



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	T.Z.A.S.P. MANDAL'S PRAGATI COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	Dr. Ashok Pandurang Mahajan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02512883110
Mobile no.	9820250402
Registered Email	iqac@pragaticollegedombivli.org
Alternate Email	pragaticollege@gmail.com
Address	D.N.C Road, Dattanagar
City/Town	Dombivli
State/UT	Maharashtra
Pincode	421201

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Kirti Barad
Phone no/Alternate Phone no.	02512883110
Mobile no.	8097929497
Registered Email	iqac@pragaticollegedombivli.org
Alternate Email	kirtigohel75@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://pragaticollegedombivli.org/aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://pragaticollegedombivli.org/lib/docs/academic calender 2018 2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.82	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	13-Jun-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Active discussion of	06-Jun-2020	25

staff on New NAAC Guidelines	6	
Academic Audit	01-Aug-2018 01	2
Feedback on Curriculum from all stakeholders	04-Feb-2019 30	416
Regular meetings of IQAC	22-Jun-2018 04	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Participation of 25 students in Avishkar Research Convention 2. Participation of 15 Students in Youth Festival organised by University of Mumbai 3. Presentation of 117 Papers in National Conference organised by Dept. of Economics in association with SFC. 4. Participation of 86 participants in National Workshop on Intellectual Property Rights

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organisation of programme on IPR	National Workshop on Intellectual Property Rights was organised
Organisation of National Conference	National Conference organised by Dept. of Economics in association with SFC.
Preparation for NAAC SSR as per the new guidelines	Work of preparing SSR started
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	18-Dec-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to the University of Mumbai. The curriculum and the question paper pattern are prescribed by the University through the respective Board of Studies and communicated to the affiliated colleges for implementation. The IQAC prepares an Academic Calendar in consonance with the calendar of the University. Principal and departmental meetings are conducted at the beginning of the academic year to discuss the scope of the given curriculum and make it relevant for students' progression. Each teacher prepares a unit plan to complete the syllabus on time and the same is monitored by the Head of the Department periodically. The time table committee prepares the time table for the academic year. The prospectus is provided to first year students at the beginning of academic year. This contains list of all the courses of all the programmes conducted. Teaching plans semester-wise are discussed in the periodic departmental meetings. Teachers suggest the reference books to the students in their respective subjects/courses. Modern technological tools like Internet and Power point presentations are used by the

faculty to make the class room teaching and learning more effective and interactive. Daily attendance of the students is marked, and daily records of lectures taken are maintained. Industrial visits are arranged by departments to extend theoretical knowledge to students. TO ensure effective curriculum delivery the institution provides the following support: • Laptops and LCD projectors and interactive board have been provided to enable the faculty members to deliver the content by integrating the ICT for the effective implementation of the syllabus. • Internet facility is provided to upgrade the knowledge of the teachers. • College library has a good collection of reference books, journals and non-book materials which help teachers to prepare for the class. Additionally, it also subscribes e-resources through "INFLIBNET's N-List" and has membership of British Council Library (BCL). • Staff Academy organises lectures for faculty members to enhance their knowledge in various fields/subjects. • Faculty members are encouraged to take up minor research project and other research activities which enhance their domain knowledge.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	18/06/2018
BA	Economics	18/06/2018
BCom	Regular	18/06/2018
BCom	Banking and Insurance	18/06/2018
BMS	Management Studies	18/06/2018
BSc	Information Technology	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Goods Service Tax	22/12/2018	26
Certificate Course in Import-Export Management	01/12/2018	26

Fundamentals of Capital Markets	05/06/2018	37
Certificate Course in Skill Development	05/06/2018	51
MSCIT	10/09/2018	28
Tally	10/09/2018	10
Typing	05/06/2018	1
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking and Insurance	52
BMS	HR, Finance, Marketing	60
BSc	InformationTechnology	43
MCom	AdvancedAccountancy	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback being an important and essential aspect of the teaching and learning process, is considered vital to be obtained from all stakeholders of the society. Feedback is obtained from the stakeholders to enhance the teaching-learning environment and enrich the learning experience of the students thereby bringing about excellence in the teaching and learning process. It helps the administrators to understand the overall perception of the students about the facilities provided to them. It also helps the mentors to recognize how well the students are understanding the knowledge given to them and how well they know the subject being taught. This helps the teachers to understand where they can improve in teaching methodology that will finally benefit the students. The collection and analysis of feedback from different stakeholders assist the institution to understand the need of society and what other stakeholder foresee from the institute. The feedback forms are collected from all stakeholders by the IQAC through feedback committee and analyzed. After analysis of feedback, inclusive reports are prepared and are communicated to the concern teaching staff / department head for their improvement. The college is affiliated to the University of Mumbai and hence follows the prescribed curriculum. The structural feedback is collected from all the stakeholders viz. Students, Teachers, Employers and Alumni on the curriculum. It is then analyzed and discussed in the departmental meeting and communicated to BoS of the university for the improvement and further necessary action. After analysis of</p>

feedback the outcome is utilized for development of the college. As per the outcome, the IQAC holds the meeting with all levels of management and takes the decision to improve the drawbacks and boost the achievement of the institution permanently. The principal intervenes and addresses possible areas of improvement. He also evaluates these with each teacher, motivating her/him to look at the specific areas where growth is needed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	FYBSCIT	60	57	57
BMS	FYBMS	60	62	62
BCom	FYBBI	60	58	58
BA	FYBA	120	121	121
BCom	FYBCOM	240	241	241
MCom	MCOM	60	70	70
MA	MA	60	15	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1370	139	25	0	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	3	20	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Mentor system is a distinguishing activity of the college. It has been going on since 2014 -15. This is a very important and effective system to understand the student personally. The problems which the student does not disclose in the college/ class openly, furnish with his/her mentor. Mentor can understand the weaknesses as well the strengths of the student by interacting with confidentially and establish a close rapport with the students. As and when the students face any problem of financial, mental stress, social, classroom related, family related etc. they contact with the mentor to express freely. Each class teacher is allotted one class of students as mentee. The IQAC and principal collect the student's details after the admissions are over. The allotment of wards to the mentor is discussed and decided in beginning meeting with the principal. The mentor has to maintain a complete

