

Report on Skill Development Course

IIIrd Batch

Course Name: Skill Development

Objectives of the Course:

1. To enhance the soft skill of the students
2. To teach practical skills for written communication
3. To Know the step involved in preparation of any letter writing

Course Content:

- Developing the four skills of language
- Basic grammar
- Soft skills
- Written communication

Name of instructor: Deepali Kadam

Batch size: 63 students

Duration: 30hrs

About the course:

The skill development course was started on 24th July, 2019 with 63 students. The course intended to enhance the soft skills of the students and to increase the confidence of the student's. Also to enhance verbal abilities of students. The Course was in tandem with the need of the hour that to teach practical skills for written communication. Personal attention was given to students by instructor. The course was conducted with all zeal and enthusiasm under the guidance of Principal Dr. Jyoti Pohane and Vice- Principal Dr.Avinash Shendre .

Exam for the course was conducted on 15th December, 2019. The Certificate was distributed to all students in the presence of Vice principal.

Students passed with O grade - 34

Students passed with A grade - 10

Students passed with B grade. - 03

Students passed with C grade – Nil

Fail student - 01

Absent student - 15

Prepared by

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Course Coordinator