



Ref: CMS / Cons / QAB / Kalyan
Date: - 5th January 2017

Umesh Sonawane
Information Technology
QAB / Kalyan

Dear Umesh ,

Sub:- Letter of Intent

Congratulations!! We are pleased to inform you that you have successfully cleared the initial selection process.

The offer letter which will be provided to you at the time of Project deployment, will contain the complete terms of your employment and benefits of the position for which you have been selected.

Kindly note that your provisional selection for different IT based positions such Associate Technical Engineer, IT Technical Coordinator, IT Helpdesk Engineer, Desktop Engineer etc. will require you to fulfill the academic qualification and the complete attendance of Induction training provided by the authorized CMS training facility. Upon the successful completion of the Induction training, there will be the final round of the interview, where you will be mapped to the appropriate job roles at the specific locations.

As one of India's top IT services firms, CMS IT services has support infrastructure spread across 30 branches and 220 direct support locations in India. CMS provides complete solutions to large corporations across all sectors, including banking, insurance, retail, telecom and manufacturing.

CMS IT Services (A Blackstone Portfolio Company) provides new, cost effective and cutting edge IT infrastructure solutions that are reliable, resilient and responsive. We have extensive experience in managing complex IT implementation projects and integration of emerging technologies in a dynamic environment.

CMS Managed IT Services includes high quality, end-to-end IT infrastructure solutions to cost-effectively manage your IT operations efficiently. CMS' Product Support Services includes superior technical support with access to certified skilled expertise, secure processes and innovative technology support solutions.

We welcome you & look forward to your association with us, and wish you a great career in IT.

Yours sincerely,



Naresh B. Khambare
Service Delivery Partner
CMS IT Training Institute (Kalyan)
A Division of CMS IT Services Pvt. Ltd.

Ref: CMS / Cons / QAB / Kalyan
Date: - 5th January 2017

Vrishabh Takke
Information Technology
QAB / Kalyan

Dear Vrishabh ,

Sub:- Letter of Intent

Congratulations!! We are pleased to inform you that you have successfully cleared the initial selection process.

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Kindly note that your provisional selection for different IT based positions such Associate Technical Engineer, IT Technical Coordinator, IT Helpdesk Engineer, Desktop Engineer etc. will require you to fulfill the academic qualification and the complete attendance of Induction training provided by the authorized CMS training facility. Upon the successful completion of the Induction training, there will be the final round of the interview, where you will be mapped to the appropriate job roles at the specific locations.

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Yours sincerely,


Narash B. Khandare
Service Delivery Partner
CMS IT Training Institute (Kalyan)
A Division of CMS IT Services Pvt. Ltd.

2016/17

B.S. 47



Date 21/3/2017

Dear SANTOSH YADAV

Sub:- Letter of Intent

Congratulations!! We are pleased to inform you that after completing all the formalities, you have been successfully registered under our Training Cum Recruitment (TCR) Program.

The offer letter which will be provided to you at the time of Project deployment, will contain the complete terms of your employment and benefits of the position for which you have been selected.

Kindly note that your provisional selection for different IT based positions such Associate Technical Engineer, IT Technical Coordinator, IT Helpdesk Engineer, Desktop Engineer etc. will require you to fulfill the academic qualification and the complete attendance of Training Cum Recruitment (TCR) Program provided by the authorized CMS training facility. Upon the successful completion of the Training Cum Recruitment (TCR) Program, there will be the final round of the interview, where you will be mapped to the appropriate job roles at the specific locations.

As one of India's top IT services firms, CMS IT services has support infrastructure spread across 30 branches and 220 direct support locations in India. CMS provides complete solutions to large corporations across all sectors, including banking, insurance, retail, telecom and manufacturing.

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We welcome you & look forward to your association with us, and wish you a great career in IT.



Wardha S. Khandare
Service Delivery Partner
CMS IT Training Institute (Kalyan)
A Division of CMS IT Services Pvt. Ltd.