record of the allotted students. A six monthly report of progress and performance of the students is prepared by the mentor. The said report is discussed with the IQAC and Principal. If needed mentor organize informal meeting with regard to the issue. Mentor assists the students to take up remedial coaching and intensive coaching. The slow learners are paid individual attention. Mentor mentee system help bridging the gap between students and teachers. Each faculty members assigned a group of students as their wards. The rules and regulations, welfare measures and various scholarships available, the job opportunities and all the other information related the college is explained by the mentor additionally.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1509	25	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	0	6	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00146	VI	03/04/2019	25/05/2019
BA	3A00145	VI	15/04/2019	15/06/2019
BCom	2C00346	VI	09/04/2019	26/06/2019
BMS	2M00156	VI	09/04/2019	26/06/2019
BSc	1S00256	VI	11/05/2019	24/06/2019
MCom	2C00534	IV	06/06/2019	13/08/2019
MA	3A00534	IV	25/05/2019	29/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is one of the pre-requisite for an educational Institution. Well define evaluation mechanism ensures the credibility of the Institute. Since our institution is permanently affiliated to the University of Mumbai, we have to follow the regulations related to Examination Pattern, evaluation standards and mechanism. University has introduced Credit Based Grading System since 2016-17. Semester pattern is introduced. All programmes are of VI semesters assigned with number of credit points. Along with this system we have develop our mechanism also to carry continuous evaluation. Assignments, conduction of

prelim exams of final year students for exercise, Conduction of Remedial session for weak learners is one of the patterns we are following. In A.Y. 2017-18 we have established CIE cell for the consistent evaluation of students from first to final year students. The head of cell prepares schedule of exams at the beginning of the year. On the basis of Academic Calendar the dates of Internal evaluation are planned. Proper notice is being given to all subject teachers regarding drafting of Question Papers, Notice of Exam Time Table is also given to students in advance, accordingly the examination is conducted.

Papers are assessed by the concerned subject faculty, Papers are given to students to show their performance and taken back to keep the record. Those who perform poor are identified and remedial classes are conducted for them. System of organizing Parents meet is also in practice so that the students will also be monitored by parents. Apart from this well- defined mechanism course content is frequently revised by giving problems to solve during lectures, writing of gist in case of descriptive subjects by the Teachers. Oral Question Answer sessions are conducted by most of the faculties. Writing of home assignments is given , preparing notes of concerned syllabus is also given to students. Class tests are conducted of T.Y. classes as a part of University assessment pattern. Preliminary exams are also conducted by Professional Programme Departments. Student's performance is monitored and feedback is given to both students and parents. Project preparation is another activity conducted where ever applicable. Question paper files of University exams are maintained by the library for the convenience of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar a path towards our journey is prepared by college at the beginning of each year Our Principal conducts a meeting with IQAC, HODs and Coordinators, Examination Committee, self financing program committee to conduct intercollegiate fest "Pride" cultural committee for cultural program "Indradhanu" and as well as with Sports Committee for conduction of sports. The academic calendar prepared for displayed the dates for our annual Intra-collegiate Festival, Pride, Annual Day, Sports Day, and presentations by all Departments and Committees for the Annual Academic Audit. The main purpose of fixing these dates in advance is to enable the departments to plan for their own department programmes and events. It also helps the learners to plan their academic and extracurricular activities. Examination dates for final year students are decided by the University of Mumbai and intimated to the colleges, which was incorporated in the academic calendar as and when provided. Since the University of Mumbai conducted the semester end examinations for all the courses in 2018 -19, the College was obliged to follow these dates for examinations. The dates for internal examinations for self financed courses, which are mandatory, are decided well in advance and displayed on the notice board. This method was followed for both the terms. After every examination, the last date for submission of mark sheets was declared. After the declaration of results, the dates are fixed for revaluation and communicated to the students. Declaring the last dates for submission of mark sheet has proved to be a very good method to ensure that the results are declared within the stipulated time given by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pragaticollegedombivli.org/outcomes>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
2C00146	BCom	Regular	130	103	79.23
3A00145	BA	Economics	39	30	76.92
3A00145	BA	History	38	29	76.31
2C00346	BCom	BankingI&ins urance	51	50	98.04
2M00156	BCom	ManagementSt udies	60	58	96.67
1S00256	BSc	InformationT echnology	43	29	67.44
2C00534	MCom	AdvancedAcco untancy	35	24	68.57
3A00534	MA	Economics	12	12	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://pragaticollegedombivli.org/sss_result

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on“Intellectual Property Rights (IPR)”	IQAC	22/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NavDurga Puraskar	Dr. Kishori Bhagat	Dr.Shrikant Shinde Foundation	25/10/2018	Education
‘Dr. S Radhakrishnan Memorial Award 2018’	Dr. Kishori Bhagat	International Human Rights Council.	02/09/2018	Best Professor-Education
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Accountancy	2	5.5
International	History	1	5.98
International	Accountancy	1	5.6
National	Commerce	3	5.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BMS	3
BBI	3
BSCIT	3
History	2
Economics	4
Accountancy	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	5	0	1
Attended/Seminars/Workshops	0	14	2	19
Presented papers	2	12	1	0
Resource persons	0	5	1	9

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day was celebrated on 21 International yoga Day	Patanjali Yoga Samiti, Dombivli	10	132
Tree plantation	Pragati College NSS Unit, Dombivli (E)	2	32
Voter ID Awareness Programme	Pragati College NSS Unit, Dombivli (E) Kalyan Dombivli Municipal Corporation	5	110
Students Skill Development Programme	Pragati College NSS Unit, Dombivli (E) Acharya Bhise Guruji School, Dombivli	2	26
Nirmalya Collection during Ganpati festival	Pragati College NSS Unit, Dombivli (E) Kalyan Dombivli Municipal Corporation	2	45
Pulse Polio Drive Immunization Drive	Pragati College NSS Unit, Dombivli (E) Madhvi Urban Health Center of Kalyan Dombivli Municipal Corporation	2	25
World Rabies Day Rally	Pragati College NSS Unit, Dombivli (E)	2	40

