

**T.Z.A.S.P. Madal's**  
**Pragati college of Arts & Commerce, Dombivi (E)**  
**Department of Banking & Insurance**

**Notice**

Date: 11/08/2015

It is informed to all students of (First year/and Second / and Third year that Department of Banking & Insurance will organize **Guidance lecture on: Resume Preparation.**

On the date **13/08/2015 at 10:30 am /pm.**

You are requested to attend the above program and contribute to the program with your active participation. For further details, you may contact to the faculties of Department of Banking & Insurance.



Prepared By

Nikhil Ghodke

(Campus Placement in charge)

**T. Z. A. S. P. Mandal's  
PRAGATI COLLEGE OF ARTS & COMMERCE,  
DOMBIVALI (E)**

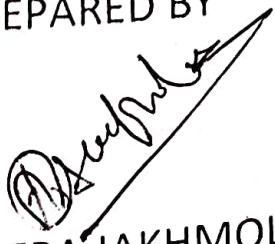
Report on guest lecture

Conducted By

**B.com (Banking and insurance Department)**

On 13<sup>th</sup> August 2015 a guest lecture was conducted in T.Y.BBI class by "Sunder Shetty sir". The lecture started at 10:35 AM and ended at 12.20 PM .the lecture was of one and half hour. This lecture was conducted to give the students brief idea about how to prepare resume and what are the important points that should be taken into consideration while preparing resume. Many important points were enlightened by the respected sir. Sir showed a resume for taking reference to explain the students. He said that the resume should not be of more than two pages for a fresher. The objective mentioned in the resume should not be too much and large. Other points which were given more focus were other activities, computer knowledge of the candidate and job experience. All the students were very eager to learn how to prepare resume and what are the new things that they will learn to include while preparing resume.

PREPARED BY



DEEPA JAKHMOLA  
(CLASS REPRESENTATIVE)







# TY B.COM (BANKING & INSURANCE)

Guidence Lecture : Resum Preparation By Subder Shetty SIR

Attendance sheet

A.Y. 2015-2016

Roll No.	Name
1	Saple Gandhali Pravin Priyanka
2	Upadhye Apurva Dhananjay Sukhada
3	Nikam Gayatri Balkrishna Nirmala
4	Loke Saurabh Suhas Sandhya
5	Mhatre Sudharshan Suresh Sherubai
6	Joshi Mandar Mangesh Madhura
7	Zambre Sayali Dilip Vaishali
8	Jadhav Riddhi Bajarang Kamal
9	Mishra Mausami Ramkumar Anita
10	D'silva Merlyn Alphonso Violet
11	Ambavane Vaibhavi Chandrakant Chetana
12	Patil Priyanka Bapurao Mangal
13	Gaikwad Kirti Manohar Sharada
14	Pimple Kanchan Sahebrao Kavita
15	Patil Komal Janu Shashikala
16	Meena Sapna Sarwankumar Sayar
17	Patil Suryakant Dilip Kamala
18	Pawar Komal Bhanudas Shobha
19	Deokar Suraj Ganesh Manjula
20	Mhatre Vinay Vishnu Alka
21	Mhatre Ajay Balaram Jaywati
22	Lanjwal Heramb Surendra Susmita
23	Iyer Divya Balkrishna Uma
24	Choudhary Manju Gamnaram Leela
25	Raut Usha Sarjerao Nanda
26	Kanekar Yamini Ravindra Yogita
27	Chalke Prathamesh Sunil Supriya
28	Chavan Manohar Devram Amibai
29	Puri Mamtakumari Hanuman Gangadevi
30	Jadhav Nikita Chandrashekhar Ketki
31	Hatkar Poonam Ramesh Indu
32	Sawant Aparna Arun Archana
33	Sable Hema Kundlik Heerabai
34	Sawant Ashish Arun Archana
35	Mohite Kamlesh Jalindar Savita
36	Shelar Manaswini Suresh Malti
37	Sawant Suchita Chandrakant Bharti
38	Patole Kajal Allwyn Anu
39	Yadav Sarita Subhashchandra Sangeeta
40	Palkar Tejal Naturam Suvarna
41	Matephod Sanket Anant
42	Sherlekar Umesh Nandkishor Ranjana
43	Utekar Rohit Chandarkant Sangita
44	Patil Sonal Mahendra Sugandha
45	Ghosalkar Shrikant Anil Anita
46	Kale Nikhil Chandrakant
47	Bisht Neelam Suresh Rameshwari
48	Patil Shivani Tanaji Bharati
49	Kholwhal Pooja Motiram Shobha
50	Kanawaje Apeksha Satish Sneha
51	Dhakar Priyanka Tulsiprasad Gauri
52	Kamthe Jayshree Shantaram Sakhubai
53	Jakhmola Deepa Prabhudayal Yashodadevi
54	Suvarna Shreya Vishwanath Suma
55	Deshmukh Shrenika Sanjay Sujata
56	Mandavkar Ashwini Mohan Usha
57	Somnala Annapurna Guranna Renuka

Sign.

[Signatures and initials for each roll number, including names like AB, P, S, etc.]

Total 57  
 Total Present 50  
 AB = 07