**Terms & Conditions: -**

1. The letter of Intent is subject to your successful completion of all curricular requirements as laid down by the University/Institution for award of the degree/diploma and the requirements, including aggregate marks etc., & successful completion of Training Cum Recruitment (TCR) Program from the authorized CMS training facility.
2. Date of Reporting & Location will be conveyed after attending the final rounds of the interview, post completion of the training and will be intimated through email to you.
3. You will be charged a Non-Refundable Training cost of Rs.45,000 /-. The payment has to be done by Demand Draft favoring "CMS IT Services Pvt. Ltd."
4. Training duration may vary between 80 -90 working days (Monday – Friday) & will be conducted in Kalyan Division.
5. No Stipend or Compensation will be paid during Training period.
6. Deployment will be between 15-20 days after completion of Training Cum Recruitment (TCR) Program.
7. After Final Project Interview, you will be deployed with CMS IT Services or CMS Partners.
8. Based on Final Project Interview, Offer Letter & Salary will be finalized.
9. Gross salary Range will be between Rs.96,000/- p.a. to Rs.1,80,000/- p.a.
10. Project Name, location & remuneration will be decided on Project deployment
11. This is merely a provisional Letter of Intent

Acceptance of Letter of Intent

Name: Yadav Santosh Ramshankar
Signature: Santosh
Date: 11/05/17

21/03/17
B.S.C.I.T



Date: 21/3/2017

Dear VISHAL GUPTA

Sub:- Letter of Intent

Congratulations!! We are pleased to inform you that after completing all the formalities, you have been successfully registered under our Training Cum Recruitment (TCR) Program.

The offer letter which will be provided to you at the time of Project deployment, will contain the complete terms of your employment and benefits of the position for which you have been selected.

Kindly note that your provisional selection for different IT based positions such Associate Technical Engineer, IT Technical Coordinator, IT Helpdesk Engineer, Desktop Engineer etc will require you to fulfill the academic qualification and the complete attendance of Training Cum Recruitment (TCR) Program provided by the authorized CMS training facility. Upon the successful completion of the Training Cum Recruitment (TCR) Program, there will be the final round of the interview, where you will be mapped to the appropriate job roles at the specific locations.

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We welcome you & look forward to your association with us, and wish you a great career in IT.

Yours sincerely,

Naresh B. Khambhale
Service Delivery Partner
CMS IT Training Institute (Kalyan)
A Division of CMS IT Services Pvt. Ltd.

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1. The letter of Intent is subject to your successful completion of all curricular requirements as laid down by the University/Institution for award of the degree/diploma and the requirements, including aggregate marks etc., & successful completion of Training Cum Recruitment (TCR) Program from the authorized CMS training facility.
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10. Project Name, location & remuneration will be decided on Project deployment
11. This is merely a provisional Letter of Intent

Acceptance of Letter of Intent

Name: Supra Virhad Ns
Signature: Virhad
Date: 11/05/17

2016-2017

WNS

Date: 4/3/17
Mr./Ms. Omprakash Khavay

Letter of Intent

Dear

Pursuant to our personal discussion, we wish to inform you that you have been short listed for employment with our Company and will receive a letter of offer subject to successfully completing the B+I and presenting all documents as detailed in attached Annexure A (in original/Certified true copy) at **WNS Global Services Private limited, Gate no 2, Plant 5 Godrej & Boyce Complex, Pirojshanagar, LBS Marg, Vikhroli, Mumbai.** Your employment with the Company will only be confirmed after completing the joining formalities in accordance with Company's policies.

Please confirm your attendance for the same by contacting, Suchita Mangaonkar at the above mentioned address.

Other Terms:

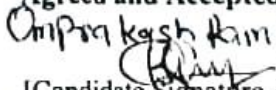
Your appointment shall be subject to clearance of final interview, satisfactory references & background checks

Please sign a copy of this letter as a token of your acceptance.

For WNS Global Services Pvt Ltd.


Authorized Signatory

Agreed and Accepted.


[Candidate Signature & Name]

ANNEXURE A

1. You need to furnish the following Documents at the time of joining WNS.
NOTE: Joining will not happen without these documents.

