for promoting co-curricular activities and competencies. Each society will be managed by a Committee of teachers, one of whom will be its Chairman and Student members are also part of that. Three students will be nominated on the basis of merit by the teachers concerned. One student to be a member of at least two committee of his choice, to endure desired growth and development of the personality.

The Principal is the Ex-officio President of all college societies and his decision shall be final and binding on all matters. No person shall be invited to address college meeting or societies without the prior permission of the Principal. Even for college debates and discussion it is necessary to get prior approval of the subject proposed for discussion and such debates shall be held under the Presidentship of a person approved by Principal.

LIST OF VARIOUS COMMITTEES / ASSOCIATIONS

- * College Development Committee
- * Planning Board
- * I.Q.A.C
- * Anti-Ragging Committee
- * Grievance Cell
- * Examination Committee
- * Nakul Patil Yuva Probodhan Manch
- * Student's Council
- * Unfair Means Enquiry Committee
- * Women Development Cell
- * Alumni Association
- * Arts Circle
- * Attendance Committee
- * Career Guidance & Placement Cell
- * Research Assessment Committee
- * Value Education Committee
- * Parent - Teacher Committee
- * Commerce Association
- * Counseling Cell
- * Discipline Committee
- * English Literary Association
- * Gymkhana Committee
- * Library Committee
- * Magazine Committee
- * Managerial Youth Association
- * Marathi Vangmay Mandal
- * Social Science Association
- * Special Cell
- * Staff Academy
- * Time-Table Committee
- * BizWiz Association
- * Continuous Internal Evaluation Committee.

The College aims to bring about all round development of the student. It aims to bring about a positive change in the attitude of the students. We believe in the concept of education as Dr. Radhakrishnan "knowledge is not something to be packed away in some corner of our emotions, haunts or soul & is as close to us as life itself"

Along with the academic growth the college tries to provide a platform whereby a student can grow, develop his aesthetic interest, participate in various activities, programs, competitions & develop a confidence to meet the challenges. Along with the academic calendar college plans an calendar of events listing various activities that bring about all round development of the students. It also aims at value education which will bring desired "sanskars" in the students & help to develop good citizens of our nation.

Other Activities & Schemes for All Round Development of the Students

National Service Schemes (N.S.S.) :

The college has NSS units. Students who are really interested in doing social work, are welcome to join the NSS units on merit basis. The actual enrolment however will depend upon the University guidelines.

Student's Council :

Student's Council is a representative body of college students. It is considered as per the section 40 of Maharashtra University Act' 1994

Women Development Cell

As per the guidelines given by the Vice-Chancellor, University of Mumbai, Women Development Cell is formed in the college.

It is working for the development of women particularly girls students. Different types of workshops & seminars are organized by this cell.

Group Insurance Scheme :

All students are covered under the scheme of group insurance.

Merit Identity Card :

Students securing the first 3 positions in each class will be provided Merit Identity Cards. These students are entitled to get two additional books from the library.

Internet Facility to Students :

Students can browse internet only for academic purposes at minimum cost.

Remedial and Intensive Coaching Batches :

Remedial batch is for academically weak students whereas intensive batch is for bright students. The batches are formed after the declaration results of 1st term examinations for both Degree and Junior College.

Merit Scholarship :

The first three rank holders are given full fees concession.

Concession to special category of Students :

Blind, Deaf, Dumb, Spastic, Physically handicapped and those with learning disabilities (Dyslexia, Dyscalculia, Dysgraphia) are granted various concessions by the Maharashtra State Board of Secondary and Higher Secondary Education, Pune and University of Mumbai. For further details students are advised to meet Vice Principal (Sr. & Jr. College)

Railway & S.T. Concessions :

Students are provided railway and S.T. concessions as per rules. They should give their correct permanent and local address correctly

Students Aid Fund :

The students Aid Fund of the college gives all possible assistance for paying tuition fees, examination fees, etc. to all poor, needy and deserving students. Prescribed form must be obtained by the desirous students on time and must be submitted latest by the month of July - For further details students are advised to meet Vice Principal (Sr./Jr. College)

Open House :

A Unique platform for a dialogue between parents, students and teachers. The open houses are held periodically to provide opportunity to parents to interact with the Principal and Teachers and get first hand progress reports of their wards.

Counselling Cell :

College has a counselling cell students which try to solve the psychological & personal problems of the students.

Avishkar :

The college magazine 'Avishkar' is published every year in the second term. It reflects the working of the college, its progress and contains Articles, Poems, Jokes, Cartoons etc. which develop the innate abilities of the students.

Pride the Honour :

College hosts an intercollegiate event 'Pride-the honour' under the banner of Self Financing Courses where various competitions are organised in variety of disciplines.

College Website : <http://www.pragaticollegedombivli.org>

In order to help entire student community at large all the question papers of different test series (XII & T.Y.) are made available at our college website. This will benefit the students to practice for the examination.

JUNIOR COLLEGE

COURSES OF STUDIES

XI and XII Commerce (English Medium Only)

All subjects are compulsory.