	Rotary Club of Dombivli Midtown		
Blood Donation Camp	Pragati College NSS Unit, Dombivli (E) Nair Hospital, Mumbai.	12	148
3 Days Civil Defence Training	Civil Defence Unit, Ambernath	2	30
Cloth Distribution Programme 'Sahkarya Yojna'	Pragati College NSS Unit, Dombivli (E) Dhavlepada Grampanchayat, Vangni, Badlapur	2	55
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Seven Days Residential Camp, Dhavlepada Vangni, Tal. Badlapur	An Appreciation letter by Grampanchayat Dhavlepada	Grampanchayat Dhavlepada	97
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Pragati College NSS Unit, Dombivli (E) Indira Nagar local body.	1) Cleaning Indira Nagar Area. 2) Distribution of water purifier medicine	2	45
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry/research lab with contact	Duration From	Duration To	Participant

		details			
Internship	Internship Program	SHRI SAI CONSTRUCTION	11/06/2018	30/04/2019	2
Internship	Internship Program	SAHU TECHNOLOGIES	11/06/2018	30/04/2019	16
Internship	Internship Program	JANKALYAN PRATISHTHAN	11/06/2018	30/04/2019	3
Internship	Internship Program	ERGON LABORATORIES PVT LTD	11/06/2018	30/04/2019	1
Internship	Internship Program	DIGIMARKETER Z LLP	11/06/2018	30/04/2019	1
Internship	Internship Program	CREATIVE WINDOWS	11/06/2018	30/04/2019	1
Internship	Internship Program	BAKBUCK	11/06/2018	30/04/2019	1
Internship	Internship Program	ATCS ASSIGNMENT PVT. LTD	11/06/2018	30/04/2019	2
Internship	Internship Program	ADITYA BIRLA CAPITAL	11/06/2018	30/04/2019	12
Internship	Internship Program	AADHAR RASHTRIY KAUSHATYA VIKJAS KENDRA	11/06/2018	30/04/2019	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Satyam Institute of Tax Accountants	12/12/2018	Add on Course named "Certified GST, To provide the office automation for the project purpose n various activities	30
InfoBright Computers pvtltd	08/12/2018	To provide the office automation for the various projects throMSCITtTally	40
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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0	0
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM-21	Fully	3.6.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16047	2516107	1492	281510	17539	2797617
Reference Books	12357	4788731	317	266651	12674	5055382
Journals	65	379020	0	25024	65	404044
Digital Database	1	5750	0	5900	1	11650
CD & Video	206	11624	0	0	206	11624
Others (specify)	1	11000	0	0	1	11000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	91	50	0	16	0	15	9	0	73
Added	0	0	0	0	0	0	0	0	0
Total	91	50	0	16	0	15	9	0	73

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1497600	845968.14	2876960	2218487

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) For maintaining and utilization of various physical and academic facilities a decentralized procedure is adopted. Each section head looks after the facilities in his / her section. 2) For decision involving less than Rs. 5000/ expenditure is approved by principal through IQAC. But for the decision involving more than Rs. 5000/ expenditure the section head reports to IQAC and IQAC puts forward the proposal to principal. Then it is discussed by the principal in Governing Council Meeting in which the final decision about sanction is taken. 3) The general facilities are under the care of the administrative office. 4) If there is any electric problem in the classroom like fan not working, problem of LED or likewise things, it is conveyed to IQAC or the assigned person at office through the respective class teacher. 5) The college has different committees which are made to look after the facilities provided. 6) For drinking water supply the college has installed water purifiers and coolers which are maintained by the support staff. 7) Electric fittings and wiring are periodically monitored by external experts for replacement and repairing. 8) The lab in charge is given the responsibilities of air conditions, computers and other related equipments in computer laboratory. 9) The librarian looks after all physical and academic facilities in the central library. 10) The departmental heads look after their respective departmental cabins.

https://pragaticollegedombivli.org/policy_support_service

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concessions to Rank holders and management concessions	71	331350
Financial Support from Other Sources			
a) National	Nil	0	0

b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development : MS-CIT	12/09/2018	39	Infobright Institute, Thakurli
Soft Skill Development : Course on BSE	07/09/2018	37	BSE Brokers Forum
Remedial Coaching : Department of Banking Insurance	31/10/2018	44	Department itself conduct remedial coaching
Remedial Coaching : Department of Economics	31/10/2018	46	Department itself conduct remedial coaching
Remedial Coaching : Department of Management studies	31/10/2018	54	Department itself conduct remedial coaching
Remedial Coaching : Department of Commerce	31/10/2018	282	Department itself conduct remedial coaching
Remedial Coaching : Department of English	31/10/2018	24	Department itself conduct remedial coaching
Remedial Coaching : Department of Accountancy	31/10/2018	18	Department itself conduct remedial coaching
Soft Skill Development : Certified GST Expert	30/11/2018	26	Satyam Institute of Tax Accountant
Soft Skill Development : Skill Development Course	18/07/2018	52	Department itself conduct the course
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sutherland Global Services	114	5	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	Bachelor of Science (Information Technology)	Department of Information technology	IDOL, Birla College, A.C. Patil College of Engineering and Model College	MCA, Msc. (IT), Msc (CS)
2018	4	Bachelor of Arts	Department of Arts	MIG, IDOL, Asmita Law college, TMC College	LLB, M.A.
2018	35	Bachelor of Commerce	Department of Commerce	IDOL, Indira Institute, TMC College	M.Com, LLB, MMS, B.Ed, PGDFM
2018	7	Bachelor of Commerce (Banking & Insurance)	Department of Banking & Insurance	IDOL, Jondhale Institute, SST College	M.Com, MMS
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College Level	485

