

FEES, DEPOSITS, ETC.

- 1) Fees & Deposits for the term must be paid at the time of admission.
- 2) **Liability for payment of fees :**
If a student intends to leave college in the second term, he/she must intimate the principal accordingly in writing atleast one week prior to the commencement of the second term. If no such intimation is received, the student will be liable to **pay the full prescribed fees** for the second term.
- 3) Refundable deposits, if NOT CLAIMED by the concerned student WITHIN ONE CALENDAR YEAR from the date on which he/she ceases to be on the roll of the college, WILL LAPSE IPSO-FACTO.
- 4) Deposits will not be refunded, if dues to the college are not cleared by the student, on account of breakage of laboratory equipment, damage done to any college property, loss of library books, etc.
- 5) Fee receipt and Identity card must be produced at the time of application for refund of fees.

RULES FOR REFUND OF FEES

- 1) If the student informs the Principal of the College in writing, before the date of commencement of the term, his / her desire to cancel his / her admission - the student will be refunded all fees paid at the time of admission **after deducting Rs. 10/- (Rupees Ten Only)** as administrative charges.
- 2) If a student informs the Principal of the college in writing within 30 days from the date of commencement of the term his / her desire to cancel his / her admission - the student will be refunded all fees paid at the time of admission **after deducting Rs. 30/- (Rupees Thirty Only)** as administrative charges.
- 3) a) Students who inform the Principal of the College in writing at the time of applying for admission - that he / she has applied/intends to apply for admission to one or more of the Professional for degree courses in Engineering, Architecture, Pharmacy, Physio-Therapy, Technology, Medicine, Homeopathy, Painting, Commercial Art, Home Science and Courses conducted by the National Defence Academy or Indian Institutes of Technology or regional college of Engineering and
b) Withdraw in writing their application for admission within 7 days from the date of admission to a professional college or course mentioned in (a) above, but not later than 31st August of the same academic year - will be refunded all fees will be paid at the time of admission **after deducting Rs. 50/- (Rupees Fifty Only)** as administrative charges.
c) Such students will be required to produce documentary evidence of being admitted to a professional course, at the time of applying for refund of fees.
d) If a student withdraws his application for admission within 7 days of admission to a professional course (mentioned in (a) above but not later than 30th September of the same academic year will be refunded all fees paid at time of admission **after deducting Rs. 250/- (Rupees Two Hundred and Fifty Only)** as administrative charges.

REFUND OF DEPOSITS :

- 1) The amount of Caution money, Library deposit, Laboratory deposits (if any), will be refunded when a student leaves the college or cancels the admission.
Deposits not claimed within one year of leaving the college / cancellation of admission will be forfeited.