- | | |
|---|---|
| (1) English | (2) Marathi / Hindi / German / I.T. |
| (3) Book-Keeping and Accountancy | (4) Organisation of Commerce |
| (5) Economics | (6) Secretarial Practice / Mathematics and Statistics |
| (7) Environment Education
& Water Security | (8) Health & Physical Education |

XI and XII Arts(Marathi Medium)

All subjects are compulsory.

- | |
|-----------------------|
| (1) English |
| (2) Marathi |
| (3) Economics |
| (4) History |
| (5) Geography |
| (6) Political Science |

XI and XII Science(English Medium Only)

All subjects are compulsory.

- | |
|--|
| (1) English |
| (2) Marathi / Hindi / German / I.T./ Electronics
Computer Science |
| (3) Physics |
| (4) Chemistry |
| (5) Mathematics |
| (6) Biology / Bi-Focal Electronics/Bi-Focal
Computer Science |

- | |
|---|
| (7) Environment Education
& Water Security |
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| (7) Environment Education
& Water Security |
|---|

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| (8) Health & Physical Education |
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|---------------------------------|
| (8) Health & Physical Education |
|---------------------------------|

- The college students can opt for mathematics if they have secured 80 marks in Std. X in the subject of mathematics.
- Information Technology (IT) subject will be given to the students securing above 75% in aggregate & any seats remaining will be filled in on the basis of merit.
- The college also offers a foreign language German as an optional language which will help students to acquire understanding, speaking, writing skill & also the knowledge of foreign culture which will help the student to interact confidently in the 'Global Village.'

Bi-Focal Course :(Instead of Biology and optional subject) (Computer Science I & II 200 Marks)

ADMISSION PROCEDURE :

Eligibility :

- 1) Any student who has passed the S.S.C. (Std. X) examination conducted by the Maharashtra State Board of Secondary & Higher Secondary Education or any other examination recognised as equivalent thereto by the Boards, is eligible for admission to the F.Y.J.C. (Std. XI) Class.
- 2) A student who has passed an examination other than that conducted by the Maharashtra State Board will be admitted by the College. However, such students will have to obtain an 'Eligibility Certificate' from the Divisional Secretary, Maharashtra State Board of Secondary & Higher Secondary Education, Mumbai and submit it to the College office.

Documents to be submitted along with application for admission :

- 1) Original Mark-Sheet along with two attested Xerox copies of the qualifying examination.
- 2) Original School Leaving Certificate with one attested Xerox Copy (for admission to Std. XI)
- 3) Original Caste Certificate along with one attested Xerox Copy, if admission is being sought against a particular category.
- 4) Original Certificate for Sports / Cultural activities if admission is being sought under this category.
- 5) Original copies of necessary proof along with one Xerox Copy, in case of any other reserved category such as freedom fighters, Govt. job transfers, ex-servicemen, handicapped, etc.
- 6) Xerox copy of ration card (For Girl Students)

Note : 1) No provisional admission name appears in the list.

2) Students have to confirm his/her admission as his/her name appears in the list.

3) Admissions can be cancelled only after due submission of prescribed application forms available with College Office.

4) Fees will be refunded as per rules.

FEE CONCESSION :

- 1) Students studying in Junior College will be eligible for E.B.C. concession provided the total income of Parents / Guardians does not exceed Rs. 15000 per annum.
- 2) Primary Teachers' Ward, freedom Fighters' Ward, Secondary Teachers' Ward are also eligible for concession in fees.
- 3) First Three Rank Holders of XIth will get full Fees Concession.

RULES FOR REFUND OF FEES :

- 1) If a student informs the institution in writing before the commencement of the academic year that he / she wants to withdraw his / her admission for certain reasons, the institution shall refund the tuition fees, term fees, laboratory fees (if any) and Laboratory deposits (if any) actually recovered from the student in full. The institution shall however retain the admission fee.
- 2) If a student withdraws his / her admission after the commencement of the academic year, the institution shall retain the admission fee, term fee and laboratory fee (If any) in full and the proportionate amount of the tuition fee (till the end of the month in which the refund is claimed). The balance amount of tuition fee, if any shall be refunded along with library and laboratory deposits (if any).

REFUND OF DEPOSITS :

- 1) The amount of caution money, Library deposit, and Laboratory deposits (if any), will be refunded when a student leaves the college or cancels the admission.
- 2) Deposits not claimed within one year of leaving the college / cancellation of admission will be forfeited.

ATTENDANCE REQUIREMENT :

- 1) **Students must attend 75% of the lectures, practicals, tutorials and guest lectures in each term of the academic year, failing which they will not be eligible to appear for the Annual Examinations.**
- 2) Parents are advised to take special note of this mandatory condition of minimum attendance. **Applications for leave of absence of their wards on account of illness or other reasons should be submitted to the College authorities on time.** Such students should report to the Principal before resuming attendance.
- 3) S.Y.J.C. students are required to note that the H.S.C. examination forms are liable to be withdrawn, if they fail to maintain the minimum attendance condition.