Cultural	College Level	326
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Overall National Championship Trophy	National	0	1	2016016400 216001	Mr. Adesh Gaikar
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students representation on various academic and administrative bodies/committees of the institution. Class Cabinete[An Inhouse Student Representative Body] :- Procedure of Formation :-The college is implementing a system of class teachers as mentors of a particular class. Class teachers are authorized to select the representative of class cabinet on the basis of there regularity , punctuality and communication skills the names selected students were handed over to the incharge of class cabinet committee the incharge use to organizes there introductory meeting for orientation. Students Participation:-

- This committee use to prepare daily records of the teaching schedule. • Students also reports to the administrativeoffice incase of any complaint or grievance regarding the institutional problem and to the incharge incase of discipline related issues. • Students helps to organize 'Indradhanu Festival', annual Prize distribution and Teachers day celebration. • With the help of class cabinet representatives students use to fill feedback form every year which is helpful to the smooth function of the college activities.

N.S.S:-Procedure of Formation:- 1. A common notice for the N.S.S enrollment is sent to students in the month of July. 2. Then students collect enrollment forms from N.S.S office and Submit by filling properly. Students actively participates, attends and helps to organize various programs • Celebration of various days- N.S.S Day , Yoga Day , Sanvidhan Day , Rally on occasion of World Rabies Day , International AIDS Day. • Community based programs and lectures- Tree Plantation , Ban Plastic Bag , Swach Bharat Abhiyan, Pulse Pollio Drive , Lecture On Disaster Management , Nirmalya Collection , Lecture On Solid Waste Management , Program On Road Safety. • Students participation in value inculcating programs-Gandhi Jayanti Celebration , Jijau Jayanti Celebration and Vivekanand Jayanti Celebration. • Students participate in special activities-Orientation Program , Civil Defence Program , Voter Awareness Program , Blood Donation Camp , Thalassaemia Testing Camp , 7 Day Residential Camp And Innovative Programs. N.C.C:-Procedure of Formation:- 1. The activities of the year is started with enrollment of cadets in SIES College,Sion and V.J.T.I College, Matunga. • Cadets made contribution:-To various programs and activities specially in Independence Day and Republic Day celebration. Arts Circle:-Procedure of formation:- 1. A common notice is sent to the students for participation in Art circle , interested students contacts to the head of Art circle. [The same procedure is applicable to the sports and Marathi Vangmay Mandal] Students Active Participation:- • Participation in 08 Events in Mumbai University Youth Festival and won the consolation prize in Marathi skit. • Students participate in inter-collegiate festivals i.e Mood Indigo , Lakshya and won prizes. • Special Achivement:- Mr. Adesh Gikar selected in the

contingent and member of the national team of University of Mumbai. • Students participates and organizes 'Indradhanu' festivals. Sports:- • In annual sports students participates in various events- Carrom , Tug Of War , Chess , Volley Ball , Cricket , Athletics , Running And Throwing Events , Kho-Kho , Badminton , Kabbadi. • Students participates in university level tournaments and

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

An Alumni Association is an association of graduates or, more broadly, of former students. Today, alumni relations are the important part of an institution's development and advancement. The Alumni Association has undertaken numerous initiatives to ensure that a strong bond is maintained between the institute and the alumni. In Pragati College the association was formed in the year 2000 and it was registered on 7th July 2014. It is registered as "Pragati Mahavidyalaya Maji Vidyarthi Association." Reg, No. '????/????/??/????' Objectives of the Association:- - To foster a spirit of loyalty and to promote the general welfare of our 'Pragati' college institution. To establish beneficial interaction between the alumni and the present students of the college and between the alumni themselves. To encourage the alumni to take an active and loyal interest in the work and progress of the institute. To enable the alumni to participate in activities which would contribute to the general development of the institute. To raise funds for various welfare and other schemes in the college. To provide a forum for the alumni for exchange of ideas on academic, cultural and social issues of the day - To organize social and cultural programs to create social awareness. To conduct various competitions for current students. The Alumni Association consists of - Chairman : Principal Dr. A. P. Mahajan Vice Chairman : Mrs. Megharaj Kapadne Asst. Chairman : Mr. Amit Bhagat Secretary : Mr. Rahul Nale Joint Secretary: Mr. Chetan Salgaonkar Mr. Shubham Dalvi and Mr. Ninad Mhatre Treasurer : Ms. Rutaja Aher, Ms. Janhavi Mhaskar. Year 2018-2019 In the Year 2018-19 Alumni Association conducted following events : Inter-Collegiate Kabaddi, Cricket Volleyball Matches were conducted for Girls and Boys. On 14th January, 2019 Pragati Karandak was inaugurated by Honourable Mrs. Vanita Rane (Mayor, Kalyan Dombivli Municipal Corporation), Smt. Pushapalata Patil (Vice-chairman), Dr. A. P. Mahajan (principal of Pragati College, Dombivli) Mr. Chandan Bhagat (Samaj Sevak). Tournaments such as Kabaddi, Cricket Volleyball had been organized. In cricket overall 16 teams of boys' kabaddi and 8 teams of girl's kabaddi and 10 teams of volleyball from various cpolleges participated. Kabaddi matches were played on mats. On 15th January, 2019, Pragati Karandak Prize Distribution function was held on DNC ground Honourable Guest were present for the function. Winners of Pragati Karandak : 1) Kabaddi (Boys) :- Winner - S.P.M. College (Kalher), Runner up - Manjunath College (Dombivli) 2) Kabaddi (girls) :- Winner - R.A.D.A.V. College (bhandup), Runner up - Pragati College (Dombivli) 3) Volleyball :- Winner - Pillai College (panvel), Runner up - Pragati College (Dombivli) 4) Cricket :- Winner - G.R. Patil College (Dombivli), Runner up - Kalher College Various activities for current students like Personality Development Mock Interview conducted in first term on 2nd 4th Saturday by ex-students.