A	Original copy of WNS offer letter
B	Date of birth proof (ONE of the following: Birth Certificate, X th , XII th Mark Sheet with DOB details on it, Passport, PAN Card / PAN Card Application, Driving License, College ID Card – not more than 2 yrs including current year up to eg. 2006 for 2008, School/College Leaving Certificate)
C	Photo ID (ONE of the following: Voters ID, Driving License, Passport, Ration Card, PAN card or XII th Board Hall Ticket – XII th Board Hall Ticket will be applicable only for those candidates joining straight after school and don't have any other documents, Bank Passbook with photograph, Bankers verification, Photo Debit or Credit Card, Hall Tickets not more than 2 yrs including current year up to eg. 2006 for 2008, Naval department ID Card,) – 2 copies
D	Address Proof (ONE of the following: Passport, Driving License, Voter's ID, Bank Passbook with photograph and address, Electricity Bill - latest of Self or Parents, Water Bill – latest of Self or Parents, Bank Statement – latest, Ration Card, Telephone Landline Bill – latest of Self or Parents, or Current lease deed – with you or your parents as lessee or co-lessee) – 2 copies
E	Education Qualification Proof (Mark Sheets and Certificates as applicable: X th , XII th , Graduation, Post Graduation Mark Sheets & Certificate, Diploma certificate, others)
F	Passport Size Photographs - 5 copies (with Red Background ONLY)
G	PAN Number: Photocopy of PAN Card. If you do not possess a PAN card then an application for one will have to be made and a copy of the application receipt will have to be submitted. For PAN Application the following is required: Passport size photo- 3.5cm X 2.5cm - old or computerized photos strictly will not be acceptable, ID proof (any one out of the following mentioned) - X th Leaving / X th Board Certificate / Driving License / Passport, Address Proof - Electricity / Telephone Landline Bill – latest of Self or Parents / Latest Copy of Bank Statement / Driving license/ Ration Card / Passport / Voter's ID Card. Please note that if the applicant is submitting the copy of Driving License OR Passport as their ID & Address proof then it should have the NAME, ADDRESS and EXPIRY DATE.
H	Professional Relieving or Experience Letter from previous employer (last employment) or Accepted Resignation Letter from previous employer.
I	Salary Slip / Salary certificate from previous employer (last employment). Bank statement if no salary slip from the Company.

NOTE:

- The same document may be used as proof for more than one of the above requirements.
- Original copies to be brought along with copies for the purpose of verification.

For WNS Global Services

SM

Authorized Signatory
Human Resources

Accepted and Agreed
Omprakash Khatwani
Omprakash Khatwani

Candidate's Name & Signature

2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining.

Documents.....

1. Updated Resume.
2. Marriage Certificate (if applicable).
3. Self declaration medical Fitness form.
4. If your salary is less than or equal to 1,90,000/- p.a. (Fixed Pay minus Employer's PF Contribution) you will need to be enrolled for ESIC (Employee State Insurance Corporation) which is a government regulation therefore please carry:
 - a. Your 3 post card size (4X7) photographs (copies of the same photograph) OR
 - b. If you would like your family covered – Family group photograph of immediate family (4X7, 3 copies of the same photograph), only members in the photo will be covered. Photos should be clear and have only your immediate dependent family members which include parents, siblings, spouse and children.

Information.....

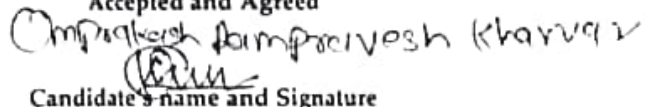
1. Names and date of birth of family members you would want to mention as nominees for the Provident Fund Scheme (parents / siblings / spouse / children)
2. Your blood group.
3. Your family doctor's name, address, telephone and registration number.
4. National Social Security Number (NSSN) if allocated.

For WNS Global Services



Authorized Signatory
Human Resources

Accepted and Agreed



Candidate's name and Signature

WNS

Intending to hire you

Date 04/3/2017
Mr. ~~Mrs.~~ Sanjeev D. Rai

Letter of Intent

Dear

Pursuant to our personal discussion, we wish to inform you that you have been short listed for employment with our Company and will receive a letter of offer subject to successfully completing the B4I and presenting all documents as detailed in attached Annexure A (in original/Certified true copy) at **WNS Global Services Private limited, Gate no 2, Plant 5 Godrej & Boyce Complex, Pirojshanagar, LBS Marg, Vikhroli, Mumbai**. Your employment with the Company will only be confirmed after completing the joining formalities in accordance with Company's policies.

Please confirm your attendance for the same by contacting, Suchita Mangaonkar at the above mentioned address.

Other Terms:

Your appointment shall be subject to clearance of final interview, satisfactory references & background checks

Please sign a copy of this letter as a token of your acceptance.

For WNS Global Services Pvt Ltd.

STM
Authorized Signatory

Agreed and Accepted.