UPGRADATION OF SYLLABUS AND EVALUATION CRITERIA

Evaluation Scheme for XI

I	First Term Internal evaluation (I Unit Test / M.C. Qs / Tutorial / Seminar)	25 Marks
II	First Term End Examination	50 Marks
III	Second Semester Internal evaluation (II Unit Test / M.C. Qs Unit Test/ Tutorial / Seminar)	25 Marks
IV	Final Examination	100 Marks
		<u>200 Marks</u>

It is essential to include 20% of the first term syllabus for final examination.

$$\text{Average Result} = \frac{25 + 50 + 25 + 100}{2} = \frac{200}{2} = 100$$

-
- For Science Subjects (Physics, Chemistry, Bio, Math) 70 marks for theory & 30 for Practicals.
The Practical Exam should be conducted during II Semester Exams.
 - For Information Technology (Science & Commerce)
80 + 20 i.e., 80 marks for theory & 20 for Practical
 - All Languages (English, Hindi, Marathi, German)
For Theory - 80 marks Oral exam 20 marks OR As per the directras of the board
For B.K., S.P., O.C. & Economics final exam theory paper 80 marks & 20 marks for MCQ
 - Maths & Statistics (for commerce) will constitute 80 marks (3 hours) & 20 marks for practical exam
80 marks paper will include Sec I - for 40 marks & Sec II - for 40 marks.
There may be 1 question paper for both the sections but answer sheets will be submitted separatly.
 - **Evaluation Skills for XI & XII**

Environment Education and Water Security marks as well as Health & Physical Education marks will be converted in to Grade

— **Environmental Education :-**

The subject is compulsory for Science, Commerce & Arts Stream. This subject constitutes 50 marks. For project work and seminars (Internal Examiner) - 30 marks are allotted and for oral (External Examiner) - 20 marks are allotted.

— **Health & Physical Education :-**

It is a compulsory subject : 25 marks Theory exam & 25 marks for Practical examination in both the semesters. (The marks need to be converted into Grade.)

$$25 + 25 = 50 \quad \text{I Sem.}$$

$$25 + 25 = 50 \quad \text{II Sem.}$$

$$50 + 50 = \frac{100}{2} = \text{Marks converted into Grade.}$$

History, Geo, PS, Eco, Theory Papers 80 marks & Projectr / Practical 20 marks

The students who pass the F.Y.J.C. (Std. XI) examination be awarded the following Grades -

Grade I (With distinction) : To successful candidates who obtain not less than 75% marks in the aggregate calculated on the basis of six (in case of vocational subject) or seven subjects offered for the examination.

To successful candidates who obtain not less than 60% marks but less than 75% of marks in the aggregate calculated on the basis of six (in case of vocational subject) or seven subjects offered for the examination.

Grade II To successful candidates who obtain not less than 45% marks but less than 60% of marks in the aggregate calculated on the basis of six (in case of vocational subject) or seven subjects offered for the examination.

Grade III To all other successful candidates. Provided that the first (with distinction) or First Second Grade shall not be awarded to a candidate who appears for the examination with any exemption claimed by him/her provided further that if the aggregate total of marks obtained by a candidate, is less than the total of marks required for obtaining the first grade, but not more than 3 marks, only such candidate shall be given the necessary grace marks not exceeding there in computing his aggregate of marks for the purpose of awards of marks for the purpose of award of the First Grade.

COLLEGE ADMINISTRATION

Dr. Jyoti H. Pohane	Principal	M.Com (SET), MBA (Fin), C.A. (Inter), Ph.D. (Com.)
Dr. Anuja D. Bapat	Vice-Principal (Sr. College)	M.Com(SET), M.B.A.(Business Administration) Ph.D.(Com. & Mgmt.)
Mrs . Nutan S. Patil	Vice-Principal (Jr. College)	M.A. B.Ed., M.Phil
Mr. Laxman Ingale	Supervisor (Jr. College)	M.A. M.P.Ed.
Mr. Gurunath Patil	Office Superintendent	B.Com

GOVERNING COUNCIL

Shri Jagannath Patil	: Chairman
Shri Shankar N. Bhoir	: Member
Smt. Pushpalata N. Patil	: Member
Smt. Kavita Joshi	: Member
Shri Bharat Patil	: Member
Shri Shankar Bhojraj Bhoir	: Member
Shri Bhagwan Patil	: Member
Shri Vishnu Mhatre	: Member
Dr. Jyoti H. Pohane	: Ex-Officio Secretary

SCHOOL COMMITTEE

Shri Jagannath Patil	: Chairman
Shri Vasant Patil	: Member
Shri Eknath Patil	: Member
Shri Vishnu Mhatre	: Member
Dr. Jyoti H. Pohane	: Principal
Mrs. Renuka Pushpan	: Teacher Representative
Mrs. Sonali Pagare	: Non - Teacher Representative