5.4.2 – No. of enrolled Alumni:

24

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1) Two meetings 2) Pragati Karandak

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) The College believes on decentralisation participative management to fulfil the mission, vision and goals. This approach is described with the help of following two case examples : I] Regular Functioning of the College: The Governing council delegates all decisions based on policy the Principal, who is the head of all academic committees, in order to fulfil the vision and mission of the institute. These committees formulate working procedures and entrusts the implementation with the faculty members. Faculties represent on various committees. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. The institute has following system for decentralization participative management. 1. Orienting the faculties to their responsibility specifications. 2. Helping them to prepare the annual plan. 3. Discussing the plan in the staff meeting. 4. Periodical monitoring and reviewing of the implementation of the plan. 5. Assessing the faculty performance based upon performance. 6. Providing feedback to the faculty on the completion of the plan. 7. Regular meetings with principal. 8. Management participation in the departmental activities. Management assists the activity with financial assistance and advises on the important matters. College conducts many activities such as monitoring the teaching learning process, Preparing Academic calendar and ensure the proper implementation of the academic calendar, conducting periodic review over attendance, teaching plan, workload, Timetable, Exam conduction remedial coaching, use of ICT, meetings with stakeholders. II] Organisation of the Conference : Apart from regular functioning, the college has also conducted various Workshops, seminars and conferences. Academicians, industrialists, subject experts from other institutions and universities shall be invited as resource persons and shall make an effort to get acquainted with the emerging techniques and trends of the industries and subject matters keeping track with the contemporary developments in the fields. To organise the conference, whether national or international level, various committees are formed. These committees involve Management of the college, Principal, resource person and advisory members from other institutes, teachers, non teaching staff and students. The following will show the committees and their functions : 1) Advisory Committee : Members : Academicians from other institutes, representatives of Mumbai university and from other universities, policy makers and other stakeholders Advisory functions 2) Planning and advisory committee : Members - Management of the college, Principal Vice principal Functions - Advisory role on planning 3) Organising Committee Members - Principal, Vice Principal, Teachers from various departments, non teaching staff Students Functions - Pre preparation overall organisation 4) Editorial Committee : Members : Principal, Vice Principal, Teacher representative Functions :Reviewing papers publication of conference proceedings

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p style="text-align: center;">Admission of Students</p>	<p>As per the schedule given by the university, Notice of the admission schedule and procedure is displayed in the campus. Students are given admission form and prospectus. As per the procedure, interested students apply for the program of their choice. Before the admission process, Self financing department guide the students about the degree program available in the program. So, the aspiring candidates will be able to choose right degree program. Admission committee guide the students and parents on their queries for aided section merit list is displayed and according to the merit of student they get admission but in self-financing students get admission on the on first cum first basis.</p>
<p style="text-align: center;">Examination and Evaluation</p>	<p>The examination committee of the college decide the schedule of examination are to be conducted. The continuous evaluation committee, in consultation with examination committee, decides the schedule of CIE for both the semesters. Internal Tests and CIE are the part of continuous assessment process. The students of first and second year students are given projects in a group to encourage peer learning. Third year students undertake project work as per the syllabus requirement. This encourage experiential learning. Both the projects are guided by subject teachers and on the basis of the presentation and viva, evaluation is done. Teachers are assigned examination related duties like junior and senior supervision duties as well as are expected to be a part of University Examination system via paper setting, Central Assessment Program (CAP) etc. Unfair means committee is also set up to keep a continuous watch to deter the students from adoption of Unfair Means during the examinations</p>
<p style="text-align: center;">Curriculum Development</p>	<p>The college is permanently affiliated to the University of Mumbai. So, The prescribed syllabus of the university is followed for various programs. Two senior teachers are the members of Board of studies in the subjects of Economics and Commerce. To develop and</p>

upgrade the curriculum, persistent efforts are undertaken, workshops are organised on revised syllabus by college in joint efforts of Board of Studies for UG and PG courses. Few of the faculties are also members of syllabus framing committee and thus play a vital role in upgradation of curriculum to the best standards. The college provides suggestions on the syllabus revision through these teachers. The college has also started skill enhancement courses to benefit the students.

Teaching and Learning

The college believes in improving teaching learning process regularly. Total personality development is taken care. The college consciously evaluate the students through Continuous Internal Evaluation. The teachers attend different academic programs like FDP, refresher course, Orientation programs, syllabus revision workshops for their up gradation. The students are well informed about the whole schedule. For each semester the college prepare and plan academic calendar in advance and observe regularly. ICT enabled class rooms and computer laboratories are provided to increase the effectiveness of learning. Students are always encouraged to participate in various competitions and research based events. Teachers arrange remedial coaching to solve academic difficulties of the students.

Research and Development

- Organisation of one day national level conference on " changing perspectives in commerce, management, economics technology"
- 25 students have participated in the University level research festival " Aavishkar" (Source : magazine)
- One day national level workshop was organised on " Intellectual property rights"
- Ph. D Honoured teachers- 05
- MRP Completion- Nil
- No of research students enrolled for Ph.d In the center??? 08 students were awarded Ph. D. Degree and 03 Students are pursuing Ph. D. under the guidance of Dr. Bhagat and 3 students were awarded Ph. D. Degree and 4 Students are pursuing Ph. D. under the guidance of Dr. Shendre.

Library, ICT and Physical Infrastructure / Instrumentation

At present the library has more than 40050 books and 50 journals/ magazines and 11 newspapers. Besides books and

journals the library has 207 CDs/ DVDs and charts. During this academic year the total collection of the library books reached to 40,350. This year 2112 books of worth more than Rs. 6,50,254 are added from all the sections including undergraduate, PG. The library has renewed the membership of INFLIBNET's NLIST program. To inculcate the reading habits among the students, various activities are undertaken by library staff like organization of book exhibitions, celebration of library day. The College is endowed with sufficient physical infrastructure. The infrastructure available at the college is well equipped for carrying out academic as well as co-curricular activities. There is water purification system in place. Uninterrupted power supply is available throughout the day and power generator is provided to ensure the same.