Sanjeev D. Rai

Rai
[Candidate Signature & Name]

You need to submit
NOTE: Joining will not happen without these documents

A	Original copy of WNS offer letter
B	Date of birth proof (ONE of the following: Birth Certificate, X th , XII th Mark Sheet with DOB details on it, Passport, PAN Card / PAN Card Application, Driving License, College ID Card - not more than 2 yrs including current year up to eg. 2006 for 2008, School/College Leaving Certificate)
C	Photo ID (ONE of the following: Voters ID, Driving License, Passport, Ration Card, PAN card or XII th Board Hall Ticket - XII th Board Hall Ticket will be applicable only for those candidates joining straight after school and don't have any other documents, Bank Passbook with photograph, Bankers verification, Photo Debit or Credit Card, Hall Tickets not more than 2 yrs including current year up to eg. 2006 for 2008, Naval department ID Card,) - 2 copies
D	Address Proof (ONE of the following: Passport, Driving License, Voter's ID, Bank Passbook with photograph and address, Electricity Bill - latest of Self or Parents, Water Bill - latest of Self or Parents, Bank Statement - latest, Ration Card, Telephone Landline Bill - latest of Self or Parents, or Current lease deed - with you or your parents as lessee or co-lessee) - 2 copies
E	Education Qualification Proof (Mark Sheets and Certificates as applicable: X th , XII th , Graduation, Post Graduation Mark Sheets & Certificate, Diploma certificate, others)
F	Passport Size Photographs - 5 copies (with Red Background ONLY)
G	PAN Number: Photocopy of PAN Card. If you do not possess a PAN card then an application for one will have to be made and a copy of the application receipt will have to be submitted. For PAN Application the following is required: Passport size photo- 3.5cm X 2.5cm - old or computerized photos strictly will not be acceptable, ID proof (any one out of the following mentioned) - X th Leaving / X th Board Certificate / Driving License / Passport, Address Proof - Electricity / Telephone Landline Bill - latest of Self or Parents / Latest Copy of Bank Statement / Driving license/ Ration Card / Passport / Voter's ID Card. Please note that if the applicant is submitting the copy of Driving License OR Passport as their ID & Address proof then it should have the NAME, ADDRESS and EXPIRY DATE.
H	Professional Relieving or Experience Letter from previous employer (last employment) or Accepted Resignation Letter from previous employer.
I	Salary Slip / Salary certificate from previous employer (last employment). Bank statement if no salary slip from the Company.

NOTE:

- The same document may be used as proof for more than one of the above requirements.
- Original copies to be brought along with copies for the purpose of verification.

For WNS Global Services

S.M.

Authorized Signatory
Human Resources

Accepted and Agreed
Sanjeev D. Rai

[Signature]
Candidate's Name & Signature

2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining

Documents.....

1. Updated Resume
2. Marriage Certificate (if applicable).
3. Self declaration medical Fitness form.
4. If your salary is less than or equal to 1,90,000/- p.a. (Fixed Pay minus Employer's PF Contribution) you will need to be enrolled for ESIC (Employee State Insurance Corporation) which is a government regulation therefore please carry:
 - a. Your 3 post card size (4X7) photographs (copies of the same photograph) OR
 - b. If you would like your family covered – Family group photograph of immediate family (4X7, 3 copies of the same photograph), only members in the photo will be covered. Photos should be clear and have only your immediate dependent family members which include parents, siblings, spouse and children.

Information.....

1. Names and date of birth of family members you would want to mention as nominees for the Provident Fund Scheme (parents / siblings / spouse / children)
2. Your blood group.
3. Your family doctor's name, address, telephone and registration number.
4. National Social Security Number (NSSN) if allocated.

For WNS Global Services

SAT

**Authorized Signatory
Human Resources**

Accepted and Agreed

Sanjeev D. Rai

Candidate's name and Signature

WNS

Date: 04/03/2017
Mr. ~~Ms.~~ Aashish B. Maide.

Letter of Intent

Dear

Pursuant to our personal discussion, we wish to inform you that you have been short listed for employment with our Company and will receive a letter of offer subject to successfully completing the RLT and presenting all documents as detailed in attached Annexure A (in original/Certified true copy) at **WNS Global Services Private limited, Gate no 2, Plant 5 Godrej & Boyce Complex, Pirojshanagar, LBS Marg, Vikhroli, Mumbai**. Your employment with the Company will only be confirmed after completing the joining formalities in accordance with Company's policies.


Please confirm your attendance for the same by contacting, Suchita Mangaonkar at the above mentioned address.

Other Terms:

Your appointment shall be subject to clearance of final interview, satisfactory references & background checks

Please sign a copy of this letter as a token of your acceptance.