Industry Interaction / Collaboration

The college aims to create a learner centric environment which is beneficial for students, keeping up with the objectives, the college provides for essential Industrial exposure to add potential to the education of the students. Departments organize Industrial visits, field trips and internships. To put the society to the benefit with well trained manpower. Through Internships, we motivate students to undergo training programe arranged by various industries. Various departments have also organised guest lectures of industry experts. The campus placement cell has arranged campus interviews for students in collaboration with renowned companies like Sutherland global services, Nokia, WNS etc

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administration is undergoing reforms towards achieving office automation. All organs of the institution such as the academic system, administration and the student support system are now part of a Local Area Network (LAN). It is expected that the institution would channelize all its data and information handling systems, which at present is done through manual methods, through a

	<ul style="list-style-type: none"> Management Information System. • Downloading the information from internet vis-à-vis admission policies, new rules and regulations • Generating and maintaining admission records • Generating Merit lists for admissions • Maintaining database about the faculty • Generating computerized pay slips • Maintaining documents related to infrastructure • Maintaining Alumni information in the form of database • Maintaining Placement services data base and correspondence • For general correspondence with University, Management • Analyzing feedback forms Generating annual budgets, students profile • Generating and maintaining attendance reports
Finance and Accounts	Office uses advance version of Tally for Account data maintenance report generation
Student Admission and Support	<ul style="list-style-type: none"> • Admission process is done through the admission software using Tally • Preparing student records for various purposes (Roll Numbers, method list, Practice Teaching list etc.) • Using Google forms, and other online free or trial version software for research based activities • Preparing Circulars (for exams, Practice teaching lessons etc.) • Preparing Notices for academic activities • Using Library software(SLIM-21) • Retrieving information for preparing IQAC reports, seminars and other reports • Preparation of instructional material
Examination	<ul style="list-style-type: none"> • Examination software is used for conduction of examination and processing of results. The software Senior College Result System (C) developed at S3 Softech Solutions is used for the same • Preparing question papers in English and scheme of marking • Conduction of Continuous evaluation test • Preparing Mark lists • For maintaining a database of Internal Assessment • Analysis of Examination Results • Rank wise Sorting of Students? Results • For generating Internal Assessment reports to be sent to University (Applicable to Third year only)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Avinash Shendre	TYBA syllabus workshop	Adarsh College	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Revised syllabus of T. Y. B. Com	Nil	04/07/2018	04/07/2018	35	0
2018	Intellectu al Property Rights	Nil	22/09/2018	22/09/2018	86	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	16	21	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Provident fund deducted of staff of Unaided Section. 2) reimbursement of delegation fees to the teachers who are attending/ participating/ presenting at workshops, seminars, conferences.	<ul style="list-style-type: none"> Tuition Fee waiver for children of staff (Reference : Mr. Shyam Kene) Free Notebooks distribution for the children 	Group Insurance scheme of the University has been implemented well

Faculty enhancement programs are periodically arranged to motivate on teaching and updation. Internet support for is provided to the faculty for pursuing higher studies. Computer lab is provided to teachers to carry out their research such as minor research project, PH. D. or to write research papers

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has its own internal audit mechanism, an ongoing continuous process in addition to its external audits. A team of staff under them do a thorough check and verifications of all vouchers, supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements, test cheque and verification of the events happened in the area of financial managements. Mechanism of Internal audit and settlement of objections implemented in the institutions is as follows:
Internal Audit: Internal audit is carried out in an elaborate manner on yearly basis by the authorized chartered accountant S. S. Vardam Co. As of now there is no major findings / objections. Minor errors of omissions and commissions pointed by the audit team are immediately rectified / corrected and precautionary steps are taken to avoid references of such errors in future. The different tasks performed are: • Examine the previous financial statements, considering provisions • Verifications of student's fee registers • Authorization of fees concessions, controls , policies • Examining the statutory payments to different bodies like EPF, TDS , Income Tax • Examining the Bank Pass book • Examining Grants, sponsorships, deposits , payments • At the end crosscheck all procedures and educating to put control for all transactions • Interdepartmental stock checking reports
External audit: External audit is carried out by appointing external auditor CA M. N. Sheth. The different tasks performed are: • Examining the procedures and policies and regulations • Vouching the receipts • Verify the salary payment, TDS, Income Tax, EPF, Professional tax, Gratuity, etc • Examining the property titles, approvals, fee payments to regulation bodies • Evaluating fee receipts • Certify the audit report • Filing the Income Tax returns regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Indian Bank, Dombivli(E), DNS Banks	50000	Organisation of national conference
View File		

6.4.3 – Total corpus fund generated

50000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Principal Dr Gadade and Principal Dr. Karkhele
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association (PTA) of the college conducts meetings with the parents. Activities are conducted in the year 2018-19 are as follows The feedback is obtained from parents regarding the college and curriculum. The objective behind this activity is to see how much parents are aware about the curriculum of their wards. Separate meeting was organised for the parents in regard to Industrial visit of self financing courses. Principal has vice principal addressed the parents about the industrial visits and other co-curriculum activities and their importance in the higher education In the academic year 2018-19, 06 meeting were organised faculty wise in order to have face to face interaction with the parents about wards attendance, curriculum activities of the college and other concern.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Started various short term skill development courses for the benefit of the students. 2. Two centres of Ph. D (commerce) and Ph. D. (Economics) have been started to promote research activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Intellectual Property rights	22/09/2018	22/09/2018	22/09/2018	86
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Civil defence unit organized a training 'Civil Defence and Disaster Management' by Ms. Deepa Gharat, Assistant deputy controller, civil defense unit ,Ambernath	05/10/2018	05/10/2018	67	33
WDC organized a lecture on 'Boosting Self-confidence and Image Management	04/01/2019	04/01/2019	80	50
Library department-Books display of famous women personality in global Era" on International Women Day	08/03/2019	09/03/2019	80	75

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total power requirement: 3,29,120 Renewable energy source: NIL Renewable energy generated and used: NIL Energy supplied to the grid: NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2018	1	1	08/07/2018	1	Tree plantation Tree plantation	Environmental Awareness and Pollution3	30
2018	1	1	05/08/2018	3	Pulse Polio Drive	Social Awareness and contribution	16
2018	1	1	11/10/2018	1	Voter Awareness programme . (Area :Dombivli (E))	Social Awareness and contribution	150
2019	1	1	16/02/2019	1	Thalleshemia Testing Camp	Social Awareness and contribution	51
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
service rules	04/04/2018	A small booklet consisting code of conduct published and distributed by the management of the institution as Service Rules to every teaching staff of the college in the academic year 2014-15. At the beginning of every academic year Principal of the college in staff meeting remind existing and brief new staff members about the code of conduct and appeal everyone to follow the same strictly
Code of conduct for students(Discipline and Conduct)	26/04/2018	The code of conduct for students is drafted and published in college prospectus under the heading General rules of Discipline. At the beginning of every academic year in Fresher's orientation

programmes all first year students are briefed about the code of conduct. The college has constituted discipline committee to supervise and look after the overall conduct of the students. Students are reminded about rules of discipline through frequent announcement in the college campus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	06/02/2019	06/02/2019	51
Yoga Diwas	21/07/2018	21/07/2018	168
Shiv Jayanti	19/02/2019	19/02/2019	20
Women's Day	08/03/2019	08/03/2019	50

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Hazardous waste management: This being arts and commerce college, no hazardous waste is generated in the teaching learning process. 2. E-waste management: The College has identified outdated e waste such as CPUs, Keyboards, printers, etc. These objects are keeping aside and will be disposed off through appropriate agencies. More than 70 of the printing job is done at examination section and cartridges used are bio-degradable. 3. Energy conservation: All the classrooms are so airy and well ventilated so that hardly there is need of any artificial lightening which helps in energy conservation. Air conditioners are used only in administration room, principal cabin, and IT labs etc. Students, teachers and peon make sure to switch off light fans and computers when not in use. Lecture to create awareness on energy conservation, green audit, cleanliness etc. 4. Say No to plastic / plastic free campus: The Institution has Plastic Free campus. Students and Staff strictly avoid using plastic bags to carry the books or luggage. The Institution provides paper bags as folders to the participants and the resource persons invited for the workshops and conferences organized. The Canteen of the Institution strictly makes use of steel plates, spoons, glasses and cups. 5. Plantation: Every year Tree plantation is undertaken by NSS students this year it was conducted on 8th July, 2018 at Shree Mangal Road Kalyan (E). Under Indradhanu Festival, poster making competition is organized in which themes related to "Go Green" "Think Green!" are given.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice 'CAREER PLANNING AND DEVELOPMENT' 2. Objectives of the Practice 100 words 1. To promote the academic growth of the learners. 2. To provide information on different programs, qualifications and job opportunities. 3. To provide various skills for the learners through short term courses. 4. To enable learners to make meaningful choices about their Career. 5. To have placement of the learners in the industry. 6. To help the students realize the importance of getting employed on completion of the programme. 7. To make the students competent and efficient enough to get employment 3. The

Context 150 words A career can be defined as a pattern of work experiences comprising the entire life span of a person and which is generally seen with regard to a number of phases or stages reflecting the transition from one stage of life to the next. Career decisions need to be made throughout the lifespan because a career has a major bearing on individuals' lifestyle. It determines earnings, job security, friends, and acquaintances, the amount of leisure time and residence.

4. The Practice 400 words The College assist youth's for preparing to enter the world of work in understanding the decisions that need to be made, and provide those individuals with the skills necessary to make well informed decisions. The career guidance and placement cell assist all students in making informed educational choices, various career options. It also focuses on development of academic and career awareness exploration. The Cell's activities are initiated by the teaching faculty of different departments. The placement cell has undertaken several measures like organizing seminars, mock interviews, soft skills, communicative skills, personality development, corporate culture/etiquette and leadership skills to the students. Following are regular features of the Cell:

- Knowledge building sessions.
- Activities on CV preparation, Group Discussion,
- Training in basic communication skills.
- Guidance for competitive exams.
- Lectures on career awareness.
- Motivational lectures.
- Motivation for self employment.
- Information about emerging career opportunities.
- Placement.

The Career Guidance and Placement Cell organized different activities for the students every year. 2018-19 Details of the Programme Speaker Lecture on Vacancies in Maharashtra Public Sector Mr.VishnuDhuri Campus Recruitment training, Aptitude testing and vacancies at SSB Mr.Tushar Mahajan, T.I.M.E. Opportunities in Higher Education: What after Graduation? Management. Ms.SoumyaShetty,UKS Institute

1. A Workshop on Preparation of Bio-Data and Job Application.-18th Jan,2019 (commerce association)
2. Conduction of aptitude test BBI Department

1. Title of the Practice "PRAGATI ENTREPRENEURS: EXHIBITION CUM SALE"
2. Objectives of the Practice 100 words PRAGATI ENTREPRENEURS is an event of the students, for the students, by the students for developing the entrepreneurial skills. The objectives of this event are:

- To motivate the entrepreneurial instinct.
- To develop necessary knowledge and skills among the participants.
- To develop and strengthen entrepreneurial quality and motivation.
- To develop various businesses related skills of marketing, quality management, distribution and human resource management.
- To make the potential entrepreneurs know about the possible risks and failures.