For WNS Global Services Pvt Ltd.


Authorized Signatory

Agreed and Accepted.

Maide Aashish Bhasrat
Maide Aashish
[Candidate Signature & Name]

2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining.


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For WNS Global Services


Authorized Signatory
Human Resources

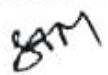
Accepted and Agreed
Maide Aashish Bhaat
Maide Aashish
Candidate's name and Signature

	Original copy of WNS offer letter
B	Date of birth proof (ONE of the following: Birth Certificate, X th , XII th Mark Sheet with DOB details on it, Passport, PAN Card / PAN Card Application, Driving License, College ID Card – not more than 2 yrs including current year up to eg. 2006 for 2008, School/College Leaving Certificate)
C	Photo ID (ONE of the following: Voters ID, Driving License, Passport, Ration Card, PAN card or XII th Board Hall Ticket – XII th Board Hall Ticket will be applicable only for those candidates joining straight after school and don't have any other documents, Bank Passbook with photograph, Bankers verification, Photo Debit or Credit Card, Hall Tickets not more than 2 yrs including current year up to eg.2006 for 2008, Naval department ID Card,) – 2 copies
D	Address Proof (ONE of the following: Passport, Driving License, Voter's ID, Bank Passbook with photograph and address, Electricity Bill - latest of Self or Parents, Water Bill – latest of Self or Parents, Bank Statement – latest, Ration Card, Telephone Landline Bill – latest of Self or Parents, or Current lease deed – with you or your parents as lessee or co-lessee) – 2 copies
E	Education Qualification Proof (Mark Sheets and Certificates as applicable: X th , XII th , Graduation, Post Graduation Mark Sheets & Certificate, Diploma certificate, others)
F	Passport Size Photographs - 5 copies (with Red Background ONLY)
G	PAN Number: Photocopy of PAN Card. If you do not possess a PAN card then an application for one will have to be made and a copy of the application receipt will have to be submitted. For PAN Application the following is required: Passport size photo- 3.5cm X 2.5cm - old or computerized photos strictly will not be acceptable, ID proof (any one out of the following mentioned) - X th Leaving / X th Board Certificate / Driving License / Passport, Address Proof - Electricity / Telephone Landline Bill – latest of Self or Parents / Latest Copy of Bank Statement / Driving license/ Ration Card / Passport / Voter's ID Card. Please note that if the applicant is submitting the copy of Driving License OR Passport as their ID & Address proof then it should have the NAME, ADDRESS and EXPIRY DATE.
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For WNS Global Services


Authorized Signatory
Human Resources

Accepted and Agreed
made Anshish Bhasu
made jashish
Candidate's Name & Signature

ANNEXURE A


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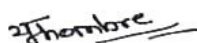
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For WNS Global Services


 Authorized Signatory
 Human Resources

Accepted and Agreed


 Candidate's Name & Signature
 Yogesh Shanivar Thombre

2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining.

Documents.....

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3. Self declaration medical Fitness form.
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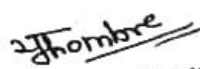
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2. Your blood group.
3. Your family doctor's name, address, telephone and registration number.
4. National Social Security Number (NSSN) if allocated.

For WNS Global Services



Authorized Signatory
Human Resources

Accepted and Agreed

 (Yogesh Sharivar Thombre)

Candidate's name and Signature

Please confirm your attendance for the same by contacting, Suchita Mangaonkar at the above mentioned address.

Other Terms:

Your appointment shall be subject to clearance of final interview, satisfactory references & background checks

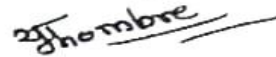
Please sign a copy of this letter as a token of your acceptance.

For WNS Global Services Pvt Ltd.



Authorized Signatory

Agreed and Accepted.



[Candidate Signature & Name]

Yogesh Shanivar Thombre



Date:
Mr./Ms. Pradip Jagannath Zose

Letter of Intent

Dear

Pursuant to our personal discussion, we wish to inform you that you have been short listed for employment with our Company and will receive a letter of offer subject to successfully completing the BDZ and presenting all documents as detailed in attached Annexure A (in original/Certified true copy) at **WNS Global Services Private limited, Gate no 2, Plant 5 Godrej & Boyce Complex, Pirojshanagar, LBS Marg, Vikhroli, Mumbai**. Your employment with the Company will only be confirmed after completing the joining formalities in accordance with Company's policies.