3. The Context 150 words The need of developing an entrepreneurial culture in general has to be focused in the entire society. Colleges and Educational institutions can take the initiative and while doing so, the behaviours, attributes and skills should be fostered among learners to develop entrepreneurship. PRAGATI ENTREPRENEURS: EXHIBITION CUM SALE is a program meant to develop entrepreneurial abilities among the learners. In other words, it refers to inculcation, development, and polishing of entrepreneurial skills into learners needed to establish and successfully run his / her enterprise. Thus, the concept of PRAGATI ENTREPRENEURS: EXHIBITION CUM SALE was to provide platform to the learners to exhibit their skills and motivate them to start self-employment.

4. The Practice 400 words The process of entrepreneurship development is nothing but helping the entrepreneurs develop their skills through training and application of that training. The College organizes various guidance lectures on skill development like: Beauty Parlours Course, Mobile Repairing, Cake and chocolates making, Imitation jewellery etc. Further if the students are interested workshops are arranged at college premises. A one day workshops on Cake and chocolates making, beauty parlours, Mehendi designing were arranged which added the basic skills required and also helped the learners' to start with new venture along with their studies. Further to boost the entrepreneurial skills, every year Student Council of the College organizes "PRAGATI ENTREPRENEURS: EXHIBITION -CUM-SALE" in which the learners book the stalls, exhibit their

products and Sell to earn profit. The registration of the stall is done 15 days prior to the event. First come first basis the stalls are allotted. Proper arrangements of space, tables, Chairs are made. The stalls contain products like handmade bags, chocolates, cakes, fast food stalls, Mehendi stalls, and other cosmetic items. There are some games stalls along with variety of food stalls. The food is prepared by the students themselves. In the year 2018-19 two of the stalls were different with special features. One stall was set up to exhibit the sketches and paintings by Mr. Manish Pawar, he was highly appreciated and could get orders for 50 frames of sketches by the chief guest Mr. Manoj Patil. Another stall displayed the creative gift boxes and mystery boxes which were highly appreciated for its creativity by the chief guest, Principal, teachers and students. Majority of the stalls were owned by Girls student- "Women Entrepreneurs".

5. Evidence of Success 200 words The learners motivated from the above practice/event have started up with their own venture in different fields. Following is the list showing some glimpses: A.Y 2018-2019

Sr No.	Name Of Student	Description of Work	Class	Link /Address	Evidence
1.	Ms. Monica Sharma	E- Business (Cloths)	T.Y.B.M.S	Multiple Brands (Instagram)	
2.	Mr. Rakesh Borse	Chinese Corner	S.Y.B.M.S	Shri Chinese Corner Add: Dindayal road, Dombivli (W) - 421202	

Sr. No. Name of the Learner Program Pass out Batch

1.	Ms. Monica Sharma	T.Y.B.M.S	2018-19	E- Business (Cloths)
2.	Mr. Rakesh Borse	T.Y.B.M.S	2018-19	Chinese Corner

3. Mansi Gulabrao Patil TYBCOM 2018-19 Greeting Card and Mini pouches

4. Omkar Avinash Dandekar TYBCOM 2018-19 Photography

5. Shweta Madhukar Rane TYBCOM 2018-19 Nail Art

6. Problems Encountered and Resources required: 150 words

Event management is a massive task for any event organizer. There are so many problems that an event organizer faces while conducting an event such as:

1. Permission: Proper approval from Principal with respect to date, time and space.
2. Arrangement of Chief Guest: Time availability of different guest from different field every year is a great challenge.
3. Fund Management: Collection of fees from the stall holders and maintaining proper record for everything
4. Resource Management: Providing proper amenities to the participants such as chairs, tables, electricity connection etc.
5. Time Management: Starting and closing the event as per the given time.
6. People Management: Making all the students involved in the event and treating them equally
7. Communication: Helping and guiding the participants regarding the schedule by way of circulating the notice in each class room well in advance.
8. Crowd management, Peoples Security: Taking care that no fight/mishap happens during the event.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://pragaticollegedombivli.org/best_practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Nakul Patil Yuva Prabodhan Munch Nakul Patil Yuva Prabodhan Munch is a platform which has been formed in the memory of the founder Chairman of the College Shri Nakulji Patil after his sad demise. He was a man of values and vision, and worked hard for the upliftment of society through education. Thane Zilla Agri Shikshan Prasarak Mandal came into existence to provide access to education to those who have been deprived from it for long time. He was of the opinion that educated, skilful and civilized youth should be brought out from the institution and should get ample opportunities of career. Value based education was his concern and hence the same objectives has been taken up by the Munch which was formed on 29th June, 2012. Goals and objectives: 1. To inculcate social and environmental values among the students 2. To give exposure of various socio-economic problems of the country 3. To organize various

activities on relevant themes Nakul Patil Yuva Praabodhan Manch is organizing Collegiate and Inter-collegiate activities every year on the death and birth anniversaries of founder Chairman Shri Nakulji Patil. It aims at encouragement of students in developing their extracurricular skills through various activities on the theme of Human Values. In the year 2018-19 the theme selected was 'Tolerance'. At inter-collegiate level elocution competition was organized on the topics: 1. Role of current education system in inculcating tolerance, 2. Tolerance and Youth, 3. Tolerance and World peace. 27 students from 12 different Degree Colleges participated. The occasion was graced by Chief Guest Advocate Shirish Deshpande. He said faith, family, friends, finance fitness is the key to success, and these ideas were truly inspiring The members of the Manch and the College Staff actively participated for the conduction of this activity. Every year the winner students are awarded with trophy, certificates and cash prizes. This brings motivation in the students to participate more and more. The management appreciates the efforts and initiative taken by the College and provides full support for the same by making themselves available during the event.

Provide the weblink of the institution

<https://pragaticollegedombivli.org/distinctiveness>

8.Future Plans of Actions for Next Academic Year

- To organize Seminars, Workshops Conferences.
- Green Audit to be done by external expert team.
- More ICT enabled class-rooms.
- To introduce more skill oriented certificate courses.
- To promote the faculty for more research work
- To develop entrepreneurship skills among students.
- To improve the benchmark in campus placement.
- Improvement and Extension of Library facility with special attention of e-information resource by purchasing CDs, DVDs etc