Please confirm your attendance for the same by contacting, Suchita Mangaonkar at the above mentioned address.

Other Terms:

Your appointment shall be subject to clearance of final interview, satisfactory references & background checks

Please sign a copy of this letter as a token of your acceptance.

For WNS Global Services Pvt Ltd.

SAM
Authorized Signatory

Agreed and Accepted.

[Signature]
[Candidate Signature & Name]

2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining.


Documents.....

1. Updated Resume.
2. Marriage Certificate (if applicable).
3. Self declaration medical Fitness form.
4. If your salary is less than or equal to 1,90,000/- p.a. (Fixed Pay minus Employer's PF Contribution) you will need to be enrolled for ESIC (Employee State Insurance Corporation) which is a government regulation therefore please carry:
 - a. Your 3 post card size (4X7) photographs (copies of the same photograph) OR
 - b. If you would like your family covered – Family group photograph of immediate family (4X7, 3 copies of the same photograph), only members in the photo will be covered. Photos should be clear and have only your immediate dependent family members which include parents, siblings, spouse and children.

Information.....

1. Names and date of birth of family members you would want to mention as nominees for the Provident Fund Scheme (parents / siblings / spouse / children)
2. Your blood group.
3. Your family doctor's name, address, telephone and registration number.
4. National Social Security Number (NSSN) if allocated.

For WNS Global Services


Authorized Signatory
Human Resources

Accepted and Agreed


Candidate's name and Signature

2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining.


Documents.....

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2. Marriage Certificate (if applicable).
3. Self declaration medical Fitness form.
4. If your salary is less than or equal to 1,90,000/- p.a. (Fixed Pay minus Employer's PF Contribution) you will need to be enrolled for ESIC (Employee State Insurance Corporation) which is a government regulation therefore please carry:
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3. Your family doctor's name, address, telephone and registration number.
4. National Social Security Number (NSSN) if allocated.

For WNS Global Services


Authorized Signatory
Human Resources

Accepted and Agreed


Candidate's name and Signature

ANNEXURE A

1. You need to furnish the following Documents at the time of joining WNS.


NOTE: Joining will not happen without these documents.

A	Original copy of WNS offer letter
B	Date of birth proof (ONE of the following: Birth Certificate, Xth, XIIth Mark Sheet with DOB details on it, Passport, PAN Card / PAN Card Application, Driving License, College ID Card – not more than 2 yrs including current year up to eg. 2006 for 2008, School/College Leaving Certificate)
C	Photo ID (ONE of the following: Voters ID, Driving License, Passport, Ration Card, PAN card or XIIth Board Hall Ticket – XIIth Board Hall Ticket will be applicable only for those candidates joining straight after school and don't have any other documents, Bank Passbook with photograph, Bankers verification, Photo Debit or Credit Card, Hall Tickets not more than 2 yrs including current year up to eg. 2006 for 2008, Naval department ID Card,) – 2 copies
D	Address Proof (ONE of the following: Passport, Driving License, Voter's ID, Bank Passbook with photograph and address, Electricity Bill - latest of Self or Parents, Water Bill – latest of Self or Parents, Bank Statement – latest, Ration Card, Telephone Landline Bill – latest of Self or Parents, or Current lease deed – with you or your parents as lessee or co-lessee) – 2 copies
E	Education Qualification Proof (Mark Sheets and Certificates as applicable: Xth, XIIth, Graduation, Post Graduation Mark Sheets & Certificate, Diploma certificate, others)
F	Passport Size Photographs - 5 copies (with Red Background ONLY)
G	PAN Number: Photocopy of PAN Card. If you do not possess a PAN card then an application for one will have to be made and a copy of the application receipt will have to be submitted. For PAN Application the following is required: Passport size photo- 3.5cm X 2.5cm - old or computerized photos strictly will not be acceptable, ID proof (any one out of the following mentioned) - Xth Leaving / Xth Board Certificate / Driving License / Passport, Address Proof - Electricity / Telephone Landline Bill – latest of Self or Parents / Latest Copy of Bank Statement / Driving license/ Ration Card / Passport / Voter's ID Card. Please note that if the applicant is submitting the copy of Driving License OR Passport as their ID & Address proof then it should have the NAME, ADDRESS and EXPIRY DATE.
H	Professional Relieving or Experience Letter from previous employer (last employment) or Accepted Resignation Letter from previous employer.
I	Salary Slip / Salary certificate from previous employer (last employment). Bank statement if no salary slip from the Company.

NOTE:

- The same document may be used as proof for more than one of the above requirements.
- Original copies to be brought along with copies for the purpose of verification.

For WNS Global Services


Authorized Signatory
Human Resources

Accepted and Agreed


Candidate's Name & Signature

WNS

Date:
Mr./Ms. Laxmi .D. Sawant

Letter of Intent

Dear

Pursuant to our personal discussion, we wish to inform you that you have been short listed for employment with our Company and will receive a letter of offer subject to successfully completing the BMS and presenting all documents as detailed in attached Annexure A (in original/Certified true copy) at WNS Global Services Private limited, Gate no 2, Plant 5 Godrej & Boyce Complex, Pirojshanagar, LBS Marg, Vikhroli, Mumbai. Your employment with the Company will only be confirmed after completing the joining formalities in accordance with Company's policies.

Please confirm your attendance for the same by contacting, Suchita Mangaonkar at the above mentioned address.

Other Terms:

Your appointment shall be subject to clearance of final interview, satisfactory references & background checks

Please sign a copy of this letter as a token of your acceptance.

For WNS Global Services Pvt Ltd.

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Authorized Signatory

Agreed and Accepted.

Laxmi .D. Sawant

[Candidate Signature & Name]

Laxmi .D. Sawant

ANNEXURE A

1. You need to furnish the following Documents at the time of joining WNS.

NOTE: Joining will not happen without these documents.

A	Original copy of WNS offer letter
B	Date of birth proof (ONE of the following Birth Certificate, Xth, XIIth Mark Sheet with DOB details on it, Passport, PAN Card / PAN Card Application, Driving License, College ID Card - not more than 2 yrs including current year up to eg. 2006 for 2008, School/College Leaving Certificate)
C	Photo ID (ONE of the following Voters ID, Driving License, Passport, Ration Card, PAN card or XIIth Board Hall Ticket - XIIth Board Hall Ticket will be applicable only for those candidates joining straight after school and don't have any other documents, Bank Passbook with photograph, Bankers verification, Photo Debit or Credit Card, Hall Tickets not more than 2 yrs including current year up to eg. 2006 for 2008, Naval department ID Card,) - 2 copies
D	Address Proof (ONE of the following Passport, Driving License, Voter's ID, Bank Passbook with photograph and address, Electricity Bill - latest of Self or Parents, Water Bill - latest of Self or Parents, Bank Statement - latest, Ration Card, Telephone Landline Bill - latest of Self or Parents, or Current lease deed - with you or your parents as lessee or co-lessee) 2 copies
E	Education Qualification Proof (Mark Sheets and Certificates as applicable Xth, XIIth, Graduation, Post Graduation Mark Sheets & Certificate, Diploma certificate, others)
F	Passport Size Photographs - 5 copies (with Red Background ONLY)
G	PAN Number: Photocopy of PAN Card. If you do not possess a PAN card then an application for one will have to be made and a copy of the application receipt will have to be submitted. For PAN Application the following is required: Passport size photo- 3.5cm X 2.5cm - old or computerized photos strictly will not be acceptable, ID proof (any one out of the following mentioned) - Xth Leaving / Xth Board Certificate / Driving License / Passport, Address Proof - Electricity / Telephone Landline Bill - latest of Self or Parents / Latest Copy of Bank Statement / Driving license/ Ration Card / Passport / Voter's ID Card. Please note that if the applicant is submitting the copy of Driving License OR Passport as their ID & Address proof then it should have the NAME, ADDRESS and EXPIRY DATE.
H	Professional Relieving or Experience Letter from previous employer (last employment) or Accepted Resignation Letter from previous employer.
I	Salary Slip / Salary certificate from previous employer (last employment), Bank statement if no salary slip from the Company.

NOTE:

- The same document may be used as proof for more than one of the above requirements.
- Original copies to be brought along with copies for the purpose of verification.

For WNS Global Services

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**Authorized Signatory
Human Resources**

Accepted and Agreed

Louxi D. Seward

Candidate's Name & Signature

Louxi D. Seward

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2. In addition to the documents mentioned above, you are requested to provide the following documents and information on your date of joining.

Documents.....

1. Updated Resume.
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4. National Social Security Number (NSSN) if allocated.

For WNS Global Services

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**Authorized Signatory
Human Resources**

Accepted and Agreed

D. Sawant

Candidate's name and Signature

Laxmi . D. Sawant .